



BECKER COUNTY BOARD OF COMMISSIONERS

Regular Meeting

Date: Tuesday, October 6, 2026 at 8:15 AM

Location: Board Room, Courthouse

or

Virtual TEAMS Meeting Option

Call-In #: 763-496-5929 - Conference I.D.: 628 071 139#

- 7:00 Quarterly Joint Governance Meeting - Hosted by Becker County: 915 Lake Ave - 3rd Floor
Detroit Lakes, MN
- 8:15 Call the Board Meeting to Order: Board Chair Jepson
1. Pledge of Allegiance
- 8:20 Regular Business
1. Agenda Confirmation
 2. Minutes of September 15, 2026 3
- 8:25 Consent Agenda
1. Auditor-Treasurer: Regular Claims, Auditor Warrants, & Over 90 Days 7
 2. Auditor-Treasurer: License List 8
 3. Auditor-Treasurer: Resolution 10-26-1A Four Corners Lions Raffle on 01-30-2027 at The Fishbowl 20762 Co Hwy 29 Rochert in Erie Twp 9
 4. Auditor-Treasurer: August 2026 Cash Comparison, Sales Tax, & Investment Reports 10
 5. Human Services: Regular Claims, Public Health, & Transit
 6. Assessor: Abatements 13
 7. Sheriff: Intellihub Forward Thinking AP - Payment Options 14
 8. Sheriff: CradlePoint Renewal 15
- 8:30 Commissioners
1. Open Forum
 2. Reports and Correspondence
 3. Appointments
- 9:00 County Administrator
1. Report
 2. F5 Project Grant
- 9:20 Human Resources
1. LELS Dispatch & Jail Memorandum of Agreement 19
- 9:25 Highway
1. Resolution 10-26-1B - Ulteig Engineering Agreement 38
 2. Road Tour Discussion - Set Date
- 9:30 EDA
1. Intergovernmental Service Agreement between Becker County EDA & Cass County HRA for Housing Programs Transition & Support 39
- 9:35 Land Use-Environmental Services

1. Wood Grinding Contractor Service Quotes 47
2. Capital Purchase Request - Semi Tractor 51
3. Electronic Waste Service Agreement - Dynamic 66
4. Regional C & D Plan and Presentation 77
5. Professional Services Request - Sheetrock Recycling Permit 105

10:15 Break

10:20 Planning & Zoning

1. Planning Commission Recommendations 09/30/2026 109
 - a) Darlene & Jeffrey Hanson - Request a Conditional Use Permit to operate a Wedding Venue and Event Center
 - b) Bruce & Marsha Qvammen - Request a Preliminary Plat for nine (9) lots to be known as The Oaks at Spring Creek
 - c) Tyler & Elizabeth Peterson - Request a Conditional Use Permit to operate a Repair and Maintenance Business

Closed Session - Labor Negotiations

1. Motion to close the meeting pursuant to Minn. Stat. Section 13D.03 Subd. 1(b) 113

Adjourn

BOARD MEETING AS POSTED

BECKER COUNTY BOARD OF COMMISSIONERS

DATE: TUESDAY, September 15, 2026 at 8:15 am

LOCATION: Board Room, Courthouse

1. Meeting was brought to order by Chair Jepson. Commissioners in attendance: Jepson, Hansen, Meyer, Vareberg and Nelson, County Administrator Carrie Smith and minute taker Peggy Martin.
2. Pledge of Allegiance.

Agenda/Minutes:

1. Agenda – Motion and second to approve the agenda and add Resolution 09-26-2H Gambling Permit for the Cormorant Lions Club to the Consent Agenda (Hansen, Nelson) carried.
2. Minutes – Motion and second to approve minutes of September 1, 2026 with the requested changes (Meyer, Hansen) carried.

Consent Agenda

1. Motion and second to approve and accept the following Consent Agenda Items:
Auditor-Treasurer: Regular Claims, Auditor Warrants and Claims over 90 Days, Detroit Mountain Temp On-Sale License for 09-26-2026 in Erie Twp, July 2026 Cash Comparison, Sales Tax, & Investment Reports, Resolution 09-26-2H – Gambling Permit for the Cormorant Lions Club for a raffle on 09-25-2026 at the Cormorant Community Center in Cormorant Twp, Human Services: Regular Claims, Public Health, & Transit, Land Use: NRM: MRC Transmission Line – Right of Entry Agreement Amendment (Hansen, Nelson) carried.

West Central Initiative: presented by Rebecca Petersen.

1. Services multiple Becker County Organizations.
2. Letter requesting support for 2027.

Commissioners:

1. Open Forum:
 - Gerry Schram – Disappointed in the length of time it's taking to correct the landfill road.

- Marcus Rhode – Loaned the museum his Great Great Grandfather's Civil War Discharge papers and bayonet and they have been lost.
2. Reports and Correspondence: Reports were provided on the following meetings:
 - Commissioner Hansen – PRWD, Highway.
 - Commissioner Meyer – Sheriff, Courthouse, LCSC, Historical Society.
 - Commissioner Nelson – Sheriff, Courthouse, NRM.
 - Commissioner Vareberg – NRM, Highway, Human Services, EDA.
 - Commissioner Jepson – Human Services, EDA.
 3. Appointments.
 - Motion and second to reappoint Mike Moe to the Airport Commission (Hansen, Meyer).
 - Motion and second to reappoint Commissioner Hansen to the Airport Commission (Meyer, Vareberg) carried.

County Administrator: presented by Carrie Smith.

1. Report.
 - Annual AMC Conference December 6-9.
 - Tornado Relief Distribution to 9 people ranging from \$1200-\$3500.
 - Budget Meetings continue.
2. Motion and second to approve Resolution 09-26-2C – Requesting Designation as a Disaster Area (Hansen, Meyer) carried.
3. Discussion regarding standardizing Committee Per Diem.

Auditor-Treasurer: presented by Mary Hendrickson.

1. Motion and second to approve Resolution 09-26-2A – Set 2027 County Proposed Tax Levy at a max of \$32,711,543 which is a 7.26% increase (Hansen, Nelson) carried.
2. Motion and second to approve Resolution 09-26-2B – Set 2027 Proposed EDA Levy in the amount of \$245,000 (Hansen, Meyer) carried.

EDA: presented by Cody Piper.

1. Motion and second to approve Resolution 09-26-2G – Internalizing Housing Operations (Nelson, Meyer) carried.
2. Motion and second to approve Resolution 09-26-2D – Personnel Request – Housing Specialist (Nelson, Vareberg) carried.

Human Resources: presented by Teaira Christen.

1. Motion and second to approve Resolution 09-26-2E – Personnel Request – Part-Time to Full-Time Bailiff (Hansen, Nelson) carried.
2. Motion and second to approve Resolution 09-26-2F – Personnel Request – Seasonal to Part-Time Highway worker (Hansen, Vareberg).
3. Motion and second to approve the following Job Descriptions – EDA Housing Specialist, Chief Deputy Auditor-Treasurer I, Chief Deputy Auditor-Treasurer II, Human Resources Director, Payroll-HR Specialist and Regrading of the Payroll-HR Specialist (Nelson, Meyer) carried.

Human Services: presented by Denise Warren.

1. Motion and second to approve the following 2027 Annual Contract Renewals – Lakeland Mental Health, Solutions Behavioral Health, Stellher Human Services, Becker County DAC, Lutheran Social Services, Sourcewell, Lakes Crisis & Resource Center, Mahube-Otwa, Community and Life Services, Rural Minnesota CEP, Kevin Niemann, Robert Strand, and Father's Resource Program (Vareberg, Hansen) carried.
2. Motion and second to approve the 2027 DHS Children's Mental Health Screening Grant Contract (Hansen, Nelson) carried.
3. Motion and second to approve the Positive Pathways Visitation Service Agreement and the Plus Kids Visitation Service Agreement (Nelson, Vareberg) carried.

Land Use: presented by Steve Skoog.

1. Motion and second to approve the Capital Purchase Request for Solid Waste Campus Cameras (Hansen, Jepson), Motion and second to table the request (Nelson, Jepson) carried.
2. Motion and second to approve the Request – Evaluation of Recycling Infrastructure by Foth in the amount of \$7,500 (Hansen, Vareberg) carried.

Sheriff: presented by Todd Glander.

1. Motion and second to approve Intellihub Forward Thinking AP in the amount of \$8,390 plus additional fees for vehicle products as presented (Nelson, Meyer) carried.
2. Tornado Update: presented by Adam Douglas, Luke Sweere, and Vanessa Collmann.
 - Quick response from organizations including local fire departments, law enforcement, emergency management, public health and EMS individuals.
 - EOC was opened at MState and was integrated with on scene needs.
 - Community was very supportive donating water, food and resources.

- Pelican River Watershed District and Floyd Shores Association were essential resources.
- Team Rubicon came in a few days after the tornado and helped with debris removal.

Motion and second to close the meeting at 11:34 am for Labor Negotiations pursuant to Minn. Stat. Section 13D.03 Subd. 1(b) (Meyer, Nelson) carried.

Motion and second to come out of Closed Session at 12:11 pm (Nelson, Meyer) carried.

Being no further business, Board Chair Jepson adjourned the meeting at 12:11 pm.

/s/	Carrie Smith	/s/	Erica Jepson
	Carrie Smith		Erica Jepson
	County Administrator		Board Chair



BECKER COUNTY BOARD OF COMMISSIONERS

Finance Committee Meeting

Date: Monday, October 5, 2026 at 8:30 AM

Location: 1st Floor – Board Meeting Room - Courthouse
915 Lake Avenue, Detroit Lakes, MN

County Administrator

1. Report

Auditor-Treasurer

1. Regular Claims, Auditor Warrants, & Over 90 Days
2. Human Services: Regular Claims, Public Health, & Transit
3. August 2026 Cash Comparison Sales Tax, & Investment Reports

Assessor

1. Abatements

Human Resources

1. LELS Dispatch & Jail Memorandum of Agreement

Highway

1. Resolution 10-26-1B - Ulteig Engineering Agreement

Land Use-Environmental

1. Wood Grinding Contractor Service Quotes
2. Capital Purchase Request - Semi Tractor
3. Electronic Waste Service Agreement - Dynamic
4. Professional Service Request - Sheetrock Recycling Permit

EDA

1. Intergovernmental Service Agreement between Becker County EDA & Cass County HRA for Housing Programs Transition & Support

Sheriff

1. Intellihub Forward Thinking AP - Payment Options
2. CradlePoint Renewal - Bid Acceptance

Adjourn

BECKER COUNTY BOARD OF COMMISSIONERS MEETING 10/6/2026

BECKER COUNTY AUDITOR TREASURER

Gambling Permit

1. Resolution # 10-26-1A – Erie Township Four Corners Lions Club for a raffle at The Fishbowl in Erie Township January 30, 2027.

Tobacco License – Renewals

1. County 6 Gas & Bait – Tyler Kalberer – Lake View Twp
2. Richwood Store – Kerry Swiers – Richwood Twp
3. Ice Cracking Lodge – Tandra Parsons – Round Lake Twp
4. Lakes Corner Liquors – Aaron Aslesen – Erie Twp
5. Wildflower Golf Course – Beth Schupp – Lake Eunice Twp
6. 59'er – Jackie Collins – Detroit Twp

MINNESOTA LAWFUL GAMBLING RESOLUTION

Duly adopted at Detroit Lakes, Minnesota, this 6 day of October 2026.

COUNTY BOARD OF COMMISSIONERS

State of Minnesota)
County of Becker)

Becker County Auditor-Treasurer

SEAL

BECKER COUNTY CASH COMPARISON

FUND	August 2025	August 2026	% Change	July 2026
REVENUE FUND				
REVENUE FUND	\$ 16,924,004.62	\$ 19,062,149.79	12.63%	\$ 19,694,326.42
DESIGNATED				
LAW LIBRARY	35,688.99	52,674.43	47.59%	50,262.50
ATTORNEY'S FORFEITURES	85,360.92	61,648.48	-27.78%	61,648.48
RECORDERS EQUIPMENT	11,285.65	44,694.46	296.03%	38,709.46
RECORDERS ENHANCEMENT	98,138.79	65,659.79	-33.09%	58,322.79
TRANSIT	126,442.42	(18,923.93)	-114.97%	28,455.44
TRANSIT LOCAL RESERVE	37,279.73	37,279.73	0.00%	37,279.73
2023 PUBLIC SAFETY AID	4,060.47	-	-100.00%	-
TOTAL REVENUE FUND	\$ 17,322,261.59	\$ 19,305,182.75	11.45%	\$ 19,969,004.82
SPECIAL REVENUE FUNDS				
PUBLIC SAFETY	\$ 1,017,805.78	\$ 149,678.21	-85.29%	\$ 968,365.36
E-911	361,488.86	448,932.31	24.19%	453,200.17
ROAD AND BRIDGE	(3,220,604.15)	(573.87)	-99.98%	648,407.51
HUMAN SERVICES	10,979,388.29	11,073,799.23	0.86%	10,863,554.75
RECREATION	190,059.78	280,795.22	47.74%	285,090.80
RESOURCE DEVELOPMENT	987,651.62	905,194.03	-8.35%	932,287.20
ENVIRONMENTAL AFFAIRS	2,676,981.46	3,574,170.84	33.51%	3,817,222.38
DEBT FUNDS	1,355,853.19	1,361,209.44	0.40%	1,361,190.44
DITCH FUND	215.64	215.64	0.00%	215.64
SUNNYSIDE CARE CENTER	2,830,941.19	1,984,115.41	-29.91%	1,969,829.09
NATURAL RESOURCE MGT	219,538.22	510,634.81	132.59%	487,233.74
GRAVEL RESERVE	682,373.36	360,924.04	-47.11%	358,366.19
OPIOID SETTLEMENT FUND	623,376.43	433,015.98	-30.54%	433,015.98
DISASTER RELIEF TRACKING FUND	-	(54,692.66)	-100.00%	(272.96)
SAHA TRUST	-	79,945.33	100.00%	103,580.02
GENERAL - SPECIAL	1,464,866.91	1,348,326.92	-7.96%	1,439,388.92
TOTAL SPECIAL REVENUE FUNDS	\$ 20,169,936.58	\$ 22,455,690.88	11.33%	\$ 24,120,675.23
AGENCY FUNDS				
BCCI	\$ 147,046.77	\$ 191,504.06	30.23%	\$ 200,104.06
TAXES AND PENALTIES	2,676,309.95	5,087,036.81	90.08%	4,587,069.13
CLEARING FUNDS	1,073,595.16	1,046,930.90	-2.48%	593,772.09
TOTAL AGENCY PASS THRU FUNDS	\$ 3,896,951.88	\$ 6,325,471.77	62.32%	\$ 5,380,945.28
TOTAL CASH & INVESTMENTS	\$ 41,389,150.05	\$ 48,086,345.40	16.18%	\$ 49,470,625.33

Becker County Sales & Use Tax

2014					
<u>Month</u>	<u>Receipt 1</u>	<u>Receipt 2</u>	<u>Total Receipts</u>	<u>Fees</u>	<u>Net Total</u>
	606,000.00	129,165.85	735,165.85	(31,350.71)	703,815.14
2015					
<u>Month</u>	<u>Receipt 1</u>	<u>Receipt 2</u>	<u>Total Receipts</u>	<u>Fees</u>	<u>Net Total</u>
	1,925,000.00	199,199.05	2,124,199.05	(26,358.15)	2,097,840.90
2016					
<u>Month</u>	<u>Receipt 1</u>	<u>Receipt 2</u>	<u>Total Receipts</u>	<u>Fees</u>	<u>Net Total</u>
	1,912,893.48	209,748.19	2,122,641.67	(27,908.63)	2,094,733.04
2017					
<u>Month</u>	<u>Receipt 1</u>	<u>Receipt 2</u>	<u>Total Receipts</u>	<u>Fees</u>	<u>Net Total</u>
	2,172,000.00	233,642.63	2,405,642.63	(29,318.97)	2,376,323.66
2018					
<u>Month</u>	<u>Receipt 1</u>	<u>Receipt 2</u>	<u>Total Receipts</u>	<u>Fees</u>	<u>Net Total</u>
	2,281,000.00	365,457.85	2,646,457.85	(33,661.93)	2,612,795.92
2019					
<u>Month</u>	<u>Receipt 1</u>	<u>Receipt 2</u>	<u>Total Receipts</u>	<u>Fees</u>	<u>Net Total</u>
	2,452,000.00	222,944.01	2,674,944.01	(34,367.81)	2,640,576.20
2020					
<u>Month</u>	<u>Receipt 1</u>	<u>Receipt 2</u>	<u>Total Receipts</u>	<u>Fees</u>	<u>Net Total</u>
	2,563,000.00	279,602.16	2,842,602.16	(36,985.03)	2,805,617.13
2021					
<u>Month</u>	<u>Receipt 1</u>	<u>Receipt 2</u>	<u>Total Receipts</u>	<u>Fees</u>	<u>Net Total</u>
	2,957,000.00	376,489.88	3,333,489.88	(38,856.08)	3,294,633.80
2022					
<u>Month</u>	<u>Receipt 1</u>	<u>Receipt 2</u>	<u>Total Receipts</u>	<u>Fees</u>	<u>Net Total</u>
	3,230,000.00	485,045.29	3,715,045.29	(38,854.14)	3,676,191.15
2023					
<u>Month</u>	<u>Receipt 1</u>	<u>Receipt 2</u>	<u>Total Receipts</u>	<u>Fees</u>	<u>Net Total</u>
	3,471,000.00	307,883.00	3,778,883.00	(38,200.43)	3,740,682.57
2024					
<u>Month</u>	<u>Receipt 1</u>	<u>Receipt 2</u>	<u>Total Receipts</u>	<u>Fees</u>	<u>Net Total</u>
	3,464,709.18	61,883.40	3,526,592.58	(19,435.57)	3,507,157.01
2025					
<u>Month</u>	<u>Receipt</u>			<u>Fees</u>	<u>Net Total</u>
November	300,638.51		300,638.51	(2,705.75)	297,932.76
December	276,634.30		276,634.30	(2,489.71)	274,144.59
January	307,544.79		307,544.79	(2,767.90)	304,776.89
February	234,737.21		234,737.21	(2,112.63)	232,624.58
March	223,127.64		223,127.64	(2,008.15)	221,119.49
April	293,314.67		293,314.67	(2,639.83)	290,674.84
May	298,221.32		298,221.32	(2,683.99)	295,537.33
June	376,771.57		376,771.57	(3,390.94)	373,380.63
July	416,827.17		416,827.17	(3,751.44)	413,075.73
August	410,556.86		410,556.86	(3,695.01)	406,861.85
September	408,175.18		408,175.18	(3,673.58)	404,501.60
October	344,912.96		344,912.96	(3,104.22)	341,808.74
	3,891,462.18	-	3,891,462.18	(35,023.15)	3,856,439.03
2026					
<u>Month</u>	<u>Receipt</u>			<u>Fees</u>	<u>Net Total</u>
November	323,913.45		323,913.45	(2,915.22)	320,998.23
December	284,894.50		284,894.50	(2,564.05)	282,330.45
January	325,240.95		325,240.95	(2,927.17)	322,313.78
February	229,571.22		229,571.22	(2,066.14)	227,505.08
March	236,648.33		236,648.33	(2,129.83)	234,518.50
April	314,248.68		314,248.68	(2,828.24)	311,420.44
May	309,714.20		309,714.20	(2,787.43)	306,926.77
June	396,173.61		396,173.61	(3,565.56)	392,608.05
July			-		-
August			-		-
September			-		-
October			-		-
	2,420,404.94	-	2,420,404.94	(21,783.64)	2,398,621.30
Grand Total	33,346,469.78	2,871,061.31	36,217,531.09	(412,104.24)	35,805,426.85

Please note effective April 2024 ONE payment of GROSS REVENUE and ADMINISTRATIVE COST is received
EX--December 2023 Receipt 1 in the IFS (Bank/Cash Comp) January 2024 and Receipt 2 in the IFS (Bank/Cash Comp) February 2024
Bolded amounts corresponds to Monthly-Cash Comp

**Becker County
Investment Analysis
August 31, 2026**

Bank or Institution		Investment Number	Interest Rate	Yield Rate	Maturity Date	Book Value(Cost)	Fair Market Value
<u>American National Bank</u>							
ANB CD	American Natl	24-03	3.950%	3.950%	10/14/26	245,000.00	245,000.00
<u>Deerwood Bank</u>							
CDB CD	CDBoO	09-13	3.450%	3.450%	7/18/27	500,000.00	500,000.00
CDB CD	CDBoO	13-1	3.450%	3.450%	2/15/27	425,000.00	425,000.00
<u>Midwest bank</u>							
MW CD	Midwest	0-09	4.000%	4.000%	6/8/27	96,000.00	96,000.00
MW CD	Midwest CDARS	10-09	3.922%	3.922%	7/2/27	1,000,000.00	1,000,000.00
<u>State Bank of Lake Park</u>							
SBLP CD	State Bank of LP	01-09	4.110%	4.110%	9/30/26	165,718.52	165,718.52
<u>United Community Bank of Frazee</u>							
UCB CD	UCBoF	23-07	3.300%	3.300%	7/7/28	208,268.24	208,268.24
<u>Raymond James</u>							
MK	Florida HSG Fin Corp Rev Taxable Home Mtg Bds	26-01	3.722%	3.722%	1/1/29	255,000.00	250,945.50
MKI	Florida HSG Fin Corp Rev Taxable Home Mtg Bds	26-02	3.772%	3.722%	7/1/29	300,000.00	294,681.00
MK	FFCB	26-10	3.800%	3.800%	3/16/29	245,000.00	241,062.85
MK	FFCB	26-04	3.831%	3.831%	10/21/30	532,086.20	523,032.40
MK	FHLB	25-05	4.000%	4.000%	7/2/30	500,000.00	247,919.34
MK	FHLB	25-06	4.080%	4.080%	7/23/29	305,000.00	302,511.20
MK	CD	26-05	3.850%	3.850%	8/28/28	249,000.00	247,637.97
MK	CD	24-08	3.800%	3.800%	9/5/28	150,000.00	148,677.00
MK	CD	22-07	4.850%	4.850%	11/9/26	244,000.00	244,436.76
MK	CD	26-08	3.700%	3.700%	3/11/30	245,000.00	239,137.15
MK	CD	26-13	4.500%	4.500%	1/14/30	140,000.00	139,724.20
MK	CD	26-09	3.800%	3.800%	3/13/30	240,000.00	235,058.40
<u>Wells Fargo Advisors (Formerly Wachovia Securities)</u>							
WFA BOND	US Treasury Notes	22-03	2.750%	2.750%	4/30/27	324,972.65	327,092.70
WFA FHLMC	Federal Home Loan Mtg Corp	25-03	4.000%	4.000%	4/17/29	1,497,000.00	1,480,500.00
WFA CD	Capital One NA CD	26-14	4.500%	4.500%	9/2/31	230,000.00	231,034.54
WFA CD	UBS Bank USA CD	24-07	3.850%	3.850%	8/30/27	245,000.00	244,522.25
WFA CD	KS Bank Inc CD	25-08	3.550%	3.550%	10/31/30	245,000.00	236,508.30
WFA CD	Morgan Stanley PVT BK CD	26-03	3.900%	3.900%	1/28/31	245,000.00	239,338.05
WFA CD	Synchrony Bank CD	23-08	5.050%	5.050%	10/27/26	245,000.00	245,330.75
WFA CD	Sallie Mae Bank/Salt CD	24-09	4.050%	4.050%	11/22/27	245,000.00	244,848.10
WFA CD	American Expr National Bk CD	25-04	4.250%	4.250%	6/12/28	245,000.00	245,159.25
WFA CD	Morgan Stanley BK NA CD	25-09	3.850%	3.850%	12/10/30	245,000.00	239,105.30
WFA CD	State Bank of India CD	25-07	3.750%	3.750%	10/22/30	245,000.00	238,419.30
WFA CD	Celtic Bank CD	26-12	4.200%	4.200%	6/24/31	230,000.00	227,079.00
WFA CD	Manuf & Traders TR CO CD	26-11	4.200%	4.200%	6/15/29	230,000.00	228,896.00
WFA CD	BMW BK N America CD	26-06	3.700%	3.700%	3/20/28	245,000.00	243,209.05
WFA CD	Bankfirst Norfolk CD	26-07	3.650%	3.650%	3/27/28	245,000.00	243,032.65

Total Pooled Investments - Securities

11,007,045.61 **10,668,885.77**

Summary of Investments by Type			Investment Summary by Fund	
	Book Value	Fair Value	Revenue Fund	
CD's	6,047,986.76	6,001,140.78	11,007,045.61	10,668,885.77
CDARS	1,000,000.00	1,000,000.00		
Jumbo CDs			11,007,045.61	10,668,885.77
Local Gov Issues	0.00	0.00		
Govt. Securities	555,000.00	545,626.50		
Treasury	324,972.65	327,092.70		
FNMA	0.00	0.00		
FHLBMSUCP	0.00	0.00		
FHLMC	1,497,000.00	1,480,500.00		
FFCB	777,086.20	764,095.25		
FHLB	805,000.00	550,430.54		
Totals	11,007,045.61	10,668,885.77	Fair Market Value Adjustment	(338,159.84)

	A	C	D	E	H	I	J	K
1	Abatements for 10-6-2026							
2								
3	Parcel No#	Original	Adjustment	Corrected	Reason			
4	17.0638.965	\$ 1,988.00	\$ (886.00)	\$ 1,102.00	Tax Court Stipulation 24/25			
5	49.0990.000	\$ 54,041.62	\$ (1,408.00)	\$ 52,633.62	Tax Court Stipulation 24/25			
6	49.0990.000	\$ 64,319.22	\$ (6,748.00)	\$ 57,571.22	Tax Court Stipulation 25/26			
7	49.8131.000	\$ 108.00	\$ (108.00)	\$ -	Deactivated in CAMA not in TAX due to delinquents			
8	16.8024.000	\$ 24.00	\$ (24.00)	\$ -	Deactivated in CAMA not in TAX due to delinquents			
9	33.0162.001	\$ 3,750.00	\$ (1,624.00)	\$ 2,126.00	Deactivated record in CAMA not in TAX			
10			\$ -					
11			\$ -					
12			\$ -					
13			\$ -					
14			\$ -					
15			\$ -					
16			\$ -					
17	TOTALS	\$ 124,230.84	\$ (10,798.00)	\$ 113,432.84				
18								
19	TOTAL ADDED TAX							
20	TOTAL REDUCED TAX		\$ (10,798.00)					
21	TOTAL TAX DIFFERENCE		\$ (10,798.00)					

Intellihub Forward Thinking AP - Payment Options

3 Year Contract Paid Annually

Year	# of Vehicles	ONE TIME Cost/Vehicle	Recurring Annual Fee per vehicle	Total Annual Cost/Vehicle	Total Annual Cost
1	36	\$ 75.00	\$ 100.00	\$ 175.00	\$ 6,300.00
2	36	\$ -	\$ 100.00	\$ 100.00	\$ 3,600.00
3	36	\$ -	\$ 100.00	\$ 100.00	\$ 3,600.00
TOTAL COST					\$ 13,500.00

3 Year Contract Paid In Full Discounted

Year	# of Vehicles	ONE TIME Cost/Vehicle	Recurring Annual Fee per vehicle	Total Annual Cost/Vehicle	TOTAL COST
1-3	36	\$ 75.00	\$ 90.00	\$ 165.00	\$ 12,420.00

OVERALL SAVINGS IF PAID IN FULL YEAR 1	\$ 1,080.00
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County of Becker, MN

915 Lake Avenue

Detroit Lakes, Minnesota 56501-3403

United States

Contact: shane.richard@co.becker.mn.us

Renewal Quote Number: CP-Q-732310

Marketplace Reference ID: SQ-960818

Opportunity Number: Opp-0000480472

Date: 09/14/2026

Quote Expires On: 12/13/2026

Distributor: TD Synnex Corporation

Distributor Country: United States

Reseller: ROK Brothers Inc.

Reseller Number: 596677

Reseller Contact Email: renewals@rokbrothers.com,tyler.ebersold@rokbrothers.com

- NetCloud Service delivers continued access to:**
- NetCloud Manager for centralized management of flexible WAN solutions
 - Global Technical Support and community
 - Limited lifetime warranty on endpoint(s)
 - On-demand training with Ericsson Enterprise Wireless University
 - Continuous software updates for router, modem, cloud services

- Ericom Maintenance includes:**
- Version releases
 - Updates
 - Technical Support
- Renewal of expired subscription licenses require a 10% reinstatement fee.
- Contact renewals.enterprise.wireless@ericsson.com with questions about this quote.

Terms/Comments:

For more information about NetCloud Service, subscriptions, and renewals, click <https://cradlepoint.com/products/netcloud-service/>.

All prices are in US Dollars

SKU	Description	Qty	Subscription Start	Subscription End	Term Length	MSRP	Prorated MSRP	Extended MSRP	Discount \$	Discount %	Extended Cost
MB01-NCESS-R	Renewal NetCloud Mobile Performance Essentials Plan, 1yr	31	12/22/2026	12/21/2027	12	\$246.00	\$246.00	\$7,626.00			\$7,626.00

\$7,626.00

Cost Summary	Amount
Extended MSRP	\$7,626.00 USD

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Summary	Quantity
MB01-NCESS-R	31
Total Licenses	31

Total Discount	\$0.00 USD
Subtotal	\$7,626.00 USD
Estimated Tax*	\$0.00 USD
Total Due	\$7,626.00 USD

*Sales tax is an estimate and subject to change. Final sales tax due will be based on delivery address and product purchased.
Questions? Contact your Ericsson Enterprise Wireless Solutions Authorized Partner or renewals.enterprise.wireless@ericsson.com. Renewal of expired subscription requires a 10% Reinstatement Fee.

This proposal, together with the Ericsson Enterprise Wireless Solutions End User Agreement located at <https://cradlepoint.com/legal/> which Customer hereby acknowledges and accepts, constitutes the entire agreement between Ericsson Enterprise Wireless Solutions and Customer governing the Services referenced above ("Agreement"), to the exclusion of all other terms. Any capitalized terms not otherwise defined herein shall have the meanings attributed in the Ericsson Enterprise Wireless Solutions End User Agreement. For more information on how Ericsson Enterprise Wireless Solutions handles your Personal Data, please review our Privacy Policy. The terms of this proposal are Ericsson Enterprise Wireless Solutions Confidential Information.



Estimate

Estimate# 865-038946

RCN Technologies

200 Jennings Ave.
Knoxville, Tennessee, 37917
865.293.0350

Bill To

County of Becker, MN

915 Lake Ave
Detroit Lakes, MN, 56501
United States

Ship To

915 Lake Ave
Detroit Lakes, MN, 56501
United States

Estimate Date : 09/14/2026

Expiry Date : 11/13/2026

Sales person : Tyler Russell

Project Name : Licensing-County of
Becker, MN-MB01-
NCESS-R(31)

Terms : Net15

#	Item & Description	Qty	Rate	Amount
1	1-yr Renewal NetCloud Mobile Performance Essentials Plan- SKU : MB01-NCESS-R 1-yr Renewal NetCloud Mobile Performance Essentials Plan TERM: 12/22/2026 - 12/21/2027	31 Each	221.40	6,863.40
Items in Total 31			Sub Total	6,863.40
			Total	\$6,863.40

Notes:

Are you a new customer to RCN? Email accounting@rcntechnologies.com or call us at 865.293.0350, option 3, to ensure we have your customer account set up and avoid any delays with processing your order.

Need a current W-9 form? Email us at accounting@rcntechnologies.com.

Financing is available through RCN Technologies for qualified purchases. Contact your sales representative for more information.

Terms & Conditions

Print Name: _____

Title: _____ Date : _____

- Estimate pricing will be honored for 30 days from the Estimate Date.
- Estimate taxes and fees may change based on customer's exemption documentation, jurisdictional tax rates at the time of invoicing, or other changes that may occur between Estimate Date and Invoice Date.
- Payment credit terms, if approved, are standard Net 15 from the ship date for all goods unless otherwise stated above.
- A Service fee of 3.5% of the subtotal payment will be added to all credit card transactions. Payment can be made via check or ACH with no fee.
- Orders containing Installation or other services may be billed separately upon services rendered.
- A signed estimate will result in an executed binding purchase order.
- Issuance of a Purchase Order (PO) constitutes acceptance of RCN Technologies' estimate terms, pricing, and scope—regardless of whether the PO explicitly references this estimate number.
- Certain products may be returned or exchanged upon approval within 30 days.
- Customer may be responsible for a minimum of a 20% restocking fee.
- All licenses, services, and shipping fees are non-refundable.
- View our Limited Return Policy here: <http://rcntechnologies.com/returns/>.
- In case of conflicting terms, the estimate terms shall prevail unless otherwise agreed in writing.
- By signing this document or issuing a purchase order against it, accepting delivery of any product or service against a Sales Order, or paying an invoice or not disputing it in writing within 10 business days, Customer accepts RCN's Terms of Purchase at <https://rcntechnologies.com/terms-of-purchase/>.

Authorized Signature _____
Customer Signature

Print Name:_____

Title:_____ Date :_____

MEMORANDUM OF AGREEMENT

This Memorandum of Agreement (the “Agreement”) is effective **October 11, 2026**,

BETWEEN: Law Enforcement Labor Services Local #419 (“Union”) represents the Non-Licensed Dispatchers and Jailers in the Sheriff’s Department and County Jail in Becker County (“Employer”)

WHEREAS, Law Enforcement Labor Services Local #419 (“Union”) represents the Non-Licensed Dispatchers and Jailers in the Sheriff’s Department and County Jail in Becker County (“Employer”); and

WHEREAS, the County has the management right to establish schedules; and

WHEREAS, Article 11 outlines the overtime obligations of the collective bargaining agreement; and

WHEREAS, the parties discussed the benefits to the County and the full-time employees associated with moving to a 2,080 schedule authorized by 29 U.S. Code Section 207(b); and

WHEREAS, the Union has represented to the County that it is certified as bona fide by the National Labor Relations Board; and

WHEREAS, the Union and the Employer desire to amend the Contract on the terms and conditions set forth in this Memorandum of Agreement (the “Agreement”); and

WHEREAS, this Agreement is the third memorandum of agreement to the Contract

NOW, THEREFORE, the Parties agree as follows:

1. AMENDMENT:

1.1 The Contract is amended as follows:

1.1.1 The County may exercise its management right to schedule by utilizing a schedule commonly referred to as a 2080 Plan pursuant to Section 7(b) of the Fair Labor Standards Act for full-time employees in the following classifications (hereinafter referred to as affected employees): Communications Officer

1.1.2 During the period of time that such schedule is in place and this Memorandum of Agreement remains in effect, the provisions of Article 11 relating to the overtime payment obligations of affected employees will not apply.

1.1.3 For the purpose of this agreement the 52-week period referenced in this Memorandum of Agreement will be:

a. 2026: 10/11/2026 – 10/10/2027 (2,080 hours in 52 weeks)

1.1.4 Affected employees will be guaranteed to work at least 2,080 hours of work in the 52-week period.

- 1.1.5 Affected employees will be compensated at the rate of one and one-half (1 ½) times their regular rate of pay for all hours worked in excess of their regular scheduled shift with the approval of the Sheriff and/or designee. Except when communications officers are working contractual overtime paid by an outside vendor, the compensation rate will be two (2) times the employee's base rate of pay.
 - a. For the purposes of calculating overtime pursuant to paragraph 1.1.5, "hours worked" includes vacation, sick, or holiday hours.
- 1.1.6 The base pay rate of premium compensation shall not be paid more than once for the same hours, nor shall there be any pyramiding of premium compensation.
- 1.1.7 Affected employees will not be permitted to work more than 2,240 hours in the 52-week period. The parties agree that the County may require any employee whose hours of work are scheduled to exceed 2,240 hours in the 52-week period to take time off from work in order to maintain the employee below this maximum number of hours. Employees may utilize accrued paid leave time, if available, associated with such time off.
 - b. For the purposes of determining the maximum hours pursuant to paragraph 1.1.7, "hours worked" shall not include any hours paid but not worked, such as vacation, sick, or holiday.
- 1.1.8 Affected employees who are laid off prior to the completion of the 52-week period will have their earnings recomputed for each week worked within this 52-week period based upon a 40-hour overtime obligation per week. All prior straight time and overtime paid to the laid off employee during the 52-week period will be credited against the amount of wages that may be found due to the employee as a result of such recomputation.
- 1.1.9 Affected employees who resign or are terminated for cause from employment prior to the completion of the 52-week period will not have their earnings recomputed.
- 1.1.10 The parties recognize that any period of time shorter than 52-weeks may result in disqualification of the plan, causing the County to incur penalties or become responsible for overtime obligations not intended by either party. Accordingly, neither party will seek to discontinue operation of this Agreement during a 52-week period that has already began.
- 1.1.11 Either party may provide written notification to the other of its intent to discontinue participation in this Memorandum of Agreement following completion of the 52-week period. Said written notification must be submitted to the other party at least 60 days prior to the expiration of the 52-week period.
- 1.1.12 Upon expiration of this Memorandum of Agreement or determination that this Agreement does not meet the requirements of 29 U.S. Code Section 207(b), this Agreement will expire and the management rights to schedule and the overtime requirements of Article 11 will be reinstated without waiver or loss of any County or Union rights.

2. No OTHER CHANGES:

2.1 Except as otherwise expressly provided in this Agreement, all of the terms and conditions of the Contract remain unchanged and in full force and effect.

_____ LYNN SCHULBERG, UNION STEWARD	_____ DATE	_____ ERICA JEPSON, BOARD CHAIR	_____ DATE
_____ MITCHELL ZERR, UNION STEWARD	_____ DATE	_____ CARRIE SMITH, COUNTY ADMINISTRATOR	_____ DATE
_____ TIM JEANETTA, UNION BUSINESS AGENT	_____ DATE		

Professional Services Agreement – 24.04279

Ulteig Operations, LLC – BECKER COUNTY, MN

We listen. We solve.®

THIS PROFESSIONAL SERVICES, (the “Agreement”) is effective on the latter of the two dates set forth on the signature blocks below (the “Effective Date”) between **BECKER COUNTY, MN** (the “Client”) and **ULTEIG OPERATIONS, LLC** and its affiliates (together “Ulteig”) (collectively, the “Parties”). In consideration of the mutual promises contained herein, the Parties agree as follows:

Client desires that Ulteig provide professional services to Client relating to the project (the “Project”) described in Exhibit A (the “Work Order”), which is incorporated by reference herein, and Ulteig desires to provide such services to Client, upon the terms and conditions set forth in this Agreement. Now therefore, in consideration of the mutual promises set forth herein, the Parties intend to be legally bound and hereby agree as follows:

1. ULTEIG’S RESPONSIBILITIES

- 1.1. Scope. Client hereby engages Ulteig to provide to Client the services (the “Services”) set forth on the Work Order, and Ulteig hereby agrees to provide the Services, upon the terms and conditions set forth in this Agreement and the Work Order. Ulteig is authorized to begin the Services upon Client’s written notice to proceed or in accordance with the schedule in the Work Order.
- 1.2. Standard of Care. Ulteig agrees that Ulteig will perform the Services according to the standard of care and skill exercised by reputable members of its profession practicing under similar conditions at the same time and in a similar locale. Ulteig is not a manufacturer and offers no warranty on equipment purchased on Client’s behalf, other than, unless Client gives other instructions in writing, all equipment purchased will be new and serviceable. Ulteig will assign to Client all warranties, including the manufacturer’s warranties, that it receives from third parties relating to equipment purchases. Ulteig agrees it will deliver and, if included in the Work Order, install the equipment and related software in working order and a secure state. Other than the foregoing, Ulteig makes no warranties, express or implied, under this Agreement or otherwise, in connection with the Services.
- 1.3. Responsibility for Corrections. The Services will materially conform to the specifications set forth in the Work Order. Ulteig will correct any material technical inaccuracies in the Services without additional compensation, except to the extent such inaccuracies are attributable to deficiencies in Client-furnished information or otherwise the fault, in whole or in part, of Client. If Ulteig fails to materially conform to the specifications set forth in the Work Order, Client must notify Ulteig of any claim related thereto within one (1) year after the delivery of the applicable Services. If Client fails to provide such notice within such time, Client’s claim with respect to such breach will be deemed irrevocably waived. Ulteig’s correction of its breach as referenced in this Section 1.03 above will be Client’s sole remedy for Services that do not materially conform to the specifications set forth in the applicable Work Order, and Ulteig will not be liable for any costs and expenses Client may incur if it elects to have a third party remedy, fix, or reperform the Services it alleges were not materially in conformance with the specifications set forth in the applicable Work Order.
- 1.4. Limitation of Responsibility. Unless included in the Work Order, Ulteig will not supervise, direct, or have control over or responsibility for the means, methods, techniques, sequences, or procedures

of construction used or selected on the Project. Furthermore, Ulteig will not be responsible for the acts or omissions of Client or any contractor, or their subcontractors or suppliers or for any of their agents or employees or any other persons furnishing or performing services related to the Project (any "Client Party"), or for any interpretations or clarifications of documents created by Ulteig hereunder made by any Client Party, except upon consultation with and the written advice of Ulteig. If Ulteig's performance of the Services is prevented or delayed by any act or omission of any Client Party, Ulteig will not be deemed in breach of its obligations under the Agreement or otherwise liable for any costs, charges or losses sustained or incurred by Client, in each case, to the extent arising directly or indirectly from such prevention or delay. Unless included in the Work Order, Ulteig will not perform maintenance on any hardware or software once delivered and installed at the Client's site, and Ulteig disclaims all liability for software and firmware vulnerabilities due to Client's lack of maintenance on the software and firmware.

2. CLIENT'S RESPONSIBILITIES

- 2.1. Duty to Cooperate. Client acknowledges Ulteig's legal and ethical obligations with respect to public health and safety and will use Client's best efforts to help Ulteig comply with these obligations. Moreover, Client will not require Ulteig to sign, and Ulteig will have no obligation to sign, any document that would obligate Ulteig to certify, guarantee or warrant the existence of conditions the existence of which Ulteig may not be able to, cannot or is not required to ascertain. Client agrees not to resolve or attempt to resolve any dispute with Ulteig or to make payment of any amount to Ulteig in any way contingent upon any such certification.
- 2.2. Duty to Provide Accurate, Complete, Timely Information and Access. Client agrees to provide Ulteig with all documents, including but not limited to, structural documents, geotechnical reports and other technical information regarding the Services, Additional Services (as defined in the Work Order), and/or the location where any Services are to be performed (the "Site"), if any, which are available to Client. Client will be responsible for, and Ulteig may rely upon, the accuracy and completeness of all requirements, programs, instructions, reports, data, documents and other information furnished by Client to Ulteig. Ulteig may use such requirements, reports, data, documents and information in performing or furnishing the Services. Client will make decisions and carry out its responsibilities under this Agreement in a timely manner so as not to delay Ulteig's Services. Client will respond promptly to any Ulteig request to provide direction, information, approvals, authorizations or decisions that are reasonably necessary for Ulteig to perform the Services. Client agrees to cooperate with Ulteig in all matters relating to the Services and provide such access to the Site, and such office accommodation and other facilities as Ulteig may reasonably request, for the purposes of performing the Services.

3. SCHEDULE

- 3.1. Time. Ulteig will perform the Services according to the schedule (the "Schedule") set forth on the Work Order. The Parties have agreed to the Schedule, and the compensation for performing the Services according to the Schedule, in anticipation of the orderly and continuous progress of the Project through completion and Client's performance of its obligations under this Agreement in an accurate and timely manner so as not to delay Ulteig's ability to timely perform the Services. Ulteig will use reasonable efforts to comply with such periods of time or meet any specific dates, but any such time periods or specific dates will be estimates only. If Ulteig is unable to complete

the Services according to the Schedule, in whole or in part, due to Client's acts or omissions, the Schedule and/or the compensation for the Services will be modified accordingly.

- 3.2. Suspension. If Client fails to give prompt written authorization to proceed with any phase of Services after completion of the immediately preceding phase, or if the Services are delayed, in whole or in part, due to Client's acts or omissions, Ulteig may, after giving seven (7) days' written notice to Client, suspend Services under this Agreement. If the Services are delayed or suspended, in whole or in part, due to Client's acts or omissions for more than thirty (30) days through no fault of Ulteig, Ulteig will be entitled to an equitable adjustment of compensation and/or the Schedule, to reflect the costs incurred by Ulteig in connection with, among other things, such delay or suspension and reactivation.

4. **ULTEIG'S COMPENSATION**

- 4.1. Client will compensate Ulteig for Services performed pursuant to this Agreement as set forth in the Work Order.
- 4.2. Reimbursable Expenses. In addition to the compensation provided for in Paragraph 4.01, Client will pay Ulteig for reasonable and necessary business expenses (the "Reimbursable Expenses") incurred by Ulteig and any of Ulteig's consultants (any "Consultant") as set forth in the Work Order. Client will pay Ulteig for all sales tax or use tax for which Ulteig may become liable to pay or withhold with respect to the Services.
- 4.3. Invoices. Invoices will be prepared in accordance with Ulteig's standard invoicing practices and be submitted to Client by Ulteig monthly. Invoices are due and payable upon receipt. If Client fails to make such payment within thirty (30) days after receipt, Ulteig will charge interest at the rate of 1.0% per month (or the maximum rate of interest permitted by law, if less) from the date the invoice was received. In addition, Ulteig may, after giving seven (7) days' written notice to Client, suspend Services under this Agreement until Ulteig has been paid in full all amounts due. Payments will be credited first to interest and then to principal.
- 4.4. Payments Upon Termination. In the event of any termination under Article 5, Ulteig will be entitled to invoice Client and Client will pay Ulteig for all Services performed and all Reimbursable Expenses incurred by Ulteig through the effective date of such termination.
- 4.5. Records of Ulteig's Costs. Records of Ulteig's costs pertinent to Ulteig's compensation under this Agreement will be kept in accordance with generally accepted accounting practices. To the extent necessary to verify Ulteig's charges and upon Client's reasonable request, copies of such records will be made available to Client at Client's cost.
- 4.6. Changes in Laws Or Regulations. In the event of changes in applicable laws or regulations after the Effective Date of the Agreement that impose taxes, fees, or costs on the Services or other costs in connection with the Services, the Project or compensation therefore, such new taxes, fees, or costs will be invoiced to and paid by Client as a Reimbursable Expense. Should such taxes, fees, or costs be imposed, they will be in addition to Ulteig's estimated total compensation.

5. **TERMINATION**

- 5.1. Termination for Cause. This Agreement may be terminated for cause by either party upon seven (7) days' written notice in the event of substantial failure by the other Party to perform in accordance with the terms hereof through no fault of the terminating Party. However, this Agreement will not terminate as a result of such substantial failure if the Party receiving such

notice begins, within seven (7) days of receipt of such notice, to correct its failure to perform and proceeds diligently to cure such failure within no more than thirty (30) days of receipt thereof (unless cure is impossible); provided, however, that if and to the extent such substantial failure cannot be reasonably cured within such thirty (30) day period, and if such party has diligently attempted to cure the same and thereafter continues diligently to cure the same, then the cure period provided for herein will extend up to, but in no case more than, sixty (60) days after the date of receipt of the notice. Where Services have been so terminated by either Party, the termination will not affect any existing rights or remedies of either Party against the other or which may thereafter accrue.

Additionally, either party may terminate immediately if the other party has filed a voluntary petition seeking relief under the United States Bankruptcy Code or there is an involuntary bankruptcy petition filed against Client in the United States Bankruptcy Court, the Services are delayed or suspended for more than sixty (60) days for reasons beyond the terminating party's control. Ulteig may terminate this Agreement immediately upon written notice if Ulteig Client has requested Ulteig to furnish or perform Services contrary to Ulteig's responsibilities as a licensed professional after giving reasonable notice to the Client of the conflict.

6. DOCUMENTATION

- 6.1. Client Use of Ulteig Documents. All data, reports, drawings, specifications, record drawings, work-product, and other deliverables (whether in printed or electronic format) provided by or furnished to Client by Ulteig (the "Documents") are instruments of service in respect to this Project, and Ulteig will retain an ownership and property interest therein (including the right of reuse at the discretion of Ulteig). Notwithstanding the foregoing, Ulteig hereby grants to Client a royalty-free, non-exclusive, non-transferable, perpetual basis license to utilize Ulteig's Documents provided to Client as part of the Services to the extent necessary for the construction, operation, maintenance or repair of the Project or any unit or component thereof. Client may also make and retain copies of Documents for information and reference in connection with use on the Project by Client and others. Such Documents are not intended or represented to be suitable for reuse by Client or others on extensions of the Project or on any other project. Client's reuse or modification of any Document without written verification or adaptation by Ulteig will be at Client's sole risk and without liability or legal exposure to Ulteig, its officers, directors, employees, agents, or Consultants. Client will indemnify and hold harmless Ulteig, its officers, directors, partners, employees, agents, and its Consultants (the "Ulteig Parties") from all claims, damages, losses, and expenses, including attorneys' fees, arising out of or resulting from any such unverified reuse or modification of any Document. Any verification or adaptation of any Document for extensions of the Project or for any other project will entitle Ulteig to further compensation at rates to be mutually agreed upon by Client and Ulteig.
- 6.2. Drafts. Client agrees not to use or permit any third party to use plans, Documents, drawings, or other work product prepared by Ulteig, which plans, drawings or other work product are not final, as determined by Ulteig in its sole discretion, and which are not signed and stamped or sealed by Ulteig. Client agrees it will be liable and responsible for any such use of non-final plans, Documents, drawings or other work product not signed and stamped or sealed by Ulteig. Client waives liability against Ulteig for any such use and agrees to indemnify and hold harmless the Ulteig Parties from all claims, damages, losses, and expenses, including attorneys' fees, arising out

of or resulting from such use of non-final plans, Documents, drawings or other work-product not signed and stamped or sealed by Ulteig.

7. INSURANCE AND RELATED ISSUES

- 7.1. Insurance. Ulteig will purchase and maintain such insurance as is reasonable and necessary for the Services being performed. The insurance required by this Section 7 will include the specific coverage and be written for not less than the limits of liability and coverage as hereinafter provided, or as required by law, whichever is greater.

Workers Compensation: Statutory Limits in state where Project is located.

Commercial Gen. Liability: \$1,000,000 per occurrence
 \$1,000,000 general aggregate

Prof. Errors and Omissions: \$1,000,000 per claim
 \$1,000,000 general aggregate

- 7.2. Certificates of Insurance. Upon Client's request, Ulteig will deliver to Client certificates of insurance evidencing the coverage indicated in Paragraph 7.01.
- 7.3. Negligence. Other than any cost, loss, or damages that is proven to have been caused by the negligence of Ulteig, Ulteig will not be liable to Client or anyone claiming by, through, or under Client for any cost, loss, or damages caused, in whole or in part, by the negligence of any entity or individual under the Agreement or in any way relating to the Services.
- 7.4. Cooperation Regarding Covered Changes. Client will promptly notify Ulteig if Client believes that certain minor changes may be required to be made because of, in whole or part, any ambiguities, inconsistencies, incompleteness, and/or slight or minor inaccuracies in the drawings, specifications, and other design documentation that Ulteig furnished or other Services that Ulteig performed or furnished under this Agreement (any "Covered Changes"). The Parties agree to cooperate in good faith to determine whether Ulteig will perform or furnish any such Covered Changes. Client will not make a claim directly or indirectly against Ulteig with respect to the costs of any Covered Changes, unless Client has promptly informed Ulteig of any such Covered Changes and has attempted in good faith to reach an agreement with Ulteig regarding same. Nothing in this provision changes the professional liability standard for determining if Ulteig is liable for the cost of such Covered Changes.
- 7.5. Mutual Exclusion of Special, Incidental, Indirect and Consequential Damages. To the fullest extent permitted by law, and notwithstanding any other provision in this Agreement, the Parties and their officers, directors, employees, agents, and consultants will not be liable to one another or any third party for any loss of use, revenue or profit, or for any special, incidental, indirect, consequential, exemplary or punitive damages whatsoever arising out of or resulting from the Project, the Services or the Agreement from any cause or causes, including but not limited to any such damages caused by the negligence, professional errors or omissions, strict liability or breach of contract, or warranty express or implied, or otherwise, regardless of whether such damage was foreseeable and whether or not such Party has been advised of the possibility of such damages, and notwithstanding the failure of any remedy of its essential purpose.

- 7.6. Limitation of Liability. To the fullest extent permitted by law, and notwithstanding any other provision of this Agreement, the total liability, in the aggregate, of the Parties and anyone claiming through either Party for any and all claims, losses, costs, or damages arising out of, resulting from, or in any way related to the Project, the Services or this Agreement from any cause or causes will not exceed the total compensation received by Ulteig under this Agreement. It is intended that this limitation apply to all liability or causes of action unless otherwise prohibited by law.

8. **SITE CONDITIONS**

- 8.1. Representation of Client. Client represents to Ulteig that, to the best of its knowledge, a Hazardous Environmental Condition does not exist at or near the Site. A "Hazardous Environmental Condition" hereunder will mean the existence of any substance, product, waste, or other material of any nature (including, but not limited to asbestos, petroleum, radioactive material, and PCBs), which is or becomes listed, regulated, or addressed under: (a) the Comprehensive Environmental Response, Compensation, and Liability Act of 1990 ("CERCLA"), (b) the Hazardous Materials Transportation Act, (c) the Resource Conservation and Property Recovery Act, (d) the Toxic Substances Control Act, (e) the Clean Water Act, (f) the Clean Air Act, and (g) any other federal, state, or local statute, law, rule, regulation, order, or decree relating to or imposing liability or standards concerning any hazardous, toxic, or dangerous waste, substance or material. Client represents and warrants that it has disclosed to Ulteig the existence of all Hazardous Environmental Conditions at or near the Site, including type, quantity and location.

Client further acknowledges that Ulteig is not and will not be required to become an "arranger," "operator," "generator," or "transporter" of hazardous substances, as defined in the CERCLA which are or may be encountered at or near the Site in connection with Ulteig's activities or Services under the Agreement.

- 8.2. Ulteig's Obligation to Notify. If a Hazardous Environmental Condition is encountered or alleged, Ulteig will notify Client and, to the extent required by applicable laws or regulations, appropriate governmental officials.
- 8.3. Suspension or Termination for Safety. It is acknowledged by both Parties that the Services do not include any services related to a Hazardous Environmental Condition. In the event Ulteig or any other party encounters a Hazardous Environmental Condition, Ulteig may, at its option and without liability for damages, suspend performance of the Services on the portion of the Project affected thereby until Client: (i) identifies and, as appropriate, removes the Hazardous Environmental Condition; and (ii) warrants that the Site is in full compliance with applicable laws or regulations. If Ulteig cannot perform Services because of a Hazardous Environmental Condition, Ulteig may terminate this Agreement for cause on thirty (30) days' notice. Ulteig will have no liability to Client on account of a termination under this Paragraph 8.03, and Ulteig will be entitled to invoice Client and Client will pay Ulteig for all Services performed and all Reimbursable Expenses incurred through the effective date of termination.

9. **GENERAL**

- 9.1. Assignment. Neither Client nor Ulteig may assign, sublet, or transfer any rights under or interest (including, but without limitation, monies that are due or may become due) in this Agreement without the written consent of the other, except to the extent that any assignment, subletting, or transfer is mandated by law.

- 9.2. Consultants. Ulteig may employ any Consultants Ulteig deems necessary to assist in the performance or furnishing of any Services, including Ulteig's own subsidiaries and affiliates. Ulteig will not be required to employ any Consultant unacceptable to Ulteig.
- 9.3. Notices. All notices or other communications required or desired to be given hereunder will be in writing and will be validly given or made to if personally served or sent via certified mail with tracking provided and are considered given when received. Either Party may change their address or authorized recipient for purposes of this paragraph by written notice given in the manner provided above. Email will not constitute binding notice unless it is followed immediately with a writing per this Section.
- 9.4. Dispute Resolution. The Parties agree to submit all disputes between them to mediation prior to exercising their rights under the Agreement or under law. EACH OF THE PARTIES HERETO HEREBY IRREVOCABLY WAIVES ANY AND ALL RIGHT TO TRIAL BY JURY IN ANY LEGAL PROCEEDING ARISING OUT OF OR RELATED TO THIS AGREEMENT OR THE TRANSACTIONS CONTEMPLATED HEREIN.
- 9.5. Governing Law. Notwithstanding any conflict of law determination, this Agreement will be subject to the law of the state of Delaware. If any part of this Agreement is found to conflict with applicable laws, such part will be invalid, but the remainder of this Agreement will be in full force and effect.
- 9.6. Third Party Obligations. Nothing contained herein will create any obligation or contractual relationship with any third party or any third-party beneficiary relationship.
- 9.7. Relationship of the Parties. The relationship between the Parties is that of independent contractors. Nothing contained in this Agreement will be construed as creating any agency, partnership, joint venture or other form of joint enterprise, employment or fiduciary relationship between the Parties, and neither party will have authority to contract for or bind the other Party in any manner whatsoever.
- 9.8. Headers. The captions on the Sections of this Agreement are inserted only for the purposes of convenient reference. The captions will not be used to construe or interpret the Agreement or to prescribe the scope or intent of the Agreement.
- 9.9. Waiver. Failure or delay by Ulteig to exercise any right or remedy hereunder will not be a waiver and will not prevent the enforcement of that or any other right.
- 9.10. Modifications. This Agreement will not be deemed or construed to have been modified or amended in whole or in part, except in writing signed by all Parties.
- 9.11. Signatures. This Agreement may be executed and delivered by original signature, image capturing technology, or certified electronic methods, and in one or more counterparts, each of which will be deemed to be an original copy of this Agreement and all of which, when taken together, will constitute one and the same agreement.
- 9.12. Survival. All express representations, indemnifications, or limitations of liability included in this Agreement will survive their completion or termination for any reason.
- 9.13. Severability. If a court of competent jurisdiction or governmental authority finds any clause or provision of this Agreement to be unenforceable, then the Agreement will be deemed amended to exclude the clause or provision and the remainder of the Agreement will continue in full force and effect. However, if such court finds any of the provisions regarding the ownership and use of

any deliverables, if any, and/or confidentiality, warranties and representations, or indemnification terms of the Agreement to be unenforceable, then Ulteig may elect to terminate the Term immediately for convenience.

9.14. Entire Agreement. This Agreement constitutes the complete and entire understanding of the Parties concerning the matters set forth herein. All prior negotiations, writings and understandings relating to the subject matter of this Agreement are merged herein and are superseded and cancelled by this Agreement.

9.15. Certification Regarding Lobbying. Ulteig certifies, to the best of its knowledge and belief that:

9.15.1. No federal appropriated funds have been paid or will be paid, by or on behalf of Ulteig, to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan, or cooperative agreement.

9.15.2. If any funds other than federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with this federal contract, grant, loan, or cooperative agreement, Ulteig will complete and submit Standard Form-LLL, Disclosure Form to Report Lobbying in accordance with its instructions.

9.15.3. Ulteig will require that the language of this certification be included in the award documents for all sub-awards at all tiers (including subcontracts, sub-grants, and contracts under grants, loans and cooperative agreements) and that all sub-recipients will certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Agreement to the terms of this certification is a prerequisite for making or entering into this transaction imposed by 31 U.S.C. 1352. Any person who fails to comply with the terms of this required certification will be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

[SIGNATURE PAGE FOLLOWS]

AGREED TO AND ACCEPTED BY:

ULTEIG OPERATIONS, LLC

3350 38th Avenue South
Fargo, ND 58104

By:

Signature

Name (Print)

Title

Date

BECKER COUNTY, MN

117 N Tower Rd
Detroit Lakes, MN 56501

By:

Signature

Name (Print)

Title

Date

Ulteig Operations, LLC – Becker County, MN

Exhibit A – Work Order

Ulteig agrees to perform and complete the following Services for Client, in accordance with the terms and conditions of the Professional Services for Project 24.04279 (“Agreement”).

PROJECT LOCATION

CSAH 30 (Main Avenue E) – TH 87 to Otter Tail River Bridge, Frazee, MN

CSAH 30 (Main Avenue W) – TH 87 to CR 29, Frazee, MN

CR 87 (Birch Avenue W) – TH 87 to CR 29, Frazee, MN

PROJECT UNDERSTANDING

Final plan development in accordance with the Becker County Highway Department design standards and other applicable standards. The final plan development will include, but is not necessarily limited to, the following tasks:

- 1.0 Prepare Plan Notes: Ulteig Engineers will prepare the Cover sheet for the plans and the appropriate upfront sheets as required. These sheets include the drafting and assembly required for the Table of Contents, Standard Drawings, Scope of Work plan, Plan Notes, Basis of Estimate and Plan Quantity Sheets and Quantity Tables.
- 2.0 General Details and Typical Sections: Ulteig Engineers will provide necessary plan details and/or typical sections for existing pavement sections, proposed pavement sections, common excavation, typical erosion control measures, backfill details, culverts, and any special details as needed.
- 3.0 Storm Water Pollution Prevention Plan
- 4.0 Removals: Ulteig Engineers will prepare the removal plan sheets showing the removal of pavement, obstructions, signs, and other appurtenances as needed.
- 5.0 Drainage Layouts: Ulteig Engineers will prepare final plan sheets showing plan and profile sheets and quantities for drainage utility layouts.
- 6.0 Plan & Profile: Ulteig Engineers will prepare final plan and profile sheets for the corridor, as well as transitions at all intersecting streets
- 7.0 Erosion Control Plans: Ulteig Engineers will develop final plan sheets showing turf establishment along with temporary and permanent erosion control measures.
- 8.0 Work Zone Traffic Control: Ulteig Engineers will develop final plan sheets showing work zone traffic control signage and phasing notes to accommodate the construction activities. This also includes the Traffic Control device List.
- 9.0 Final Quantities: Ulteig will provide project quantities.

- 10.0 Preliminary cost estimate and final engineer's estimate
- 11.0 All Right-of-Way and easements will be shown on the Plan
- 12.0 Construction staging plan
- 13.0 Provide Client electronic digital surface models, alignments, profiles in LandXML formats and other associated data to upload into survey stake out equipment for the entire length of the project.
- 14.0 Provide Client the completed AutoCAD Civil 3D 2024.dwg project file

SCOPE OF SERVICES

Ulteig will serve as the Owner's professional engineering representative and give consultation and advice to Owner while performing this Scope of Services (and any Additional Services) on the Project.

1.0 BASIC SERVICES

1.1 DESIGN PHASE

- A. Upon written notice from Owner to proceed, prepare (a) detailed drawing and plans which show the character and scope of the work to complete the Project (the "Drawings"), (b) instructions to bidders, (c) general conditions, (d) special conditions, and (e) technical provisions (the "Specifications").
- B. Provide an updated cost estimate for the Project based on the completed Drawings and Specifications and advise Owner of any changes from the Preliminary Cost Estimate.
- C. To the extent that Project design criteria require governmental approval, assist Owner prepare its submission(s) to request such approval.
- D. Provide Owner up to five (5) copies of the Drawings and Specifications.

1.2 BIDDING PHASE

- A. Upon written notice from Owner to proceed, prepare (a) proposal forms, and (b) notice to bidders and (c) draft contract between owner and contractor.
- B. Assist Owner obtain and evaluate contractor bids / negotiate contractor proposal on the Project.
- C. Assist Owner prepare final contract between owner and contractor.

2.0 CONSTRUCTION SERVICES

2.1 CONSTRUCTION ADMINISTRATION

- A. Upon award of the construction contract on the Project by Owner, Ulteig shall have the authority to act on behalf of Owner and shall issue all of Owner's instructions to contractor.
- B. Provide periodic construction observation on the Project.
- C. Review necessary shop and working drawings furnished by contractors.
- D. Interpret, where necessary, the intent of the Drawings and Specifications.
- E. Review and approve contractor's estimates of progress.
- F. Review and approve final payments to contractor.
- G. Conduct a final inspection of all construction and issue a written certification of final inspection to Owner.

2.2 RESIDENT PROJECT REPRESENTATIVE SERVICES

- A. Ulteig shall furnish Owner a Resident Project Representative (RPR), assistant or other field staff to observe, on a full time basis, the progress and quality of contractor's work on the Project.
- B. The duties and responsibilities of the RPR are limited to those expressly set forth in the Agreement, and those described below:
 - 1) Conduct routine on-site observations of contractor's work to determine if the work is proceeding in accordance with the contract documents.
 - 2) Inform Engineer whenever RPR believes that contractor's work will not produce a completed project that conforms to the contract documents or will prejudice the integrity of the design concept of the completed project as a functioning whole; or has been damaged; or does not meet the requirements of any observation, test, or approval required to be made.
 - 3) Maintain orderly correspondence and project related document files produced or received by RPR.
 - 4) Prepare a daily report or keep a diary or logbook, recording items such as: contractor's hours on the jobsite, weather conditions, data relative to questions of Change Orders, Field Orders, Work Change Directives, or changed conditions, site visitors, daily activities, decisions, observations in general, and specific observations.
 - 5) Report immediately to Engineer any site accidents, hazardous environmental conditions, emergencies, or acts of God endangering the work, and property damaged by fire or other causes
 - 6) Furnish Engineer periodic reports detailing contractor's progress and compliance with the progress schedule.

- 7) Upon completion of construction, furnish original set of all RPR project documentation to Engineer.
- C. In addition to the limitations set forth herein and in the Agreement, the RPR shall not authorize any deviation from the contract documents or substitution of materials or equipment (including "or equal" items) unless expressly authorized by Engineer.

2.3 CONSTRUCTION STAKING

- A. Provide horizontal and/or vertical alignments to the contractor including:
 - 1) Traffic Control
 - 2) Removals
 - 3) Erosion Control
 - 4) Underground Utilities
 - 5) Sub-grade and Aggregate Base
 - 6) Curb and Gutter

2.4 POST CONSTRUCTION SERVICES

- A. Project closeout documentation.
- B. Completion of record drawings for Project.

3.0 ADDITIONAL SERVICES

- 3.1 If authorized by the Owner, Ulteig will furnish or obtain from others Additional Services. Owner shall pay Ulteig for Additional Services as provided for in this Work Order. Additional Services include, but are not limited to:
 - A. Preparation of applications and supporting documents for governmental grants, loans, or advances in connection with public works projects.
 - B. Additional Services due to significant changes in general scope of the Project or its design including, but not limited to, changes in size, complexity, or character of construction.
 - C. Revising previously approved Reports, Design documents, Drawings, or Specifications.
 - D. Preparing documents for alternate bids requested by the Owner for work which is not bid.
 - E. Preparing Environmental Studies and documents such as an Environmental Assessment.
 - F. Preparing of applications and documents for obtaining Watershed District permits.

- G. Additional Services in connection with providing legal surveys, easements, and wetland delineation.
- H. Conducting an on-site visit of the Project prior to expiration of the construction warranty period and reporting observed discrepancies under warranties provided by the construction contract.
- I. Extensive assistance in the initial start up and test operation of equipment or systems and the preparation of manuals of operation and maintenance.
- J. Additional Services and costs necessitated by out of town travel required of Ulteig other than visits to the Project.
- K. Additional Services in connection with the Project including services normally furnished by the Owner and services not otherwise provided for in this Agreement.
- L. Preparing to serve and serving as an expert witness for the Owner in any litigation or other proceeding involving the Project.

COMPENSATION:

1.0 BASIC SERVICES - PERCENTAGE OF CONSTRUCTION

- 1.1 For Basic Services on the Project, Owner shall pay Ulteig a fee based on a percentage of the construction bid amount for the Project. This percentage shall be interpolated from the following:

Constructon Bid Amount				Fee Range
\$	-	\$	100,000.00	Hourly
\$	100,000.00	\$	125,000.00	14%
\$	125,000.00	\$	225,000.00	14% - 11%
\$	225,000.00	\$	425,000.00	11% - 10%
\$	425,000.00	\$	700,000.00	10% - 9%
\$	700,000.00	\$	1,000,000.00	9% - 8%
\$	1,000,000.00	\$	6,000,000.00	8% - 6%

- 1.2 The construction bid amount for the Basic Services Fee shall be determined from the actual cost of work bid by the contractor, including work that was designed but not included in the awarded contract.
- 1.3 Unless specified in this Work Order, the construction costs shall not include: (a) Ulteig's fee, (b) the cost of the land, (c) right-of-way, (d) compensation for and/or damages to property, (e) Owner's legal, accounting, insurance counseling, (f) Owners auditing services; or (g) interest charges incurred in connection with the Project.
- 1.4 If the Project is not bid or put under contract for a period of six (6) months after completion of the final Drawings and Specifications, Ulteig's fee for the Project shall be based on Ulteig's most recent construction cost estimate for the Project, plus any Additional Services provided and Project reimbursables.

2.0 CONSTRUCTION SERVICES - HOURLY

- 2.1 For Construction Services Owner shall pay Ulteig on an hourly basis per Ulteig's current rate schedule.
- 2.2 Ulteig's hourly rates are subject to annual increase, usually in January. Rates may also be affected by factors including, but not limited to, unusual time constraints or aggressive deadlines.

3.0 ADDITIONAL SERVICES – HOURLY

- 3.1 Owner shall pay Ulteig for time worked on Additional Services on an hourly basis in accordance with Ulteig's current hourly rate schedule.
- 3.2 Ulteig's hourly rates are subject to annual increase, usually in January. Rates may also be affected by factors including, but not limited to, unusual time constraints or aggressive deadlines.

4.0 REIMBURSABLE EXPENSES

- 4.1 Disbursements for certain items, such as travel expenses, consultant's fees, field office expenses, resident project representative's subsistence and transportation, GPS equipment, long distance calls, facsimile service, photocopying and computerized research are usually advanced by us and will be billed separately in accordance with Ulteig's current hourly rate schedule.

METHOD OF PAYMENT:

1.0 BASIC SERVICES

- 1.1 Progress payments shall be made in proportion to services performed. The compensation for Basic Services shall amount to the following percentage of the total fee at completion of each phase of the work.
 - A. Thirty-five (35) percent of the total fee (based on the preliminary construction cost estimate) upon completion of the preliminary Drawings.
 - B. An additional sixty (60) percent of the total fee (based on the final construction cost estimate) upon completion and submission of the final Drawings, Specifications, cost estimates, and contract documents to the Owner.
 - C. The remaining five (5) percent of the total fee based on the construction bid amount when construction contracts are awarded or as defined under Compensation, Section 1.4 of this work order.

2.0 CONSTRUCTION SERVICES

- 2.1 Payments for Construction Services shall be made monthly upon presentation of Ulteig's detailed statement.

3.0 ADDITIONAL SERVICES

3.1 Payments for Additional Services shall be made monthly upon presentation of Ulteig's detailed statement.

4.0 REIMBURSABLE EXPENSES

4.1 Payments for Reimbursable Expenses shall be made monthly upon presentation of Ulteig's detailed statement.

BECKER COUNTY BOARD OF COMMISSIONERS

RESOLUTION 10-26-1B

Professional Services Agreement

IT IS RESOLVED that Becker County enter into a professional services agreement with the Ulteig Operations, LLC for the following purposes:

To provide professional services relating to the project CSAH 30 and CSAH 87 in Frazee, MN.

IT IS FURTHER RESOLVED that the County Chairperson and County Administrator are hereby authorized and directed, on behalf of Becker County, to execute the Agreement and any amendments to the Agreement.

Duly adopted this 6th day of October 2026, at Detroit Lakes, MN.

COUNTY BOARD OF COMMISSIONERS

Becker County, Minnesota

ATTEST:

/s/ Carrie Smith
Carrie Smith
County Administrator

/s/ Erica Jepson
Erica Jepson
Board Chair

State of Minnesota)
) ss
County of Becker)

I, the undersigned being the duly appointed and qualified County Administrator for the County of Becker, State of Minnesota, do hereby certify that the foregoing is a true and correct copy of a Resolution passed, adopted, and approved by the County Board of Commissioners at a meeting held October 6, 2026, as recorded in the record of proceedings.

Carrie Smith
County Administrator

Becker County

Economic Development Authority



TO: BECKER COUNTY BOARD OF COMMISSIONERS
FROM: ECONOMIC DEVELOPMENT AUTHORITY
DATE: OCTOBER 6TH, 2026
REQUEST: APPROVAL OF INTERGOVERNMENTAL AGREEMENT FOR PROFESSIONAL AND TECHNICAL SERVICES BETWEEN BECKER COUNTY EDA AND CASS COUNTY HRA

OVERVIEW:

Cass County HRA operates housing programs in a similar capacity and can provide practical peer-agency experience during Becker County EDA's housing transition. The agreement provides an additional layer of technical knowledge and continuity while internal staff develop independent administration of the programs.

The agreement is intended to provide temporary support and flexible assistance and does not assign Becker County EDA's powers, responsibilities, or authority. Becker County EDA will retain final responsibility and authority for its programs, employees, and operational outcomes.

Cass County HRA will provide staff assistance and technical support during the transition period to assist with program operational compliance; staff capacity building; internal procedures; agency reporting; property inspections; and other technical assistance developing and implementing procedures as necessary to ensure operational sufficiency.

BOARD ACTION REQUESTED:

Approve the Intergovernmental Service Agreement between the Becker County EDA and Cass County HRA for professional services and transition support and authorize the EDA Executive Director and President to execute and administer the agreement pending county attorney approval.

POINT OF CONTACT FOR THIS MEMORANDUM:

Cody Piper, EDA Specialist
Executive Director
Becker County Economic Development Authority
cody.piper@co.becker.mn.us

**INTERGOVERNMENTAL AGREEMENT
FOR PROFESSIONAL SERVICES AND TECHNICAL SUPPORT
BETWEEN BECKER COUNTY EDA AND CASS COUNTY HRA**

This Intergovernmental Agreement for Housing Program Technical Assistance and Transition Support ("Agreement") is entered into by and between the Becker County Economic Development Authority, a public body and political subdivision of the State of Minnesota ("BCEDA"), and the Cass County Housing and Redevelopment Authority, a public body and governmental entity of Cass County, Minnesota ("Provider"). BCEDA and Provider may each be referred to as a "Party" and collectively as the "Parties."

This Agreement is intended to provide professional and technical services between independent governmental entities.

RECITALS

WHEREAS, BCEDA administers HUD Public Housing, Housing Choice Voucher ("HCV") Section 8, and other housing and redevelopment programs;

WHEREAS, BCEDA is transitioning administration and operations of its housing programs and portfolio from third-party management to direct administration by BCEDA;

WHEREAS, BCEDA desires temporary technical assistance, training, transition support, quality-control assistance, and related expertise to build staff capacity for direct administration;

WHEREAS, Provider possesses experience administering federally assisted housing and other applicable programs and has offered to assist BCEDA during this transition;

WHEREAS, the Parties desire a temporary arrangement through which Provider will assist BCEDA in developing the systems, procedures, training, and staff capacity needed for administration;

NOW, THEREFORE, in consideration of the mutual covenants and agreements contained herein, the Parties agree as follows:

ARTICLE 1 - PURPOSE

1.1 Purpose

The purpose of this Agreement is to provide BCEDA with technical assistance, training, transition support, quality-control review, and related guidance for its Public Housing, HCV, and other applicable housing programs under the BCEDA portfolio.

The Parties acknowledge that this Agreement does not intend to constitute a permanent transfer or outsourcing of BCEDA's housing program administration. Provider's involvement is anticipated to decrease as BCEDA staff develop the knowledge and capacity necessary to independently perform routine program functions.

1.2 Transitional Nature

Provider's involvement is intended to decrease as BCEDA staff develop the knowledge and capacity to perform routine program functions. This Agreement does not create a permanent management or outsourcing arrangement.

1.3 No Transfer of Ownership or Authority

Nothing in this Agreement transfers BCEDA's housing properties, programs, records, funds, or other assets. BCEDA retains final responsibility and authority for its housing programs.

ARTICLE 2 - TERM

2.1 Initial Term

The term of this Agreement shall commence _____, 2026, and continue through October 31, 2027, unless earlier terminated under this Agreement. Commencement date shall be when fully executed by both parties.

2.2 Extension

The Parties may extend this Agreement by written amendment approved by the appropriate governing bodies or authorized officials. Any extension shall remain limited to technical assistance and transition support.

2.3 90-Day Termination

Either Party may terminate this Agreement without cause upon at least ninety (90) calendar days' written notice.

ARTICLE 3 - SCOPE OF SERVICES

3.1 Scope

Provider shall provide the technical assistance, training, transition support, quality-control review, and program guidance described in Exhibit A. Services may be adjusted by mutual agreement when consistent with this Agreement's purpose and maximum compensation.

ARTICLE 4 - LIMITATIONS ON PROVIDER'S ROLE

4.1 Advisory and Technical Role

Provider's services are advisory, technical, training, quality-control, and transitional in nature. Provider is not granted any rights as program administrator, executive agent or operating manager under this agreement.

4.2 BCEDA Retains Program Authority

BCEDA retains final authority and responsibility for policies, program and tenant determinations, expenditures, vendors, procurements, personnel, HUD submissions and certifications, financial management, and program performance. Provider may advise and recommend but shall not exercise final authority unless specifically authorized in writing by BCEDA and permitted by law.

ARTICLE 5 - BCEDA RESPONSIBILITIES

5.1 BCEDA Responsibilities

BCEDA shall provide reasonable access to information and systems needed for authorized services; identify staff for training; maintain appropriate HUD permissions; provide timely information; make final program and property decisions; retain responsibility for applicable laws, HUD requirements, contracts and policies; and communicate requests for assistance; and include but not limited to:

- (1) provide Provider reasonable access to information necessary to perform authorized services;
- (2) identify appropriate BCEDA staff to participate in training and technical assistance;
- (3) provide authorized access to EDA facilities and/or network when necessary;
- (4) maintain appropriate HUD/system permissions, as necessary;
- (5) provide Provider with information reasonably necessary to perform the agreed services;
- (6) make final decisions concerning BCEDA programs and properties;
- (7) retain responsibility for compliance with applicable laws, regulations, HUD requirements, contracts, and BCEDA policies; and
- (8) timely communicate questions, issues, and requests for assistance to Provider.

ARTICLE 6 - PROVIDER RESPONSIBILITIES

6.1 Provider Responsibilities

Provider shall provide professional support and technical assistance necessary to support organizational operations; provide personnel with relevant housing experience; provide guidance consistent with applicable HUD and governmental requirements; protect confidential information; identify significant compliance concerns; and include but not limited to:

- (1) perform all services in a professional and reasonable manner;
- (2) provide personnel with relevant housing program management experience;
- (3) provide technical assistance consistent with applicable HUD and governmental requirements;
- (4) maintain confidentiality of BCEDA records and information;
- (5) promptly notify identification of significant compliance concerns when discovered;
- (6) provide reasonable documentation of services performed as requested by the BCEDA;
- (7) coordinate with BCEDA staff where applicable;
- (8) disclose any actual or potential conflict of interest; and avoid taking actions that conflict with BCEDA policies or governing-board direction;

ARTICLE 7 - COMPENSATION

7.1 Maximum Compensation

The maximum amount payable by BCEDA under this Agreement is Fifty Thousand Dollars (\$50,000), plus authorized mileage.

7.2 Retainer

BCEDA shall pay Provider \$5,000 retainer at commencement.

7.3 Monthly Services

BCEDA shall pay Provider \$3,750 per month for twelve (12) months, for a total service of \$45,000 unless terminated earlier pursuant to this agreement. The fee provides access related to technical assistance, consultation, training, and transition support described in Exhibit A but does not determine a specific number of hours.

7.4 Mileage

BCEDA shall reimburse authorized mileage within the Becker County service area at the then-current published IRS mileage rate.

ARTICLE 8 - PAYMENT

8.1 Payment

BCEDA shall pay Provider monthly in accordance with applicable governmental payment procedures.

8.2 Maximum Authorization

Provider shall not be paid amounts exceeding the maximum authorized compensation without a written amendment approved as required.

ARTICLE 9 - WORK AUTHORIZATION AND PRIOR APPROVAL

9.1 Requests for Assistance

The BCEDA Executive Director, or designee authorized in writing, may request assistance within the scope and financial limits of this Agreement. BCEDA staff may request assistance but may not amend the Agreement, increase compensation, extend the term, authorize work outside the Agreement, or transfer program authority to Provider.

ARTICLE 10 - CONFIDENTIALITY AND DATA SECURITY

10.1 Confidential Information

Each Party shall protect confidential information accessed through this Agreement and use it only as necessary to perform authorized services or as otherwise permitted by law.

10.2 Disclosure and Security

Neither Party shall misuse or disclose confidential and/or protected information except as authorized or required by applicable law. Each Party shall promptly notify the other of known or suspected unauthorized access, disclosure, loss, or compromise.

10.3 System Access

Provider personnel shall use only authorized BCEDA system credentials and access.

ARTICLE 11 - INDEPENDENT GOVERNMENTAL ENTITIES

11.1 Separate Governmental Entities/No Joint Venture

The Parties remain separate governmental entities. Nothing in this Agreement creates a joint venture, partnership, transfers of governmental powers, duties, or ownership and does not create a permanent management relationship between entities.

11.2 Personnel

Provider personnel, if any, remain employees or agents of Provider and do not become BCEDA employees solely because of this Agreement. Provider agents, employees, and personnel are not entitled to receive any benefits or eligibility received by BCEDA employees.

ARTICLE 12 - INSURANCE

12.1 Coverage

Both parties shall separately maintain workers compensation and liability insurance at its customary limits for its operations under this agreement.

ARTICLE 13 - INDEMNIFICATION

13.1 Responsibility

To the extent permitted by Minnesota law, each Party is responsible for its own acts and omissions and those of its officers, employees, and agents. Nothing requires either Party to indemnify the other in a manner prohibited by law.

ARTICLE 14 - TERMINATION

14.1 Termination for Cause

Either Party may terminate upon written notice if the other materially breaches this Agreement and fails to cure within a reasonable period after notice, loses legal authority necessary to perform services, materially jeopardizes the other Party's legal or regulatory compliance, improperly discloses protected information, or otherwise materially fails to perform.

ARTICLE 15 - TRANSITION AND CLOSEOUT

15.1 Transition Summary

Provider shall assist BCEDA in identifying unresolved compliance issues, upcoming HUD deadlines, outstanding reporting or inspections, training needs, recommended procedures, and other significant transition items known to or identified by Provider.

ARTICLE 16 - NOTICES

16.1 BCEDA

Becker County Economic Development Authority, Attn: Executive Director, 915 Lake Avenue, Detroit Lakes, Minnesota 56501.

16.2 Provider

Cass County Housing and Redevelopment Authority, Attn: Executive Director, P.O. Box/Ave, Backus, Minnesota 56435.

ARTICLE 17 - ASSIGNMENT AND AMENDMENTS

17.1 Assignment and Amendments

Neither Party may assign or transfer this Agreement without the prior written consent of the other Party. Amendments must be in writing and executed by authorized representatives of both Parties and approved as required.

17.2 No Third-Party Rights

This Agreement is solely for the benefit of the Parties under this agreement and creates no rights, obligations, or remedies for third parties or any other person.

ARTICLE 18 - SEVERABILITY

18.1 Severability

If any provisions of this agreement are rendered void, invalid or unenforceable, such renderings shall not affect the validity or enforceability of the remaining provisions which shall remain in effect to the extent permitted by law under this agreement, unless the parts that are void, invalid or unenforceable shall substantially impair the value of the entire agreement with respect to either entity.

ARTICLE 19 - ENTIRE AGREEMENT

19.1 Entire Agreement

This Agreement and its exhibits constitute the entire agreement between the Parties concerning the subject matter.

SIGNATURES

IN WITNESS WHEREOF, each person signing this Agreement represents that he or she is authorized to execute this Agreement on behalf of the governmental entity identified below and have caused this agreement to be executed.

BECKER COUNTY ECONOMIC DEVELOPMENT AUTHORITY

By: _____
Tom Klyve, its President

Date: _____

By: _____
Cody Piper, its Executive Director

Date: _____

CASS COUNTY HOUSING AND REDEVELOPMENT AUTHORITY

By: _____
Scott Wilson, its Executive Director

Date: _____

By: _____
its Chairperson/Authorized Officer

Date: _____

EXHIBIT A

SCOPE OF ASSISTANCE

1. Transition and Staffing

- Third-party management transition; records and file transition; review of outstanding issues; organizational structure; onboarding and training of BCEDA housing staff.

2. Public Housing and HCV Training

- Program administration; eligibility and admissions; recertifications; tenant files; inspections and NSPIRE; routine program workflows.

3. HUD Systems, Reporting and Compliance

- HUD systems and reporting; forms and certifications; annual reporting; monitoring and audit preparation; identification of compliance issues and corrective-action recommendations.

4. Policies and Procedures

- Review and development of operating procedures, checklists, reporting processes, compliance controls, and quality-control procedures.

5. Property and Program Operations Guidance

- Maintenance and inspection procedures; work-order and vendor processes; program calendars; daily and recurring administrative activities; operational recommendations.

6. Housing Resource and Grant Assistance

- Identify and advise BCEDA regarding additional housing resources and programs, including SCDP and Minnesota Housing/MHFA opportunities, and assist with application concepts or materials when requested.

7. Other Technical Assistance

- Other related housing program technical assistance may be requested by BCEDA and mutually agreed upon, provided it remains within the purpose and compensation limits of this Agreement.



BECKER COUNTY

Land Use Department

915 Lake Avenue • Detroit Lakes, MN 56501
218-846-7201

MEMORANDUM FOR ACTION

Date: September 29, 2026

SUBJECT: Contractor Services - Wood Grinding

THROUGH: Environmental Services Committee

TO: Becker County Commission

1. **Reference:** Grinding Detroit Lakes City yard waste site and wood pallets on the County Solid Waste Campus
2. **Discussion:** Becker County and the Detroit Lakes have annually jointly hired a contractor to grind brush on the Detroit Lakes Yard Waste Site (DLC YW) and source separated clean wood waste at the Becker County Solid Waste Campus.

The mobilization costs are split between the City and the County. The DLCYW costs are split 70% (DLC)/30% BC; the clean wood (pallets) grinding costs are paid by the County. The brush grinding costs tied to the tornado event in July will be turned in for reimbursement by the State.

Two contractors submitted proposals, they are as follows:

<u>Contractor</u>	<u>Cost to grind DLCYW</u>	<u>BC Pallets</u>	<u>Mobilization charge</u>	<u>Total</u>
Fletcher Trucking	\$22,500	\$30,000	Inc in price	\$52,500
Harbo Tree Service	\$17,850	*\$8,400 Est.	\$3,500	\$29,750

*Estimate is based on 8 hours grinding @ 1050/hour

3. **Funding:** Project costs will be split as outlined in item 2. County funding is from Fund 18.
4. **Action:** Board motion approving the proposal by Harbo Tree Service for the estimated amount of \$29,750 Costs will be split after the project is completed.
5. The point of contact for this memorandum is Steve.Skoog@co.becker.mn.us or by phone at 846-7310.

6. Distribution: County Commissioners
County Administrator

Fletcher Trucking Proposal

E-mail
9/25/2026

Compost site-
Fletcher will grind all material with 3” screens at compost yard for \$22,500

Pallets-
Fletcher will grind up all pallets with 2” screen for \$30,000

Clearing and grubbing 2 acres-
\$23,900
Fletcher will clear and chip all trees and pile chips. We will grub all stumps and pile stumps on one end.

Moving mulched material-
Fletcher will move all previous ground up material near compost piles to desired location and pile at new location for \$38,600

Thank you,
Shawn Fletcher
Fletcher trucking
10545 business 371, brainerd, Mn
Cell 218-839-4652

Harbo Tree Service Proposal

E-mail
9/28/2026

The city site would cost \$17,850 with a 3” screen.
Mobilization to Detroit Lakes-\$3500
Hourly rate to grind pallets with a 2” screen would be \$1050/hr. There’s probably around 8 hours of grinding there.

Rick Holtz – owner of Harbo Tree Service



BECKER COUNTY

Land Use Department

915 Lake Avenue • Detroit Lakes, MN 56501
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Capital Improvement Expenditure Request Form



Date Requested: 9/30/2026

Department: Land Use/Environmental Services

Department Head: Steve Skoog

EXPLANATION OF THE REQUEST

Purpose/Need: Request to purchase a new semi-truck that will be used to pull transfer trailers of solid waste to regional landfills and the Perham incinerator. Currently the department schedules two transfer trucks daily to pull solid waste loads, in the summer months three trailer units are needed at times to keep up. The current back up unit is a 2005 Ford Sterling that has 17,703 hours and 465,880 miles on it. The Stearling will be used primarily in the future as a yard truck on the Solid Waste Campus and a backup transfer truck if needed. This was discussed by the Environmental Services Committee who recommended purchasing a new transfer truck.

REQUEST AMOUNT: \$ 167,289.50

Savings Achieved (Dollar Amount/Time/ Efficiency): Reduction in maintenance costs, better fuel economy.

Are There Sufficient Funds In Your Budget?

Yes ☒ No ☐

Is this included in your department's 5-Year Capital Improvement Plan?

Yes ☒ No ☐

Please explain further, if necessary: The 2005 Ford Sterling will continue to be a backup truck and used on the campus to move transfer trailers. This new truck will become a primary truck, and the oldest Volvo will be used as a third transfer truck and primary backup unit as needed. This unit will be delivered in May/June 2027.

Action Taken (*If different than request*): Board motion approving the purchase of a 2028 Mack Anthem Gen2 64TY truck

Date Request Completed: 9/30/2026

- * This form must be completed and sent to the County Administrator for any request of Capital Improvement Purchase.

CUSTOMER PROPOSAL

MACK®



PREPARED FOR

BECKER COUNTY

200 State St E

DETROIT LAKES

MN 56501-3128

DATE

9/25/2026

PREPARED BY

RDO TRUCK CENTERS, LLC

3401 38TH ST S

FARGO

ND 58104-6904

QUOTE INFORMATION

RDO2026000353D861

ANTHEM GEN2 64T

Qty: 1

MACK ANTHEM



TECHNICAL SPECIFICATION

ANTHEM GEN2 64T



				WEIGHT (LB)		LIST PRICE USD
MODEL - ORDER DEFINING				FRONT	REAR	
S	PT100T	PRODUCT DESCRIPTION	ANTHEM (HM's)	0	0	0
	0020CK	CHASSIS (BASE MODEL)	ANTHEM 64T DAYCAB	3,047	14	0
S	PB100O	PRICE BOOK LEVEL	2028A Pricebook	0	0	0
	411009	STANDARD VEHICLE FEATURES & SPEC ASSIST	DEALER ACKNOWLEDGES AVAILABLE SPEC ASSIST DOCUMENTATION	0	0	0

				WEIGHT (LB)		LIST PRICE USD
CUSTOMER / VEHICLE INFO				FRONT	REAR	
	034005	VEHICLE OPERATING SEGMENT & CYCLE for WARRANTY	REGIONAL DISTRIBUTION	0	0	0
	005005	VEHICLE USE & BODY/TRAILER TYPE	VAN TRAILER	0	0	0
S	P2FAMX	TOTAL VEHICLE CAPACITY RATING	TOTAL VEHICLE CAPACITY RATING 80000 LBS	0	0	0
	033A30	LOADING SURFACE	GRAVEL LOADING AND / OR UNLOADING SURFACE	0	0	0
	032A99	MAXIMUM STARTING GRADE	6% STARTING GRADE	0	0	0
S	DHX10X	ROAD CONDITION	WELL MAINTAINED SURFACED ROADS >95% DRIVING DISTANCE	0	0	0
	694DDD	Order Subject to Meeting All Mack Policies, Terms and Conditions,	Including but not Limited to Applicable CARB and/or Section 177 States' Regulation requirements	0	0	0
	M84023	INTENDED REGISTRATION LOCATION	MINNESOTA	0	0	0
S	M98018	WARRANTY REGISTRATION LOCATION	USA - WARRANTY REGISTRATION LOCATION	0	0	0
S	B2CA1X	DIRT CONCENTRATION (OP ENVI)	NON DIRTY ROADS,<10% OF DRIVING DISTANCE ON WET/SLUSHY ROAD	0	0	0
S	M45001	ORDER TYPE REQUIREMENTS	RETAIL OR STOCK - CUSTOM SPECIFICATIONS	0	0	0
	MP2001	CUSTOMER FLEET SIZE	DEALER FLEET WITH LESS THAN 25 VEHICLES IN OWN FLEET OF ANY VEHICLE BRAND	0	0	0
S	MAK901	LEASING PROGRAM	NO LEASING PROGRAM	0	0	0
	0260H6	SALES PROMOTION	SOURCEWELL SALES PROGRAM	0	0	0
S	5TDTRX	COUNTRY OF DESTINATION	COUNTRY USA	0	0	0
S	MBT02T	EMISSION WARRANTY CERTIFICATION	CARB + EPA for Mack MP13 Diesel	0	0	0
S	4KFA1X	REAR AXLE LOAD RETURN RATING	LOAD RETURN RATING, MAX 100% OF MAXIMUM LOAD	0	0	0
S	QCXA1X	TOPOGRAPHY	MOSTLY FLAT: GRADES <3% FOR >98% OF DRIVING DIST (MAX GRADE 8%)	0	0	0
S	2MCA1X	VEHICLE GHG CERTIFICATION	GREEN HOUSE GAS COMPLETE VEHICLE & COMPLETE CERTIFICATION	0	0	0
S	534014	LANGUAGE-PUBS/DECAL/SIGNS	ENGLISH	0	0	0
	5FFB1X	MACK BULLDOG HOOD ORNAMENT	MACK BULLDOG HOOD ORNAMENT, CHROME	3	0	0

				WEIGHT (LB)		LIST PRICE USD
APPLICATION PACKAGES				FRONT	REAR	
S	MA1998	APPLICATION SPECIFIC SPEC RECOMMENDATIONS	WITHOUT APPLICATION SPECIFIC SPEC RECOMENDATION	0	0	0
	65900X	POWERTRAIN PACKAGE	HEAVY HAUL/PERFORMANCE	0	0	0
	676001	AMENITIES PACKAGES	STANDARD AMENITIES PACKAGE, DayCab	0	0	0

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TECHNICAL SPECIFICATION (cont.)



			WEIGHT (LB)		LIST PRICE USD
APPLICATION PACKAGES		DESCRIPTION	FRONT	REAR	
690002	TECHONOLOGY PACKAGE	STANDARD TECHNOLOGY PACKAGE, DayCab	0	0	0
66100M	AERODYNAMIC PACKAGES	ANTHEM TRACTOR STANDARD AERO PACKAGE, DayCab	0	0	0
MPK029	CHASSIS CONFIGURATION PACKAGE	LINEAR EATS, LEFT FRONT 4 BATTERY, DUAL 26" FUEL TANKS - LH TANK IS COMBO WITH 28 GALLON (107L) DEF	0	0	0

			WEIGHT (LB)		LIST PRICE USD
ENGINE / TRANSMISSION		DESCRIPTION	FRONT	REAR	
S	9DCE1X	ENGINE COOLANT PUMP, FIXED OR VARIABLE SPEED	7	7	0
	P8CB1X	MASS SENSING TORQUE LIMITATION	0	0	0
	Y1CD1X	VEHICLE ACCELERATION LIMITING	0	0	0
	100062	ENGINE PACKAGE, COMBUSTION	2,580	0	813
S	136286	TRANSMISSION	0	0	0
	V4EZ9X	OVERDRIVE GEAR LOCKOUT THRESHOLD	0	0	0

			WEIGHT (LB)		LIST PRICE USD
ENGINE / TRANSMISSION EQUIPMENT		DESCRIPTION	FRONT	REAR	
S	12500K	AIR INTAKE & CLEANER	27	0	0
S	PVXA2X	AIR RESTRICTION INDICATOR	0	0	0
	3PEABX	STARTER MOTOR MANUFACTURER	34	0	31
	PJXAQX	ALTERNATOR	23	0	56
S	667006	BATTERY BOX	183	80	0
S	NFXABX	BATTERY SAVER CONTROL	0	0	0
	66500A	BATTERY MANAGEMENT LEVEL / MAINTENANCE	3	0	259
S	31601S	BATTERIES	192	84	0
S	5EXG1X	LOWER FRONT GUARD	9	0	0
S	119008	COOLANT PROTECTION	144	0	0
S	HLX05X	COOLANT HOSE	7	0	0
	130102	EXHAUST	247	166	1,181
	KNXB3X	EXHAUST HEAT SHIELD	3	5	88
	MRP002	MINIMUM REQUIRED DRIVELINE SIZE (KAX)	0	0	0
	19500L	DRIVELINE - MAIN	150	155	779
	20400B	DRIVELINE - INTERAXLE	0	124	272
	293011	FUEL-WATER SEPARATOR	34	0	785
	MCA04A	ENGINE HEATERS	5	0	158
S	NDXA1X	ENGINE STARTING AID	5	0	0
	MAH011	PLUG QUANTITY & TYPE	0	0	0

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TECHNICAL SPECIFICATION (cont.)



				WEIGHT (LB)		LIST PRICE USD
ENGINE / TRANSMISSION EQUIPMENT		DESCRIPTION		FRONT	REAR	
S	QHXA1X	OIL SUMP	OIL SUMP PLASTIC	23	0	0
S	8VEA1X	OIL FILTER CONCEPT	OIL FILTER SPIN ON TYPE	23	0	0
S	4LDA1X	TRANSMISSION OUTPUT TORQUE	TRANSMISSION OUTPUT TORQUE BASIC	0	0	0
S	J2EAAX	ENGINE BRAKE ACTIVATION	ENGINE BRAKE ACTIVATION, BASIC	0	0	0

				WEIGHT (LB)		LIST PRICE USD
FRONT AXLE EQUIPMENT		DESCRIPTION		FRONT	REAR	
	240019	FRONT AXLE	13200# (6000 KG) MACK FXL13.2	261	0	97
S	24400U	SPRINGS - FRONT	MACK HIGHWAY PARABOLIC, MAINTENANCE FREE FRONT SUSPENSION, EQUAL BIAS	247	0	0
	24100X	FRONT AXLE BRAKE & HUB	MACK 430MM (17") DISC, L-TYPE, ALUMINUM PRESET PLUS HUBS	532	0	165
S	611997	BRAKE DUST SHIELDS, FRONT AXLE	WITHOUT FRONT BRAKE DUST SHIELDS	0	0	0
S	61500B	FRONT AXLE LUBRICANT	FRONT AXLE LUBE, SHELL 75W90 SYNTHETIC OIL	3	0	0
	YNXA1X	FRONT STABILIZER	FRONT STABILIZER W/ NORMAL STIFFNESS	53	0	347
	M0XB1X	STEERING SHAFT TYPE	STEERING SHAFT GREASEABLE	9	0	0

				WEIGHT (LB)		LIST PRICE USD
REAR AXLE EQUIPMENT		DESCRIPTION		FRONT	REAR	
	26802C	REAR AXLE	40000# (18100kg) MERITOR MT40-14X4D HYPOID (LOW ENTRY), 11mm (7/16") Casing	0	1,451	721
S	F1XH1X	REAR AXLE LOAD (KAX)	REAR AXLE LOAD 18 TONNES (40000 LBS)	0	0	0
	257308	RATIO - REAR AXLE	3.08 RATIO	0	0	0
S	617003	DRIVE AXLE LUBRICANT	DRIVE AXLE LUBE, SHELL 75W90 SYNTHETIC OIL	0	0	0
	254019	TRACTION DIFFERENTIAL	INTERAXLE & INTERWHEEL DIFFERENTIAL LOCK, ALL REAR AXLES	0	67	1,254
	WPXB1X	TRACTION CONTROL	AUTOMATIC TRACTION CONTROL, 6-CHANNEL	0	14	258
S	18601X	REAR SUSPENSION	40000# (18100kg) MACK MaxLite AIR, STD HEIGHT, 51" BOGIE	0	922	0
S	23400A	REAR SHOCK ABSORBERS	REAR SHOCKS FOR MACK MaxLite AIR ON 6*4	0	53	0
S	620998	ELECTRONIC CONTROLLED SUSPENSION (ECS)	NO (ECS) ELECTRONIC CONTROLLED SUSPENSION PROVIDED	0	3	0
	253016	REAR AXLE BRAKE & HUB	MERITOR 430MM (17") DISC, SINGLE PISTON, ALUMINUM PRESET PLUS HUBS	0	926	1,492
	N5FBFX	BRAKE ORI REAR-MOST DRIVE AXLE	DISC BRAKE ORI REAR-MOST DRIVE, MID MT, AXLE FRONT, CHMBR IN	0	0	0
	U4XD2X	BRAKE, REAR	REAR DISC ROTOR FOR CONMET PRESET PLUS HUBS	0	0	0
S	612997	BRAKE DUST SHIELDS, DRIVE AXLE	WITHOUT REAR BRAKE DUST SHIELDS	0	0	0
	60100M	BRAKE SLACK ADJUSTERS	MACK FRONT DISC BRAKE ADJUSTERS AND MERITOR DISC REAR, 2 Drive Axles	0	0	-45
	300014	PARKING BRAKE CHAMBER	FOUR PARK BRAKE CHAMBERS, WABCO 2024 - DISC (6*4, 8*4, 10*4 only)	0	75	147
	N1FAFX	PARKING CHAMBER LOAD CAPACITY (KAX)	PARKING CHAMBER LOAD CAPACITY 74.000 LBS (33.6TONNES)	0	0	0

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TECHNICAL SPECIFICATION (cont.)



				WEIGHT (LB)		LIST PRICE USD	
FRAME EQUIPMENT / FUEL TANKS		DESCRIPTION	FRONT	REAR			
	MCE04E	FRAME RAILS & LINERS	8 x 90 x 266mm - (0.31" x 3.54" x 10.47"); RBM 1,810,000 LB-IN		0	0	406
	271199	WHEELBASE	199"		292	292	0
	374055	AF (OVERHANG)	55"		0	161	0
S	224025	FRONT FRAME LENGTH + EXTENSION	STANDARD HWY 'AB' FRONT FRAME LENGTH (1175mm) + 0" (0mm) BOLT-ON EXTENSIONS + TWO TOW EYES		186	0	0
S	28100Y	CROSSMEMBERS	C-CHANNEL TYPE, STEEL INTERMEDIATE XMBRS, STEEL FRT SUSP XMBR, & STEEL BOGIE XMBR		29	29	0
S	691009	REAR CLOSING CROSSMEMBER	REAR CLOSING CROSSMEMBER, TAPERED (HT)		0	27	0
	28803Q	FUEL TANK - LH	26" 100 GALLON (380 LITER) ALUMINUM DIESEL COMBO TANK (includes 28 gallon DEF) W/ IN-TANK HEATER		106	106	1,024
	29002N	FUEL TANK - RH	26" 100 GALLON (380 LITER) ALUMINUM TANK W/ IN-TANK HEATER		91	91	1,779
	KHXB1X	FUEL TANK STRAP FINISH	STAINLESS STEEL FUEL TANK STRAPS		53	53	839
S	708001	FUEL LINES	NYLON FUEL LINES		3	0	0
S	630005	FUEL FILLER CAP	NON-LOCKABLE FILL CAP, ALUMINUM		3	0	0
S	DF100B	DIESEL EXHAUST FLUID TANK	28 GALLON (107 LITER) included in LH 26" COMBO FUEL TANK		67	45	0
S	6MDAAX	AD-BLUE TANK VENTILATION	WITHOUT AD-BLUE TANK VENTILATION FILTER		0	0	0
	8NAB1X	DPF COVER	DPF COVER STAINLESS STEEL, POLISHED		9	9	97
	68XC1X	REAR FENDER	QUARTER FENDER, STAINLESS STEEL, W/ LOGO		3	18	111
	635013	MUDFLAP & HANGERS	HANGER BETTS SHAPED ANGLE, INTERNAL SPRING, POLISHED; W/O MUDFLAP		0	23	152
	00800B	REAR DECK PLATE	TWO REAR DECK PLATES, LOW PROFILE (US=40")		16	16	284
	677006	BACK OF CAB ACCESS TYPE	FUEL TANK MOUNTED STEPS, BACK OF CAB ACCESS WITH BLACK HANDLES		16	14	290
S	U2XB1X	AIR TANK MATERIAL & FINISH	STEEL AIR TANK, PAINTED		67	45	0
S	11300Q	AIR DRYER	MACK AIR DRYER, NON-CONTINUOUS		14	9	0
	SFL165	LEFT FRAME FREE SPACE (KAX)	20.7" (525mm) FREE FRAME SPACE ON THE LH FRAME RAIL		0	0	0
	SFR1DF	RIGHT FRAME FREE SPACE (KAX)	26.6 (675mm) FREE FRAME SPACE ON THE RH FRAME RAIL		0	0	0
	J6FA1X	CHASSIS PACK CALC VERIFICATION (KAX)	CHASSIS PACKAGING CALCULATION VERIFICATION, EXECUTED OK		0	0	0

				WEIGHT (LB)		
TRAILER or BODY CONNECTIONS		DESCRIPTION		FRONT	REAR	LIST PRICE USD
	E5BASX	GROUND TO 5TH WHEEL TOP HGT.	1206MM (47.5") GROUND TO 5TH WHEEL TOP HEIGHT	0	0	0
	33004C	FIFTH WHEEL	AIR 24" SLIDING - HOLLAND FW35, LH RELEASE, STEEL ANGLES	0	536	448
S	835013	FIFTH WHEEL POSITION	0" DIRECTLY OVER WHEELBASE ENDPOINT	0	0	0
	6EXCAX	FIFTH WHEEL LEG-HEIGHT (KAX)	200MM (7.87"), FIFTH WHEEL LEG-HEIGHT	0	0	0
	650033	TRAILER CONNECTION	TRAILER AIR: SIDE FAIRING ONLY W/ 2 SPRING HANGERS TRAILER ELEC: SIDE FAIRING ONLY	27	5	5
S	788001	ELECTRICAL RECEPTACLE TYPE (12v / 24v)	EL RECEPT 12V SAEJ560	3	0	0
	673004	TRAILER BRAKE HOSES & CABLES	TRAILER BRAKE HOSE COILED LONG 15' (4570mm)	14	3	46

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TECHNICAL SPECIFICATION *(cont.)*



				WEIGHT (LB)		
TRAILER or BODY CONNECTIONS			DESCRIPTION	FRONT	REAR	LIST PRICE USD
S	759003	GLAD HAND TYPE	GLAD HAND TYPE, POLARIZED ALUMINUM, GREY SEALS	9	0	0
S	790001	ELECTRICAL RECEPT, AUX POWER	WITHOUT ELECTRICAL RECEPT. AUX POWER	5	0	0
S	795001	TRAILER BRAKE CONTROL	TRAILER BRAKE PROPORTIONAL CONTROL, FULL PRESSURE	3	0	0
S	8KAC1X	AIR PRODUCTION MODULE LOCATION, INSIDE/OUTSIDE FRAME	PNEUMATIC DISTR CENTER LOCATION, INSIDE FRAME	0	0	0
	30FAAX	AIR PRODUCTION MODULE LOCATION FROM CENTER OF AXLE	AIR PRODUCTION MODULE LOCATION: AF 107.1" (2720mm) / AB 85.0" (2160mm)	0	0	0
S	684005	MACK BODYLINK IV BODY BUILDER INTERFACE PACKAGES	12V BODYLINK PREP, NO REAR WALL ELEC CENTER, NO TRANS INTERFACE (hwy)	3	0	0
	EAXC3X	AUXILIARY CIRCUITS, CHASSIS MOUNTED	TWO 2-PIN AUX. CHASSIS CONNECTORS W/ FOUR HARDWIRED SWITCHES	3	0	217

				WEIGHT (LB)		
ADVANCED DRIVER ASSISTANCE SYSTEMS			DESCRIPTION	FRONT	REAR	LIST PRICE USD
S	679998	DRIVER MONITORING SYSTEM	WITHOUT ANY DRIVER MONITORING SYSTEM	14	0	0
S	O2FAAX	EMERGENCY CALL (E-CALL 911)	E-CALL 911, AUTO ENABLED	3	0	0
	600998	MACK PROTECT	W/O MACK PROTECT	0	0	-516
S	J2FABX	ROAD SIGN RECOGNITION SYSTEM	NO ROAD SIGN RECOGNITION SYSTEM PROVIDED	0	0	0
S	626998	ACTIVE STEERING SYSTEM	WITHOUT COMMAND STEER	7	0	0
S	625000	LANE CHANGE SUPPORT	WITHOUT LANE CHANGE SUPPORT	0	0	0
S	614997	DRIVER AWARENESS SUPPORT	WITHOUT DRIVER AWARENESS SUPPORT	0	0	0
S	613005	CAMERA MONITORING SYSTEMS	PREP KIT for BACK-UP CAMERA (W/O DASH SWITCH)	0	7	0
S	ZMXA1X	ESP PACKAGE	ESP BASIC PACKAGE	0	0	0
S	623008	AIRBAGS	DRIVER FRONT AIRBAG ONLY	7	0	0

				WEIGHT (LB)		
POWER TAKE OFFS - including PTO PROGRAMMABLE FEATURES			DESCRIPTION	FRONT	REAR	LIST PRICE USD
	189AA4	PTO, TRANSMISSION MOUNTED	PTRD-D1, Dual RH: DIN 5462 (FRONT) and SAE 1400 Flange (REAR)	38	36	1,871
S	D4AA1X	AMT/AUTOMATIC TRANS SPLITSHAFT CONTROL	TRANSMISSION PTO FUNCTION, BASIC WITHOUT SPLITSHAFT CONTROL	0	0	0

				WEIGHT (LB)		
CAB - INTERIOR		DESCRIPTION		FRONT	REAR	LIST PRICE USD
	004011	INTERIOR TRIM LEVELS	PREFERRED TRIM LEVEL FOR DAYCABS	29	29	645
S	688001	CLIMATE, HEATING & COOLING	WITHOUT SHORT STOP PARKING HEATER, DAYCAB	14	3	0
	XRXD1X	STEERING WHEEL ADJUSTMENT	3-POSITION COMFORT STEERING	25	0	258
S	58700E	INTERIOR GRAB HANDLES	INTERIOR DOOR GRAB HANDLE FINISH, BLACK	12	0	0
S	4AXC1X	CABIN AIR FILTRATION	STANDARD CABIN AIR PARTICLE FILTER	23	3	0
	196025	SEAT - DRIVER'S	MORDURA, AIR SUSP, HIGH BACK/WIDE WIDTH, 4 CHAMBER AIR LUMBAR. w/ BOLSTER	115	0	277

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TECHNICAL SPECIFICATION *(cont.)*



				WEIGHT (LB)		LIST PRICE USD
CAB - INTERIOR		DESCRIPTION		FRONT	REAR	
	19703D	SEAT - PASSENGER'S	MORDURA, FIXED w/ INTEGRATED STORAGE BOX, HIGH BACK	64	0	-108
S	IFXB1X	REAR WALL CONFIGURATION (DAY CAB)	REAR WALL STORAGE BIN	0	9	0
S	592052	SEAT BELT(S)	ALL SEAT BELTS, BLACK	12	0	0
S	17400R	AUDIO ACCOMMODATION	BASIC AUDIO SYSTEM, WITH BLUETOOTH & SATELLITE RADIO	9	0	0
S	60200A	SPEAKERS / AMPLIFIER	SPEAKERS IN DASH AND DOOR, NO EXTERNAL AMPLIFIER	12	0	0
S	1TEZ1X	WIRELESS CHARGING	WITHOUT WIRELESS CHARGING	3	0	0
S	78600A	FIRE EXTINGUISHER	5LB (ABC RATED) MOUNTED BETWEEN LH SEAT BASE AND DOOR WITH VALVE AIMED REARWARD	5	5	0
	78400E	EMERGENCY KIT LOCATION	EMERGENCY KIT LOCATION, MTD PARALLEL & CENTER AGAINST B.O.C	7	7	63
S	N8XA2X	SPEEDOMETER GRADUATION (MPH / KMH)	SPEEDOMETER GRADUATION, MPH	0	0	0
S	610006	DOOR LOCK AND IGNITION SWITCH PACKAGE	MANUAL DOOR LOCKS WITH KEYED IGNITION (4 keys)	3	0	0
S	160AF0	KEY CUT OPTIONS	ALL CHASSIS KEYED AT RANDOM (M-000)	0	0	0
S	2XX50X	WINDOW LIFT	AUTO UP/DOWN IMPULSIVE BOTH SIDE	0	0	0

				WEIGHT (LB)		LIST PRICE USD
CAB - SLEEPER		DESCRIPTION		FRONT	REAR	
S	640990	CURTAINS (Cab and Sleeper)	WITHOUT CURTAINS, DAYCAB	0	0	0
S	W8XAAX	INTERIOR LIGHTING	INTERIOR LIGHTING, BASIC	3	0	0

				WEIGHT (LB)		LIST PRICE USD
CAB EXTERIOR		DESCRIPTION		FRONT	REAR	
	62400X	EXTERIOR TRIM PACKAGE	CHROME (ANTHEM MODELS)	20	0	903
S	718003	CAB INSTEP VERSION	CAB STEP, 2 STEPS BOTH SIDES	0	0	0
	604004	CAB MIRROR PACKAGE	STANDARD AERO - BRIGHT FINISH, HEATED & MOTORIZED, WITH DIRECTIONAL INDICATORS, W/O LAMPS	31	0	0
S	680098	DIGITAL MIRROR SYSTEM (DMS)	NO DIGITAL MIRROR SYSTEM (DMS) PROVIDED	9	0	0
S	43X50X	CLOSE VIEW MIRROR, SIDE OF CAB	WITHOUT CLOSE VIEW MIRROR, SIDE	0	0	0
	603005	HOOD MIRROR PACKAGE	HEATED AERO HOOD MIRROR, BRIGHT FINISH, BOTH SIDES	18	0	374
	154AC3	HORN - AIR	(2) MACK RECTANGULAR SINGLE TRUMPET, BRIGHT FINISH ALUMINUM W/SNOW SHIELDS	7	0	186
S	WSXAAX	WINDSCREEN TYPE	STANDARD WINDSHIELD, ONE PIECE	60	0	0
S	697002	WIPER BLADE STYLE	WIPER BLADE, BASIC	5	0	0
S	8AAAAX	DOOR GLASS TYPE	TEMPERED DOOR GLASS	23	0	0
S	ASXC2X	REAR WINDOW FEATURES	TINTED REAR WINDOW, HIGH (LEVEL OF TINTING), SAFETY FLEX	14	3	0
	279013	FRONT BUMPER	3-PIECE AERO BUMPER, CLAD BRIGHT FINISH CENTER & PAINTED CORNERS	82	0	0
S	696001	TAIL, BACKUP, AND PLATE LAMPS	IN CLOSING CROSSMEMBER, OVAL SHAPED	0	5	0
S	32200H	WORKING LAMP	WORKING LAMP CAB BACK, 1 LAMP LEFT SIDE, WHITE, RECESSED, LOW MTD	5	0	0

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TECHNICAL SPECIFICATION *(cont.)*



				WEIGHT (LB)		LIST PRICE USD
CAB EXTERIOR		DESCRIPTION		FRONT	REAR	
S	5UEB1X	LICENSE PLATE HOLDER, FRONT	LICENSE PLATE HOLDER, FRONT, SINGLE PLATE	0	0	0
S	H6XA1X	BUG NET	BUG NET, SINGLE, BEHIND THE GRILLE	0	0	0
	H8XA2X	WINTERFRONT	WINTERFRONT, EXTREME COLD	7	0	401
	2CFA2X	KICKPLATE, LEFT SIDE	KICKPLATE, LEFT SIDE, HINGED, STAINLESS STEEL	12	12	155
	2DFA2X	KICKPLATE, RIGHT SIDE	KICKPLATE, RIGHT SIDE, FIXED, STAINLESS STEEL	5	5	35

				WEIGHT (LB)		LIST PRICE USD
AERODYNAMIC DEVICES		DESCRIPTION		FRONT	REAR	
S	2KXA1X	FRONT WHEEL OPENING	BASIC FRONT WHEEL OPENING	16	0	0
	627004	AERODYNAMIC DEVICES, CAB	CAB SIDE SHIELDS ONLY, FLAT STYLE MARKER LAMPS (daycab)	64	29	799
S	MCM02I	AERODYNAMIC CHASSIS FAIRINGS PACKAGE	W/O CHASSIS FAIRINGS	0	0	-2,040

				WEIGHT (LB)		LIST PRICE USD
WHEELS & TIRES		DESCRIPTION		FRONT	REAR	
	9007D0	TIRES BRAND/TYPE - FRONT	295/75R22.5 H BRIDGESTONE R213 ECOPIA (14320 lbs) (Total for QTY = 2)	230	0	154
	53109J	WHEELS - FRONT	22.5x8.25 ALCOA 88067x HIGH POLISHED ALUMINUM, 6.60" OFFSET, 10 HAND HOLE (Total for QTY = 2)	80	0	532
	90108U	TIRES BRAND/TYPE - REAR	295/75R22.5 G BRIDGESTONE M760 ECOPIA (22700 lbs) (DRIVE ONLY) (Total for QTY = 8)	0	1,006	504
	34608Q	WHEELS - REAR	22.5x8.25 ALCOA 88067x HIGH POLISHED ALUMINUM, 6.60" OFFSET, 10 HAND HOLE (Total for QTY = 8)	0	318	2,128
S	655998	HUB/WHEEL ISOLATORS	WITHOUT HUB/WHEEL ISOLATORS	0	0	0
S	5ZEA1X	TIRE INFLATION VALVE CAP	TIRE INFLATION VALVE CAP, BASIC	0	0	0
S	799998	SPARE WHEEL WITH TIRE	WITHOUT SPARE WHEEL AND TIRE	0	0	0

				WEIGHT (LB)		LIST PRICE USD
COMMUNICATION SYSTEMS		DESCRIPTION		FRONT	REAR	
S	M30060	TELEMATIC GATEWAY	TELEMATICS GATEWAY, 4G/LTE AND WLAN SYSTEM WITH DIAGNOSTIC SERVICES	0	0	0
S	63600E	CB RADIO MOUNTING AND ANTENNA	CB PREP-KIT FOR OVERHEAD MOUNTING WITH CB ANTENNA	7	0	0

				WEIGHT (LB)		LIST PRICE USD
PROGRAMMABLE FEATURES - ENGINE / TRANSMISSION		DESCRIPTION		FRONT	REAR	
	M050X5	TRANSMISSION DRIVE MODE PACKAGES, mDRIVE	mDRIVE- HEAVY PERFORMANCE, AUTO RETURN - PREMIUM SHIFTER	0	0	0
	7HAB1X	TRANSMISSION ECONO-ROLL CONTROL	ECONO-ROLL CONTROL, STALK (STALK ONLY)	0	0	0
S	N1DC1X	PREDICTIVE CRUISE, MAP BASED	PREDICTIVE CRUISE, MAP BASED	0	0	0
S	6SAA1X	TRANSMISSION KICK-DOWN MODE	TRANSMISSION KICK-DOWN MODE, ENABLED	3	0	0
S	A3AZ1X	IDLE SHUTDOWN	ENGINE IDLE SHUTDOWN, DISABLE	0	0	0

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TECHNICAL SPECIFICATION (cont.)



				WEIGHT (LB)		LIST PRICE USD
PROGRAMMABLE FEATURES - ENGINE / TRANSMISSION		DESCRIPTION		FRONT	REAR	
S	K7XY1X	ENGINE IDLE CONTROL	IDLE CONTROL, 600 RPM	0	0	0
S	W5BA1X	MAXIMUM ENG SPEED AT 0 MPH	MAXIMUM ENGINE SPEED AT 0 MPH, 1000 RPM	0	0	0
S	WOXA1X	OIL PRESSURE, ENGINE SHUTDOWN	LOW OIL PRESSURE ENGINE SHUTDOWN	0	0	0
S	WIXAAX	COOLANT LEVEL, ENGINE SHUTDOWN	LOW COOLANT LEVEL ENGINE SHUTDOWN	0	0	0
S	WMXA1X	COOLANT TEMP, ENGINE SHUTDOWN	HIGH COOLANT TEMPERATURE ENGINE SHUTDOWN	0	0	0

				WEIGHT (LB)		LIST PRICE USD
PROGRAMMABLE FEATURES - VEHICLE		DESCRIPTION		FRONT	REAR	
	JCXFPX	ROAD SPEED LIMITER SETTING	ROAD SPEED LIMIT, 75 MPH (121 KMH)	0	0	0
	Y3CD6X	PEDAL ROAD SPEED LIMIT SETTING	PEDAL ROAD SPEED LIMITER, 72 MPH (116 KMH)	0	0	0
	JDXB1X	CRUISE CONTROL	CRUISE CONTROL WITH ECONO-ROLL, CRUISE BRAKE, SOFT CRUISE	0	0	0
	JFXNIX	CRUISE CONTROL MAX SPEED	MAXIMUM CRUISE, 72 MPH (116 KPH)	0	0	0
S	E3AACX	CRUISE CONTROL MIN SPEED	MINIMUM CRUISE, 20 MPH (32 KPH)	0	0	0
S	E5AACX	ENG BRK ENGAGE IN CRUISE	ENG BRK ENGAGE IN CRUISE, 3 MPH, ABOVE SET SPEED	0	0	0
S	LSXG1X	DAYTIME RUNNING LAMPS	DAYTIME RUNNING LAMPS WITHOUT TAIL LAMP ACTIVATION	0	0	0
S	D2AAFX	AMBIENT TEMP MIN TRESHOLD	AMBIENT TEMP MIN THRESHOLD, 60 DEG F (16 DEG C)	0	0	0
S	D3AAEX	AMBIENT TEMP MAX TRESHOLD	AMBIENT TEMP MAX THRESHOLD, 80 DEG F (27 DEG C)	0	0	0
S	L1CZ1X	POWER DIVIDER LOCKOUT ENABLE / DISABLE	DISABLE POWER DIVIDER LOCKOUT ROAD SPEED LIMIT	0	0	0
S	P6X99X	SERVICE ALERT SYSTEM	WITHOUT SERVICE ALERT SYSTEM	0	0	0

				WEIGHT (LB)		LIST PRICE USD
PAINT		DESCRIPTION		FRONT	REAR	
S	950AC0	PAINT DESIGN	SINGLE COLOR PAINT (NO BREAKS)	0	0	0
S	925007	PAINT - COLOR BREAK PRICING	1 SINGLE COLOR, 0 BREAKS	0	0	0
S	924014	PAINT TYPE	SOLID PAINT	0	0	0
	944OP4	PAINT COLOR - FIRST COLOR	VIPER RED; P3165	0	0	195
S	945998	PAINT COLOR - SECOND COLOR	NO SECOND TRUCK COLOR PROVIDED; NO COLOR	0	0	0
S	946998	PAINT COLOR - THIRD COLOR	NO THIRD TRUCK COLOR PROVIDED; NO COLOR	0	0	0
S	996AA3	PAINT - CAB PAINT SYSTEM	PAINT - CAB, URETHANE CLEAR COAT	0	0	0
S	MPB944	CAB COLOR	SAME AS FIRST COLOR - CAB	0	0	0
S	MPD944	HOOD COLOR	SAME AS FIRST COLOR - HOOD	0	0	0
S	MPE944	COWL COLOR	SAME AS FIRST COLOR - COWL	0	0	0
S	MPC998	SLEEPER ROOF COLOR	WITHOUT SLEEPER ROOF COLOR	0	0	0
	MPA998	ROOF FAIRING COLOR	WITHOUT ROOF FAIRING	0	0	0
	958944	BUMPER	SAME AS FIRST COLOR - BUMPER	0	0	0
S	95103K	CHASSIS RUNNING GEAR	MACK BLACK (60 GLOSS); 250-12370	0	0	0

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TECHNICAL SPECIFICATION *(cont.)*



				WEIGHT (LB)		LIST PRICE USD
CALCULATED CODES - KAX		DESCRIPTION		FRONT	REAR	
S	497101	PROPCALC SELECTION	YES, THE ORDER MUST BE CALCULATED	0	0	0
S	109004	CHASSIS PACKAGING CALCULATION	CHASSIS PACKAGING - YES, THE ORDER MUST BE CALCULATED -> CPCALC	0	0	0
S	9VFA1X	TRAILER CONNEC ROUTING TRIGGER	TRAILER CONNECTION ROUTING CALCULATION	0	0	0
S	498101	FLEXIBLE SWITCH AREA CALC.	FLEXIBLE SWITCH AREA CALCULATION	0	0	0

				WEIGHT (LB)		LIST PRICE USD
BASE WARRANTY & PURCHASED COVERAGES		DESCRIPTION		FRONT	REAR	
S	898002	VEHICLE WARRANTY TYPE	NORMAL DUTY WARRANTY CLASSIFICATION	0	0	0
S	M50020	BASIC CHASSIS COVERAGE	NORMAL DUTY STANDARD BASE COVERAGE 12 MONTHS/100,000 MILES (160,934 KM)	0	0	0
S	M8302T	EMISSION - SURCHARGE	CARB + EPA for Mack MP13 Diesel	0	0	0
S	M51021	ENGINE WARRANTY	MACK MP13 BASE ENGINE COVERAGE 24 MONTHS / 250,000 MILES (402,000KM)	0	0	0
S	M52022	EMISSION COMPONENT COVERAGE	US and CANADA EQUIPPED VEHICLE EMISSION COMPONENTS COVERAGE 60 MONTHS/100,000 MILES (161,000 KM)	0	0	0
S	M54054	TRANSMISSION WARRANTY	60 MO OR 750K MI: mDRIVE TRANSMISSION NORMAL DUTY COVERAGE	0	0	0
S	M55055	CARRIER & AXLE HOUSING WARRANTY	STANDARD VENDOR NORMAL / HEAVY DUTY COVERAGE 36 MONTHS/350,000 (563,00 KM)	0	0	0
S	M56026	AIR CONDITIONING WARRANTY	AIR CONDITIONING STANDARD COVERAGE (Sealed System Only) 12 MONTHS UNLIMITED MILEAGE	0	0	0
S	M57027	CHASSIS TOWING WARRANTY	STANDARD NORMAL / HEAVY DUTY CHASSIS TOWING 90 DAYS OR 5,000 MILES	0	0	0

				WEIGHT (LB)		LIST PRICE USD
CONNECTED SERVICES		DESCRIPTION		FRONT	REAR	
S	S10008	MY MACK	MY MACK - 60 MONTHS	0	0	0
S	S03014	MACK INTEGRATED UPTIME	MACK INTEGRATED UPTIME - 60 MONTHS	0	0	0
	S04014	MACK CONNECT LOCATION & REPORTING	MACK CONNECT LOCATION & REPORTING - 60 MONTHS	0	0	0
S	S05010	FLEET INTEGRATION	WITHOUT FLEET INTEGRATION	0	0	0
S	S06400	PARTNERED SERVICES	NO PARTNERED SERVICES PROVIDED	0	0	0

FRONT / REAR AXLE WEIGHTS (LB)

9928 7080

TOTAL WEIGHT (LB)

17,007

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PRICING SUMMARY

ANTHEM GEN2 64T

Final Unit Sales Price \$167,289.50

Deal Size (Units) 1

EXTENDED DEAL SALES PRICE \$167,289.50

Pricing Comments

Sourcewell Member Chassis Price \$148,320 + \$6,800 Emissions Fee (2024 Emissions Engine Fee) = \$155,120

Total Price with Options is \$167,289.50

Mack Sourcewell Contract Number 032824-MAK

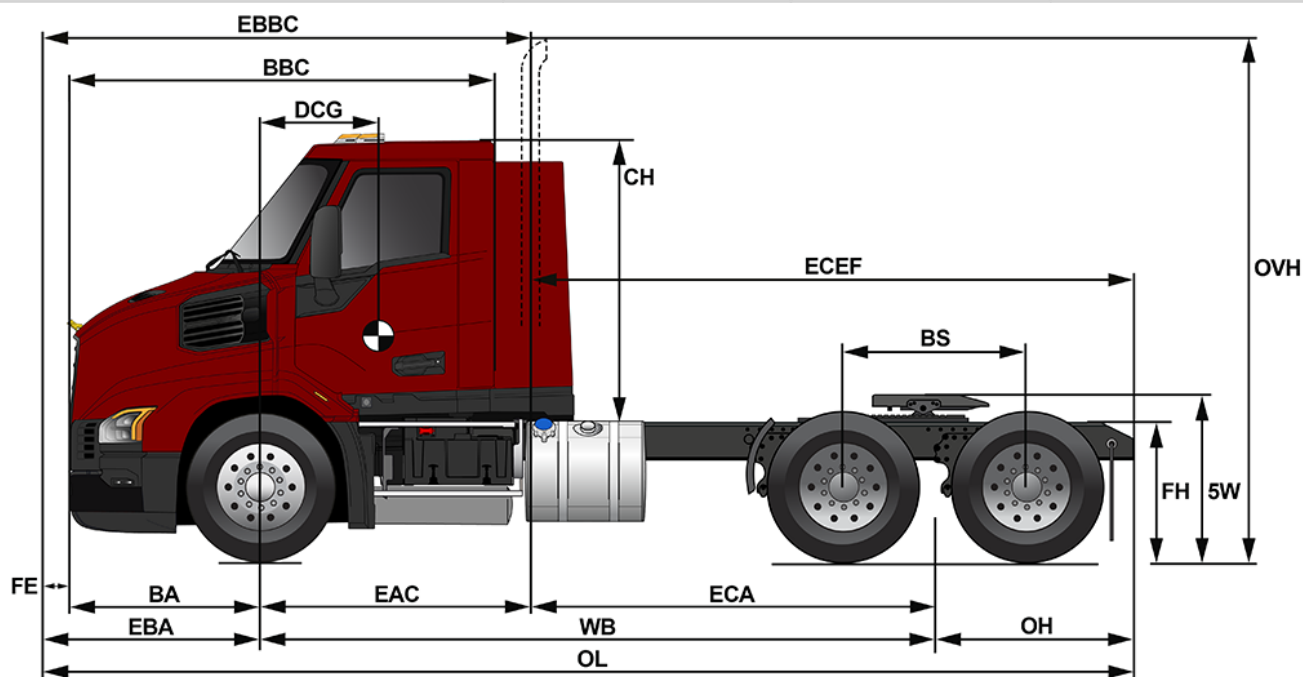
Becker County Sourcewell Customer Number 8609

BECKER COUNTY DATE

RDO TRUCK CENTERS, LLC DATE

VEHICLE SPECIFICATION/CALCULATED PERFORMANCE SUMMARY

Description	Dwg Ref	Length	UOM
Front Frame Extension	FE	0.0	INCHES
Bumper to Front Axle	BA	51.1	INCHES
Eff. Bumper to Front Axle	EBA	51.1	INCHES
Wheelbase	WB	198.8	INCHES
Rear Overhang	OH	54.9	INCHES
Overall Length	OL	304.8	INCHES
Bumper to Back of Cab	BBC	113.5	INCHES
Eff. Bumper to Back of Cab	EBBC	121.5	INCHES
Eff. Cab to Rear Axle	ECA	128.4	INCHES
Eff. Front Axle to Back of Cab	EAC	70.4	INCHES
Eff. Cab to End of Frame	ECEF	183.3	INCHES
Unladen 5th Wheel Height	5W	47.5	INCHES
Unladen Frame Height	FH	38.8	INCHES
Cab Height	CH	73.6	INCHES
Overall Height	OVH	136.2	INCHES
Driver CG	DCG	47.2	INCHES
BOGIE SPREAD, 1300MM (51.0")	BS	51.2	INCHES





1900 - 2025

Mack Trucks
www.macktrucks.com



BECKER COUNTY

Land Use Department

915 Lake Avenue • Detroit Lakes, MN 56501
218-846-7201

MEMORANDUM FOR ACTION

Date: September 30, 2026

SUBJECT: Electronic Waste (E-Waste) Service Agreement

THROUGH: Environmental Services Committee

TO: Becker County Commission

1. **Reference:** County E-Waste recycling program.
2. **Discussion:** Dynamic Lifecycle Innovations Inc. is proposing a new service agreement with Becker County. Dynamic has been a long-time provider of E-Waste recycling for the County. This proposal has increased pricing (revenue to the County) and lower disposal charges for recyclable E-waste (tv & computer monitors) and will accept a wider range of commodities than previous years.
3. **Funding:** Tip fees charged for the disposal of TV's & computer monitor screens cover disposal charges, shipping and handling.
4. **Action:** Recommend County Board approval of a proposed Service Agreement from Dynamic Lifecycle Innovations for Electronic waste from 10/1/2026 to 9/30/2027.
5. The point of contact for this memorandum is Steve.Skoog@co.becker.mn.us or by phone at 846-7310.

Distribution: County Commissioners
County Administrator



Service Agreement

Parties:	
Recycler:	Dynamic Lifecycle Innovations, Inc.
Customer:	Becker County MN
Program:	Minnesota

This Agreement, on the 1 October 2026 is entered into by and between **Becker County MN**, 24413 County Road 144, Detroit Lakes, MN 56501 (hereafter referred to as "CUSTOMER") and **Dynamic Lifecycle Innovations**, N5549 County Road Z, Onalaska, WI 54650 (hereafter referred to as "DYNAMIC").

CUSTOMER hereby engages DYNAMIC to manage CUSTOMER's electronics for end-of-life recycling and/or asset reuse/recovery, and DYNAMIC agrees to be so engaged to manage CUSTOMER's electronic waste for processing and final disposition. CUSTOMER will be responsible for the collection, consolidation and preparation of shipments of Covered Devices.

A. Exhibit Term

The term of this Agreement is 12 months commencing on 1 October 2026 and ending on 30 September 2027. Any renewals shall be agreed upon by both parties within Sixty (60) days of the Agreement termination period.

B. Obligations of CUSTOMER: Becker County

CUSTOMER must notify DYNAMIC and clearly designate, at time of scheduling drop off/pick up, what is program eligible/not program eligible. DYNAMIC is to retain all program and environmentally eligible recycling credits.

CUSTOMER shall separate all electronic waste to be recycled, by material type as specified in the Pricing section, sorted on to skid pallets/Gaylord boxes, or additional sort charges may apply. To ensure safe transport, all material must be secure and stable before picked up by DYNAMIC. DYNAMIC will provide packaging guidelines to CUSTOMER upon request. In no event will CUSTOMER place hazardous waste in, or on, such packaging materials. **Hazardous waste is defined as any radioactive or pathogenic item, asbestos, or any item containing hazardous chemicals which pose a health risk to DYNAMIC's employees, other than those which are normally and routinely contained within the electronic devices to be recycled. Non-conforming waste is defined as any material that is outside of the scope of DYNAMIC'S processing. In the event it is shipped to DYNAMIC, CUSTOMER agrees to take back or pay fees associated with handling at DYNAMIC'S discretion.**

CUSTOMER guarantees that electronics are collected in compliance with all applicable federal, state, and local laws, regulations, and ordinances.

CUSTOMER will maintain, at its expense, all registrations, permits, certificates, licenses, or other authorizations required to collect and transport electronics.

CUSTOMER agrees to adhere to all of the terms and conditions of this Agreement and to pay invoices for services applicable for the recycling of electronic waste provided to DYNAMIC.

C. Obligations of DYNAMIC: Dynamic Lifecycle Innovations

DYNAMIC shall respond via email or phone to request(s) for pick-ups and/or load deliveries from CUSTOMER within two (2) business days and provide confirmation of said pick-up requests, if applicable, within three (3) business days.

- All requests should be sent via email to: orderrequests@thinkdynamic.com. Request should include a Bill of Lading (BOL).
BOLs Must include:
 - Desired Date and Time of pick up

- Address of pick up
- Description of the load including type of material
- Number of pallets/gaylords/containers/etc.
- Any special instructions for the trucking
- Total weight of the load (or estimated)
- **Each BOL must be signed by both the shipper at time of dispatch and receiver at time of receipt.**

DYNAMIC shall inspect the shipment and delivery receipt upon acceptance of an electronic load to ensure that the receipt accurately reflects the shipment documentation created by CUSTOMER. DYNAMIC shall inspect any skid pallets/Gaylord boxes, when applicable, to confirm that the correct recycling materials have been received, sorted, and not tampered with prior to its delivery to DYNAMIC's processing facility. Please note that all loads will be settled based off DYNAMIC's weight when the material is received.

DYNAMIC agrees to process and recycle electronic material in accordance with applicable federal, state and local regulations.

D. Pricing

Material must be sorted into the categories below, or sort fees may apply.

End of Life Recycling Services – Program	Rates
CRT TVs & Monitors (Mixed)	Charge \$0.07/lb.
LCD TVs & Monitors (Mixed)	Charge \$0.02/lb.
LCD Monitors (Separated)	Credit \$0.035/lb.
Projection & Wood Console TVs	Charge \$0.095/lb.
*Desktops, Laptops, Tablets, Servers (Mixed)	Credit \$0.35/lb.
*Laptops & Tablets (Separated)	Credit \$0.60/lb.
Covered Electronics Devices; CEDs (Mixed: Desktop Printers, Scanners, Fax Machines, Computer Speakers, DVD players, VCRs, Keyboards & Mice)	Credit \$0.05/lb.
Covered Desktop Printers, Scanners & Fax Machines (Mixed)	Credit \$0.065/lb.
End of Life Recycling Services – Non-Program	Rates
Miscellaneous Electronics (No Battery-Containing Devices; Stereos, Remote Controls, Household Telephones, Speakers, Small Household Appliances, etc.)	Credit 0.01/lb.
Floor Copiers	Charge \$0.07/lb.
Microwaves	Credit \$0.02/lb.
Refrigerant-Containing Appliances (No Ammonia-Containing Appliances)	Charge \$0.13/lb.
*Cell Phones (Separated)	Credit \$3.50/lb.
Lead Acid Batteries	Credit \$0.10/lb.
Holiday Lights	Credit \$0.60/lb.
Office Phones	Credit \$0.25/lb.
Power Supplies w/ Wire	Credit \$0.45/lb.
Battery-Containing Devices (No packaging)	Call for Pricing
Medical or Industrial Equipment; Salvaged Electronics or CRT Glass	Call for Pricing
Logistics Services	Rates
53' Semi Availability	Charged to CUSTOMER
Miscellaneous Services	Rates
**Sort fee for mixed TVs and Monitors	Charge \$0.05/lb.

- Pricing is for whole units. Electronics missing commodities are subject to price downgrades.
- Sort Fees apply to any materials not sorted to categories outlined above.
- Batteries must be properly taped, sorted by chemistry and packaged to DOT guidelines. Additional sorting and labor fees will be assessed in the event that these guidelines are not followed.
- Material received is subject to reuse eligibility, unless otherwise specified by the CUSTOMER prior to shipment.

- Any and all material deemed as non-conforming will be charged to the CUSTOMER based on Dynamic's discretion and/or returned to the CUSTOMER at the CUSTOMER's expense.
- Material that arrives in boxes and/or with additional packaging will be subject to a de-boxing fee.

In the event of a material increase or decrease (greater than twenty percent (20%)) in commodity markets, transportation and fuel costs, disposal costs, regulatory compliance costs, tariffs, or other direct costs associated with providing the contracted services, DYNAMIC may request a corresponding adjustment to pricing by providing sixty (60) days' written notice. The parties agree to negotiate such adjustment in good faith.

E. Payment Terms and Invoicing

All Statements and Certificates of Recycling from DYNAMIC will be emailed out upon completion of contracted recycling service, within thirty (30) business days of delivery. Payments shall be due thirty (30) days from the date of said invoice. Any invoices not paid within such thirty (30) days shall bear interest at one and one-half percent (1 ½%) per month.

F. Data Management, Certified Destruction, and NAID Services Availability

DYNAMIC's standard operating procedures include data management (data sanitization and/or destruction) in accordance with industry leading best practice standards of NIST 800-88 as a minimum level of service regardless of clients requested releases at no additional charge.

DYNAMIC can be contracted to provide enhanced data management services including physical or software destruction methods (or both) either on-site or at a secure DYNAMIC facility with full chain of custody, in accordance with NAID AAA certified processes. These enhanced practices such as the recording of serial numbers of destroyed computer hard drives or devices could be considered a critical element in determining, investigating, and defending against regulatory non-compliance, potential data breaches, and data breach notification requirements.

DYNAMIC can also be contracted to provide certified destruction services in the case that the CUSTOMER requires those services. In this case, Dynamic shall ensure that all designated materials are processed and recycled in accordance with applicable regulatory and contractual requirements and are altered to a state in which they cannot be used for their original intended purpose and are not suitable for reuse. As part of this service, CUSTOMER can be provided a Certificate of Destruction for the designated material. This service is available for an additional fee.

Based on the pricing and all services outlined for the processing of material under this agreement, services are to be considered "Non-NAID Certified, and Non-Certified Destruction unless otherwise mutually agreed upon in writing. CUSTOMER has been informed of DYNAMIC's data management practices.

CUSTOMER willingly agrees to opt out of NAID certified and Certified Destruction services and agrees that DYNAMIC will be held harmless from all claims, loss, or threatened loss, or any expenses by reason of the liability or potential liability arising from the failure to record the serial numbers of destroyed computer hard drives or devices.

G. Indemnification

CUSTOMER shall indemnify, defend, and hold DYNAMIC, DYNAMIC's officers, and DYNAMIC's customers harmless at all times from, and after, the date of this Agreement against and with respect to all damages, losses, costs, and expenses which DYNAMIC may suffer or incur with respect to, or in connection with:

- CUSTOMER's omissions, acts, or failure to perform its obligations under this Agreement.
- The material breach by CUSTOMER of any other agreement, representation, warranty, or covenant contained in this Agreement.

H. Audit Right

DYNAMIC shall have the right to audit CUSTOMER to assure compliance with the terms and conditions of this Agreement, including the right to audit reporting, processes, procedures, technical systems, records, and documents reasonably identified by DYNAMIC

related to performance and compliance with all applicable laws, regulations, rules, program requirements, and DYNAMIC and DYNAMIC’s customer’s requirements.

I. Termination

DYNAMIC reserves the right to terminate this agreement with a written notice to the CUSTOMER at any time throughout the duration of exhibit term, or if prior to such action, the other party materially breaches any of its representations, warranties or obligations under this Agreement. Except as may be otherwise provided in this Agreement, such breach by either party will result in the other party being responsible to reimburse the non-defaulting party for all costs incurred directly as a result of the breach of this Agreement and shall be subject to such damages as may be allowed to the fullest extent of the law in regard to the costs of enforcing this Agreement. In the event of termination due to breach, the breaching party’s fines, fees, and penalties will survive termination. Both parties recognize that all materials (electronic equipment, components, and commodities making up electronic waste) sent to DYNAMIC are wholly owned by DYNAMIC. All rights, credits, interests, and title generated from this process are owned and retained by DYNAMIC.

J. Governing Law

This Agreement shall be governed, construed, and enforced in accordance with the laws of the State of Wisconsin, without regard to its conflicts of laws rules.

K. Confidentiality

Each party shall hold confidential all confidential and trade secret information relating to the business of the other party and its affiliated and subsidiary companies disclosed to it by reason of this Agreement, including the terms of this Agreement, and will not disclose any of such information to any person or entity unless legally compelled to do so. Provided, however, that to the extent that a party may become so legally compelled, such party may only disclose the information if such party shall first afford the other party the opportunity to obtain an appropriate protective order or other satisfactory assurance of confidential treatment for the information required to be disclosed.

L. Force Majeure

Notwithstanding any other provision contained in this Agreement, if DYNAMIC is delayed or prevented from performing its obligations under this Agreement by any cause beyond its reasonable control including, but not limited to, acts of God, pandemic, war or other public disorder, governmental laws or orders, strikes or labor disturbances, the unavailability of labor or fuel, or other failure or delays of transportation which by exercise of due diligence, DYNAMIC could not be expected to avoid. In such instances DYNAMIC’s performance shall be suspended or excused without damage, cost, or penalty while such cause exists. DYNAMIC shall use its best efforts to overcome the event and shall have reasonable time after cessation of the event to commend its performance.

M. Representation of Authority

Each of the undersigned hereby represents and warrants that: (a) such party has all requisite power and authority to execute this Agreement; (b) the execution and delivery of this Agreement by the undersigned, and the performance of its terms thereby have been duly and validly authorized and approved by all requisite action required by law; and (c) this Agreement constitutes a valid and binding agreement of the undersigned, enforceable against each of them in accordance with the terms of the Agreement.

IN WITNESS THEREOF, the parties have caused this contract to be duly executed by their duly authorized Representatives on the dates written under their signatures below intending for this Agreement to become effective as of the Effective Date.

BECKER COUNTY MN

Signature:

Name: Steve Skoog

DYNAMIC LIFECYCLE INNOVATIONS, INC.

Signature:

Name:

Title:
Date:

Title:
Date:

AFFIRMATIVE ACTION/EQUAL OPPORTUNITY: This contractor and subcontractor shall abide by the requirements of 41 CFR §§ 60-1.4(a), 60-300.5(a) and 60-741.5(a). These regulations prohibit discrimination against qualified individuals based on their status as protected veterans or individuals with disabilities, and prohibit discrimination against all individuals based on their race, color, religion, sex, or national origin. Moreover, these regulations require that covered prime contractors and subcontractors take affirmative action to employ and advance in employment individuals without regard to race, color, religion, sex, national origin, protected veteran status or disability.

Exhibit B1.0

Minnesota Electronics Recycling Act

This Exhibit is incorporated by reference into the Service Agreement entered into by and between CUSTOMER and DYNAMIC on 1 October 2026.

For the purpose of this Agreement all definitions and requirements described below align with Minnesota Statute 115A.1310 to 115A.1330.

CUSTOMER confirms that all material designated as program eligible meets the requirements as listed in Exhibit B1.0.

1. Program Eligible Entities:
 - a. In alignment with the Minnesota Electronics Recycling Act the phrase Program Eligible Entities means Minnesota Households.
2. Program Eligible Material
 - a. Covered Electronic Devices (CEDs):
 - i. Computers (desktop, laptop, netbook, tablets)
 - ii. Peripherals (keyboards, mice, printer, or any other device sold exclusively for external use with a computer that provides input or output into or from a computer)
 - iii. Peripherals (keyboards, mice, computer speakers, external hard drives; items for external use provides input or output from a computer)
 - iv. Fax machines
 - v. DVD players, VCRs
 - b. Video Display Devices (VDDs):
 - i. Televisions
 - ii. Computer Monitors
3. Program Year
 - a. July 1st through June 30th of each year
4. CUSTOMER agrees to operate in alignment with the Minnesota Statute 115A.1310 to 115A.1330 and guarantees that all electronics are collected in compliance with the Minnesota Electronics Recycling Act.
5. CUSTOMER must specify at time of shipment what material is classified as metro or non-metro
6. CUSTOMER as a registered collector participating in the Minnesota Electronics Recycling Act must meet all requirements as a registered collector including but not limited to:
 - a. Submit by July 15th annually a complete registration to the Minnesota PCA in the format required by the PCA
 - b. Submit by July 15th annually a report to the Minnesota PCA the total weight of CEDs and VDDs collected in Minnesota during the preceding program year and the names of all registered recyclers to whom the CUSTOMER delivered CEDs and VDDs.
 - c. Whether the collector had a contract with a recycler or manufacturer to provide pounds toward meeting a manufacturer's obligation.
7. If the Minnesota Pollution Control Agency (MPCA) or DYNAMIC determines that CUSTOMER is out of compliance with any laws, regulations and rules under which CUSTOMER must comply with at the local, state, Federal, and international level; CUSTOMER is removed by the MPCA from the Minnesota Electronics Recycling Act; and/or the Program Eligible Material collected by CUSTOMER are determined by the MPCA or other government agency to no longer be eligible under the state program, then CUSTOMER shall immediately notify DYNAMIC at which point the Contract will terminate. If the MPCA or other government agency determines that the Program Eligible Material volume shipped to DYNAMIC cannot be claimed by a manufacturer program, CUSTOMER must immediately repay DYNAMIC for all payments under this Contract and shall also pay DYNAMIC for any fines or penalties incurred by manufacturers or manufacturer programs to which DYNAMIC sold CUSTOMER's volume, or shortfall pounds from CUSTOMER. This amount from CUSTOMER will be considered late and a late charge of three percent (3%) shall apply if not paid to DYNAMIC within thirty (30) days of demand by DYNAMIC. CUSTOMER also confirms that all pounds purchased by DYNAMIC in this contract have not been previously sold and counted for any other state manufacturer program.

Certificate Of Completion

Envelope Id: DEC9547D-97B4-8B7A-80C9-AF80C93A1452

Status: Sent

Subject: Kamryn Ronca has requested your signature on a document(s)

Source Envelope:

Document Pages: 6

Signatures: 0

Envelope Originator:

Certificate Pages: 4

Initials: 0

Kamryn Ronca

AutoNav: Enabled

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Onalaska, WI 54650

Time Zone: (UTC-08:00) Pacific Time (US & Canada)

kronca@thinkdynamic.com

IP Address: 209.112.107.133

Record Tracking

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9/24/2026 1:10:27 PM

kronca@thinkdynamic.com

Signer Events

Signature

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Steve Skoog

Sent: 9/24/2026 1:13:28 PM

steve.skoog@co.becker.mn.us

Viewed: 9/24/2026 1:33:40 PM

Security Level: Email, Account Authentication
(None)

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Accepted: 9/24/2026 1:33:40 PM

ID: 935ae153-48f2-4e54-995c-7428a75f013c

Company Name: Dynamic Lifecycle Innovations

Jason Schott

jschott@thinkdynamic.com

Security Level: Email, Account Authentication
(None)

Electronic Record and Signature Disclosure:

Not Offered via Docusign

In Person Signer Events

Signature

Timestamp

Editor Delivery Events

Status

Timestamp

Agent Delivery Events

Status

Timestamp

Intermediary Delivery Events

Status

Timestamp

Certified Delivery Events

Status

Timestamp

Carbon Copy Events

Status

Timestamp

Witness Events

Signature

Timestamp

Notary Events

Signature

Timestamp

Envelope Summary Events

Status

Timestamps

Envelope Sent

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9/24/2026 1:13:28 PM

Payment Events

Status

Timestamps

Electronic Record and Signature Disclosure

ELECTRONIC RECORD AND SIGNATURE DISCLOSURE

From time to time, Dynamic Lifecycle Innovations (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through the DocuSign system. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to this Electronic Record and Signature Disclosure (ERSD), please confirm your agreement by selecting the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

Getting paper copies

At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after the signing session and, if you elect to create a DocuSign account, you may access the documents for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a \$0.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

Withdrawing your consent

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

All notices and disclosures will be sent to you electronically

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

How to contact Dynamic Lifecycle Innovations:

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: tkleiner@thinkdynamic.com

To advise Dynamic Lifecycle Innovations of your new email address

To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at tkleiner@thinkdynamic.com and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

If you created a DocuSign account, you may update it with your new email address through your account preferences.

To request paper copies from Dynamic Lifecycle Innovations

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an email to tkleiner@thinkdynamic.com and in the body of such request you must state your email address, full name, mailing address, and telephone number. We will bill you for any fees at that time, if any.

To withdraw your consent with Dynamic Lifecycle Innovations

To inform us that you no longer wish to receive future notices and disclosures in electronic format you may:

- i. decline to sign a document from within your signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;
- ii. send us an email to tkleiner@thinkdynamic.com and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

Required hardware and software

The minimum system requirements for using the DocuSign system may change over time. The current system requirements are found here: <https://support.docusign.com/guides/signer-guide-signing-system-requirements>.

Acknowledging your access and consent to receive and sign documents electronically

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please confirm that you have read this ERSD, and (i) that you are able to print on paper or electronically save this ERSD for your future reference and access; or (ii) that you are able to email this ERSD to an email address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format as described herein, then select the check-box next to ‘I agree to use electronic records and signatures’ before clicking ‘CONTINUE’ within the DocuSign system.

By selecting the check-box next to ‘I agree to use electronic records and signatures’, you confirm that:

- You can access and read this Electronic Record and Signature Disclosure; and
- You can print on paper this Electronic Record and Signature Disclosure, or save or send this Electronic Record and Disclosure to a location where you can print it, for future reference and access; and
- Until or unless you notify Dynamic Lifecycle Innovations as described above, you consent to receive exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by Dynamic Lifecycle Innovations during the course of your relationship with Dynamic Lifecycle Innovations.

To: Steve Skoog, Becker County
Detroit Lakes, MN

From: Brad Sullivan, PE
Tyler Nelson

Project/File: 227709177

Date: September 24, 2026

Reference: District 4 C&D Waste Plan Presentation Summary for Becker County

C&D Waste Plan presentation summary for the Becker County Board of Commissioners meeting October 6th 2026.

- MPCA is proposing new rules for C&D waste landfills with the goal of improving groundwater protection which will include:
 - Synthetic base liner and capping systems,
 - leachate and gas collection and management,
 - financial assurance for closure construction and post-closure care, and
 - elimination of Permit-By-Rule (PBR) landfills (in-place burial of demo projects <15,000 CY)
- Counties will no longer be able to manage C&D waste in the same way or for the same price. Increased C&D disposal costs are expected due to
 - hauling costs to a compliant landfill,
 - landfill liner and capping system costs,
 - leachate management and post-closure costs,
 - new transfer station construction and O&M costs
- MPCA expecting to promulgate new C&D landfill rules in fall/winter of 2027
 - Draft rule public comment period was in September 2025, and several stakeholder comments received
 - Following the MPCA's Notice of Intent to Adopt, there will be a public hearing and comment period prior to rule promulgation
- MPCA funded four C&D Waste Planning Grants providing up to \$300,000 for each recipient, covering 90% of the cost. District 4 C&D Waste Plan received a \$300,000 grant.
 - No commitment by participating counties to execute the C&D Plan.
- District 4 member counties include twenty facilities managing C&D waste, eleven C&D landfills, and eight transfer stations
 - City of Fergus Falls C&D landfill has a clay liner with leachate collection but does not comply with the draft rules.

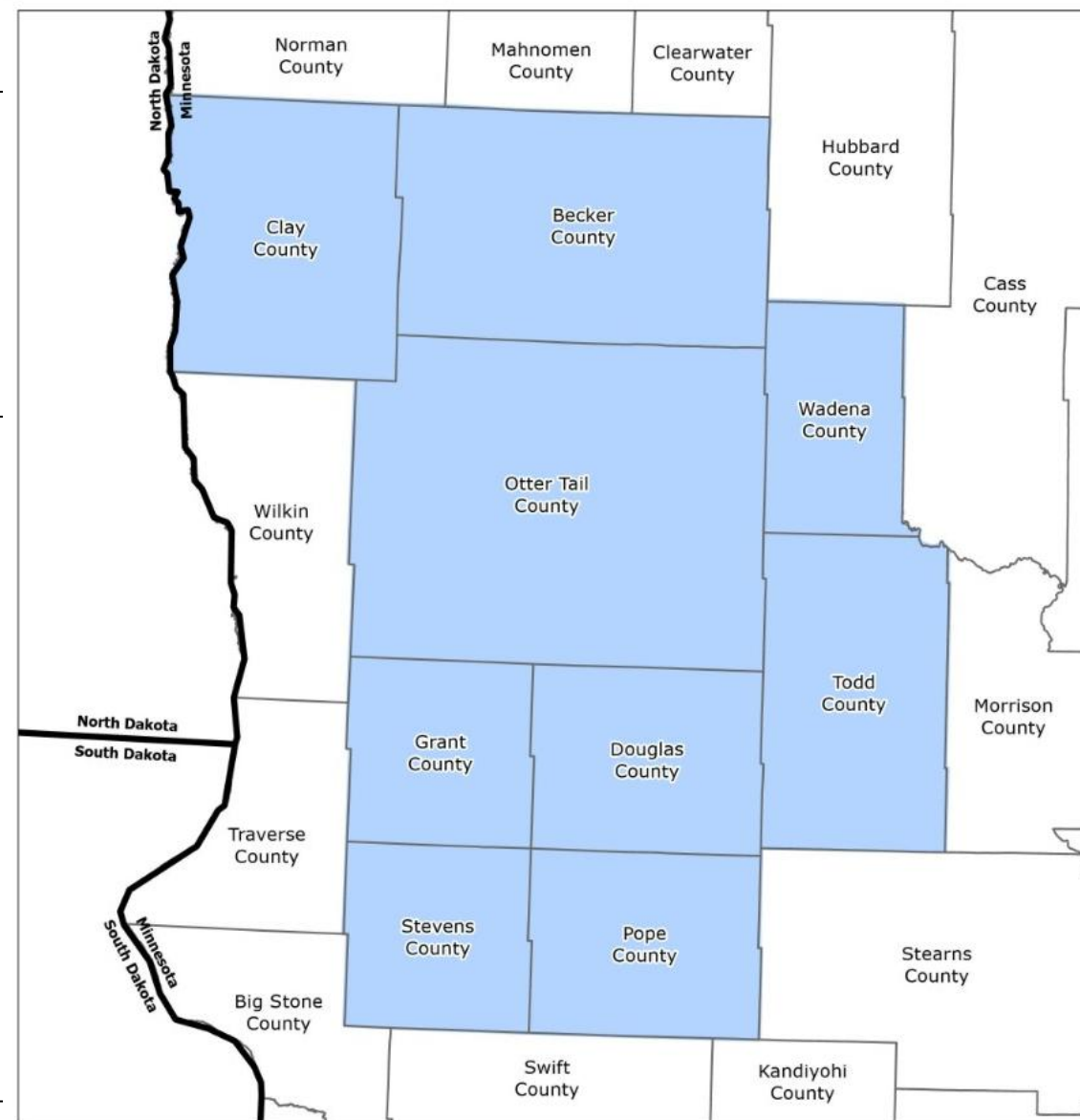
Reference: District 4 C&D Waste Plan Presentation Summary for Becker County

- Becker County has six facilities managing C&D waste, two county owned, one private C&D landfill, three tribal nation transfer sites (White Earth Nation, WEN).
- Becker county manages about 44,500 cubic yards of C&D waste annually (about 18% of the groups cumulative 241,200 cubic yards) and recycled 12,000 cubic yards in 2024
 - Becker County has 43 years left of design landfill airspace if it were to line and comply.
- ~60% of C&D customer transactions are small residential haulers. However, ~60% of the waste volume entering the facility is from large commercial C&D waste haulers
- Proposed system for District 4 member counties includes
 - Scenario 1: reliance on surrounding C&D systems (no municipally offered C&D service)
 - Scenario 2: Municipal C&D transfer station using compliant merchant landfill, and
 - Scenario 3: Regional hub & spoke; C&D landfill municipally owned by a joint-powers.
- C&D Plan states that Becker County's C&D landfills would close at the end of the 8-year transition period and convert to transfer of C&D waste to a compliant C&D landfill from the Becker County solid waste campus
 - Highway outshop in Osage would continue to manage small loads of C&D waste
 - WEN transfer stations would continue to operate separately, hauling to their WEN landfill
 - Becker County would continue accepting and processing recyclable C&D materials
- Draft Rule includes an 8-year rule transition period for landfills intending to close following rule promulgation
 - Facilities have 1 year after promulgation to declare their intent to close and timeline
 - Full closure within 0-2 years: Current-rule soil cover (2-ft of soil cover)
 - Full closure within 2-5 years: Enhanced soil cover (5-ft of soil cover),
 - Full closure within 5-8 years: Conventional synthetic cover
- Transferring C&D waste is estimated to cost the county \$19-\$49 per cubic yard to haul and dispose of the C&D waste (currently charging residents \$20 per cubic yard)
 - Disposal Services C&D landfill in Wahpeton, ND would be the cheapest estimate between \$19-\$31 per cubic yard, including hauling and disposal costs
- The County would also need to account for the cost of landfill closure and new transfer station infrastructure, with each cost estimated at:
 - Synthetic landfill closure (\$1,623,500), Transfer Station improvements (\$3,727,000)

District 4 C&D Waste Management Plans

District 4 Member Counties:

- **Becker**
- **Clay**
- **Douglas**
- **Grant**
- **Otter Tail**
- **Pope**
- **Stevens**
- **Todd**
- **Wadena**





Agenda

1. MPCA Proposed C&D Rules
2. C&D Waste Management Plan Grants
3. Summarize Existing Systems & Findings
4. Summarize Proposed Systems & Findings
5. Future Planning and Considerations



Notable Changes and Impacts

Changes

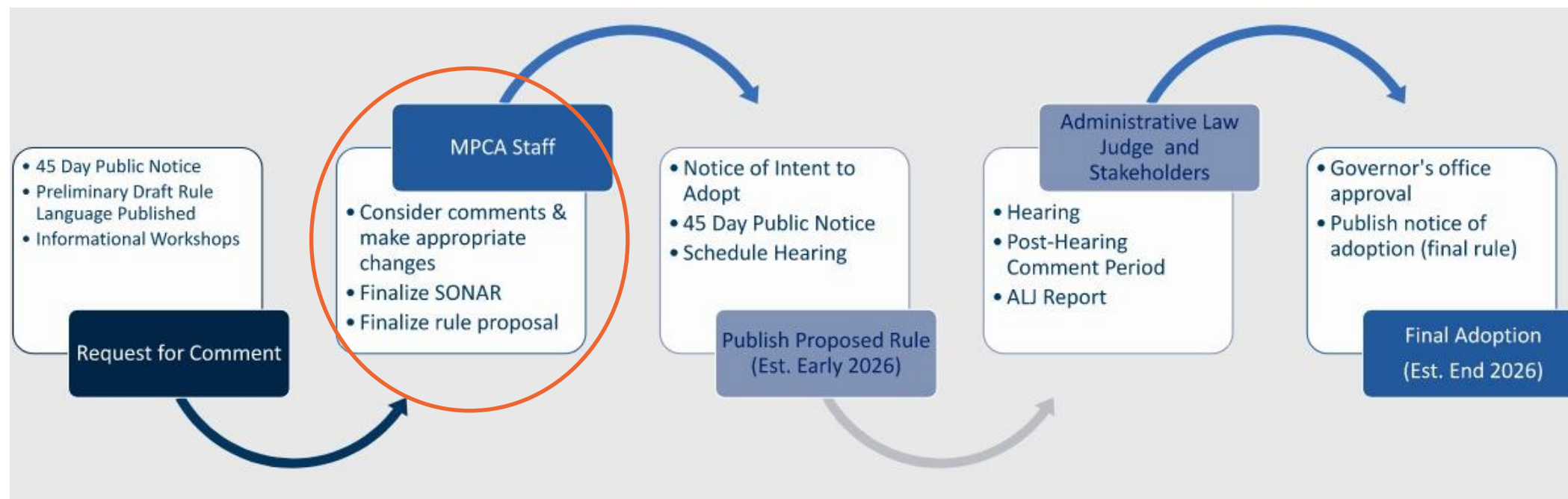
- MPCA is proposing new C&D rules with the goal of improving groundwater protection
- New C&D landfill rules require:
 - Composite liner & synthetic closure
 - Leachate collection & management
 - Methane gas vents & migration monitoring
 - Financial assurance
 - Eliminate Permit-by-Rule C&D landfills

Impacts

- New rules won't allow counties to maintain current management of C&D landfills
- Closure of many unlined C&D landfills
 - Closure transition period
- Changes to County C&D service operations
- Increased costs
 - Closure and post closure costs
 - Cost of new infrastructure for C&D transfer
 - Hauling & disposal costs plus operations costs

MPCA Proposed C&D Landfill Rules

- MPCA published preliminary draft C&D rule in July 2025
- Rule promulgation is currently anticipated for early 2027



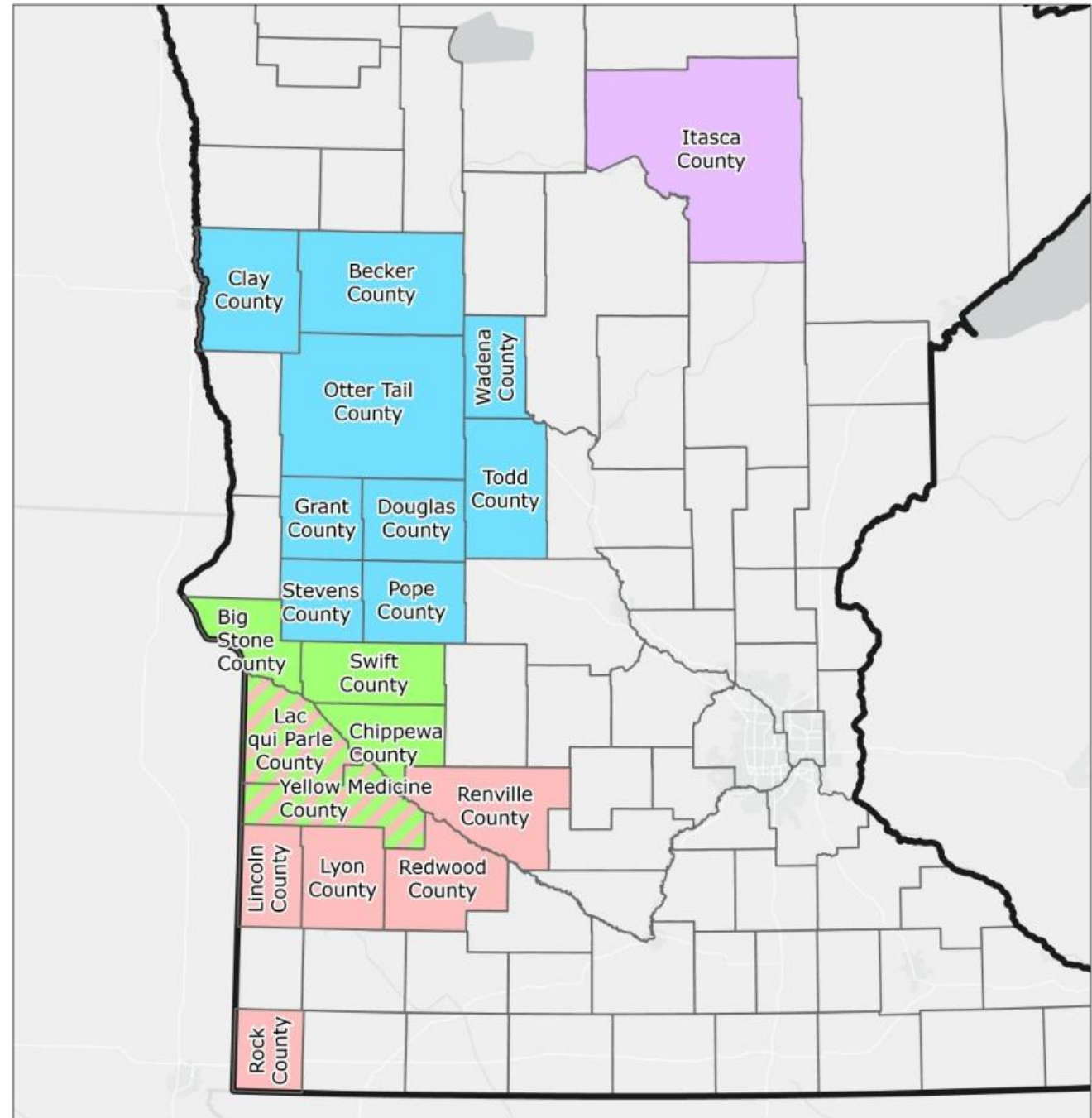


C&D Waste Plan Grants

- Funded by MPCA grant at \$300,000
- 90/10 payment split, MPCA/recipient
- Develop plans for their proposed C&D rules
- Four grants awarded for FY2026
 - District 4 Group
 - Chippewa Group
 - Southwest Regional Group
 - Itasca County

Legend

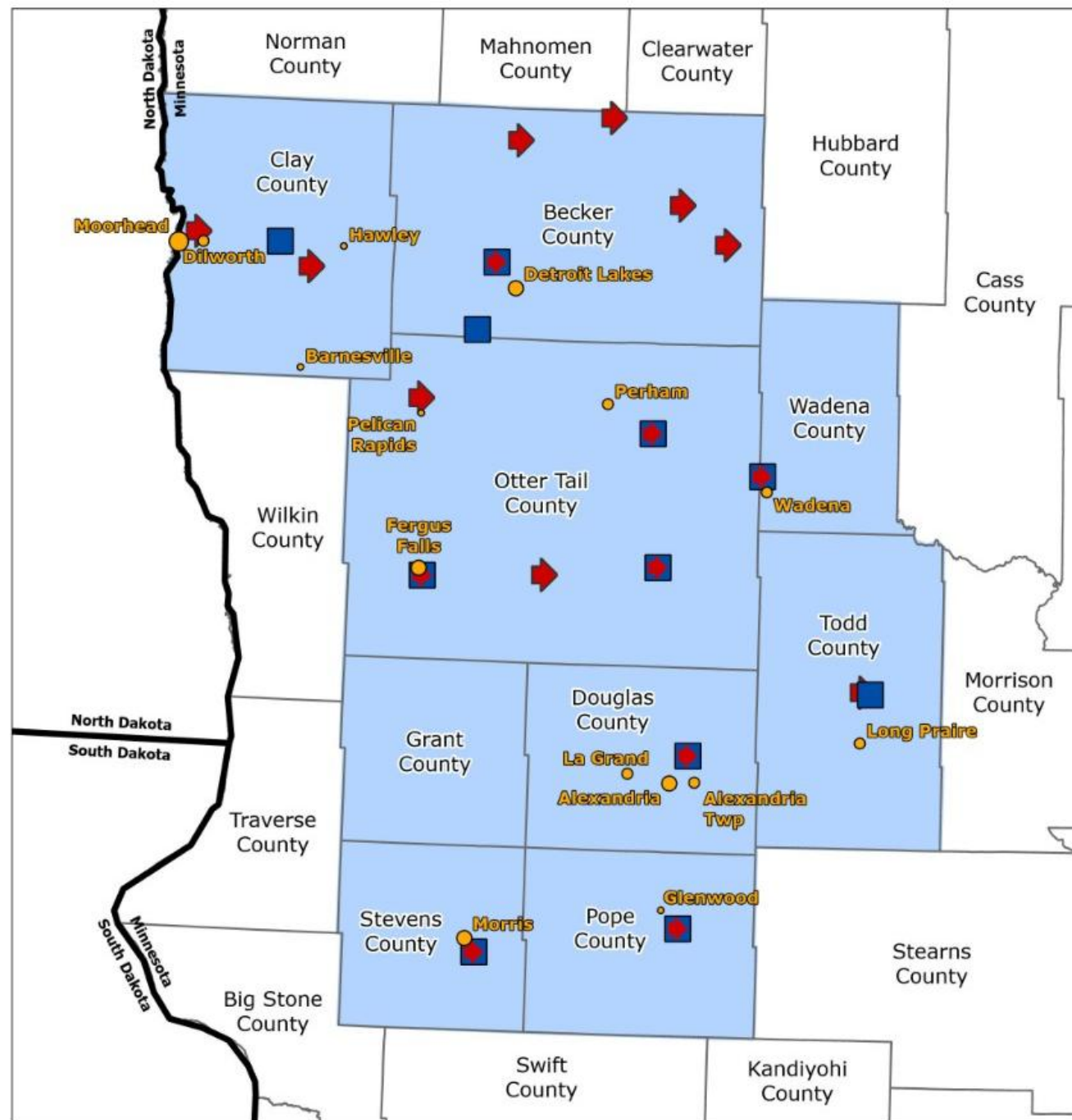
-  District 4 Member Counties
-  Chippewa Regional Group Counties
-  Southwest Regional Group Counties
-  Chippewa & Southwest Regional Group
-  Itasca County
-  County Boundary





Existing System – D4

- Nine Counties
- Twenty Facilities
- Eleven C&D Landfills
 - CFF Lined
- One MSW Landfill
- Eight Transfer stations
- Grant County has no facilities
- Four landfills privately owned
- Three White Earth Nation transfer stations
- Two Joint Powers



Notes

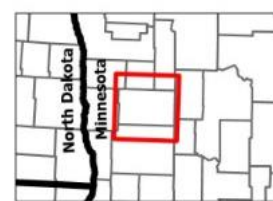
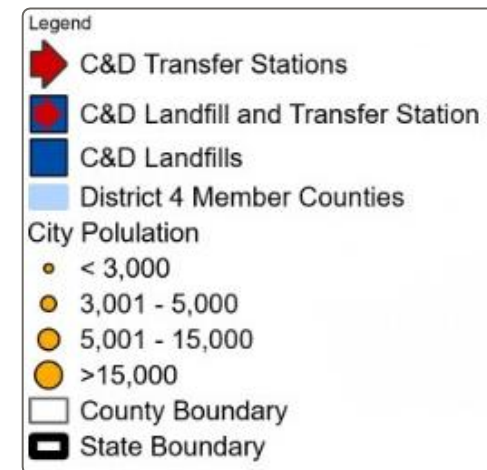
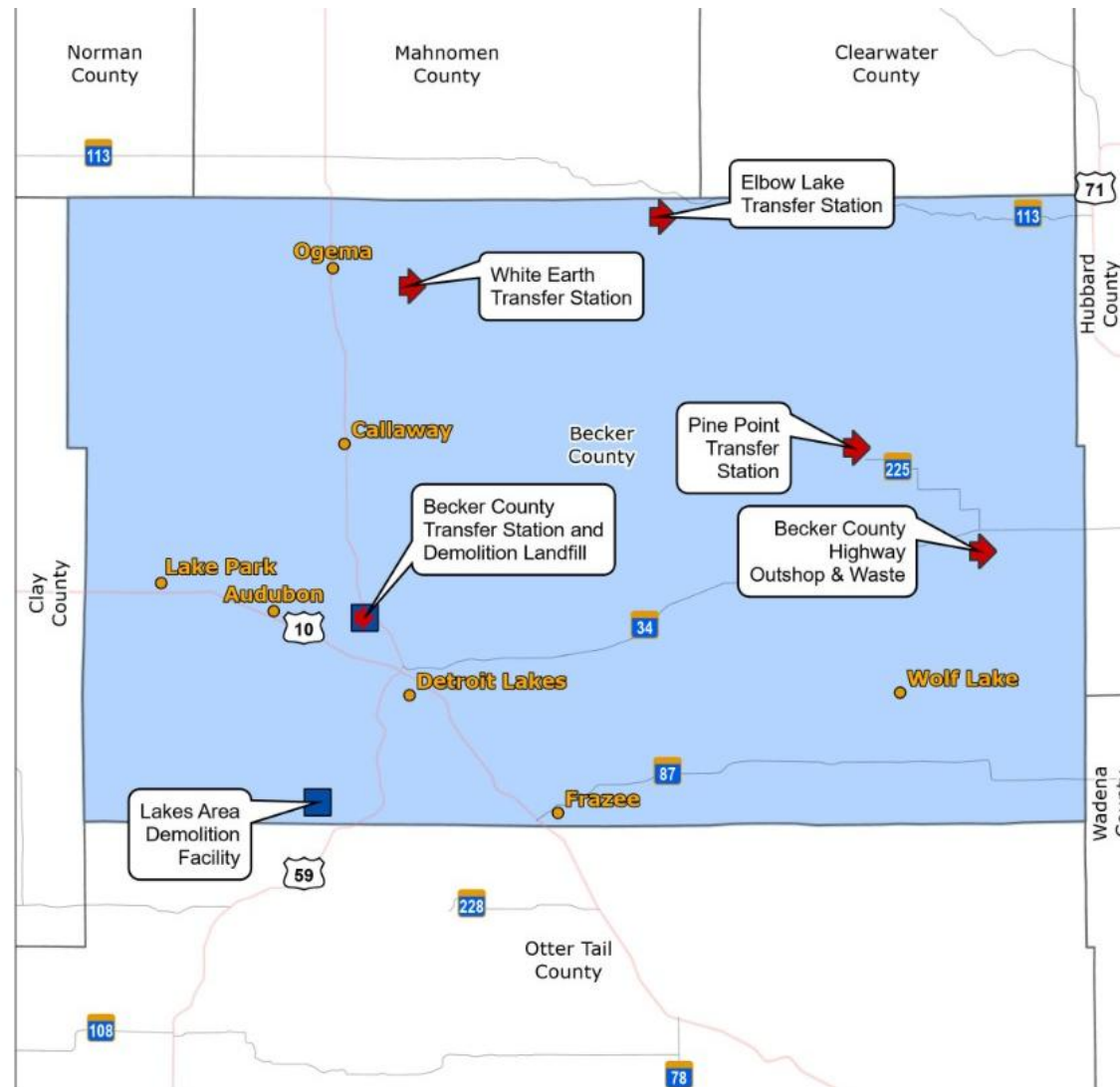
1. Coordinate System: NAD 1983 UTM Zone 15N
2. Data Sources: Stantec, MPCA
3. Background: US Counties

- Legend**
- ▶ C&D Transfer Stations
 - C&D Landfill and Transfer Station
 - C&D Landfills
 - District 4 Member Counties
- City Population**
- < 3,000
 - 3,001 - 5,000
 - 5,001 - 15,000
 - >15,000
- County Boundary
▬ State Boundary



Becker County - Existing System

- Six C&D Waste Facilities
 - Two county
 - One private
 - Three tribal
- Two C&D Landfills
 - One county
 - One private
- Four C&D transfer stations
 - One County
 - Three tribal



Project Location
West Central MN

Prepared by TAW on 2026-08-25

Client/Project
District-4 Regional Group
District-4 Regional C&D Waste Management Plan

227707983

Figure No.

Notes
1. Coordinate System: NAD 1983 HARN Adj MN
Ottertail Feet



Existing System – District 4 Member Counties

Becker County 2020-2024 Combined C&D Waste Data:

- 44,500 CY managed
- 23,700 CY compacted/landfilled
- 9 years permitted capacity
- 43 years design capacity
- Recycled concrete, shingles, metals, and wood in 2024

Municipality	Annual C&D Volume (CY)	Annual Landfill Airspace Consumed (CY)	Remaining Permitted Capacity (yrs)	Remaining Design Capacity (yrs)	2024 Landfill Abatement Volumes (CY)
Becker Co Landfill	21,479	13,673	4	78 ¹	12,244
Hough Landfill	23,046	10,600	5	5	117
Clay	26,944	21,447	3	76	803
Douglas	17,163	18,484	1	1	0
Grant	4,500	N/A	N/A	N/A	0
Otter Tail	39,243	27,276	15	47	4,627
Pope	84,641	21,334	19	19	0
Stevens	13,529	11,453	7	7	372
Todd	9,575	7,809	3	26	1,888
Wadena	5,602	5,889	9	9	624
Combined Total	241,177	129,247	9	26	20,558

¹ Including Hough volume, Becker Co Landfill has 43 years of service



Becker Co Landfill Abatement and Public Education

C&D Material Recycling

Provided Services

- Concrete, shingles, metals, and wood

2024 Volumes recycled

- Total : 12,244 CY
- Concrete: 4,017 CY
- Shingles: 4,927 CY
- Metals: 1,299 CY
- Wood: 2,000 CY

C&D Material Reuse

Provided Services

- Reuse shop at main solid waste campus
- Partnered with Better Futures for operations

Materials accepted

- Any construction or demolition material in good condition

Public Education

County Website Info

- Available service locations
- Materials accepted
- Tip fees



Existing System Users – District 4 Member Counties

Analysis of 2024 C&D Haulers:

- 59% of system users are small residential haulers
- Large haulers account for 62% of all C&D waste

Volume Range (CY)	Total Loads	Total Volume (CY)	Percent of Loads	Percent of Volume
<=1	17,237	6,774	58.80%	5.30%
1<=3	4,150	9,322	14.10%	7.30%
3<=10	4,967	32,675	16.90%	25.60%
10<	2,975	78,629	10.20%	61.80%
Totals	29,329	127,399	100%	100%



C&D Plan System Scenarios

Scenario 1 – Reliance on Others	Scenario 2 – Private Partnership	Scenario 3 – Hub & Spoke
• Full reliance on private sector or other counties • Lowest direct cost for counties • Limited control over recycling or beneficial use services	• Partner with private third-party landfill for disposal services • Individual counties operate C&D waste transfer stations • C&D waste recycling and reuse shops	• Counties form joint powers to manage lined regional C&D landfill • All counties transfer C&D waste to landfill • Hauling & disposal costs accounted for in tip fee • Landfill closure & transfer station costs are county responsibility



C&D Plan Management of C&D Waste – Becker Co

- Both C&D landfills close with synthetic at the end of the 8-year Rule Transition Period
- C&D waste transferred to compliant C&D landfill from main campus and highway outshop transfer stations
- Highway outshop manages smaller loads of C&D waste
- White Earth Nation (WEN) transfer stations continue to operate separately from the county, hauling to their WEN C&D landfill
- C&D waste transferred by either county personnel/equipment or private hauler
- Increased C&D recycling, continued operation of reuse shop, boosted public education on county website



Transition Period

- Existing cost of each option heavily dependent on:
 - Number of acres to be closed
 - Annual yards received
- Other considerations should include:
 - Comparison to proposed plan unity cost
 - Impact to economic development

Year of Closure

Closure Details

0-2 years
(after rule is effective)

- 2 ft of soil
- Same as current requirement under 7035.2825
- Less protective of groundwater
- \$81,400 per acre

2-5 years
(after rule is effective)

- Enhanced soil cover system
- 5 ft thick enhanced soil cover
- Rejects 95% of precipitation
- More protective of groundwater
- \$212,200 per acre

5-8 years
(after rule is effective)

- **Impermeable synthetic cover**
- **Rejects 99% of precipitation**
- **Most protective of groundwater**
- **\$222,300 per acre**

Total Estimated Closure Construction Cost: \$1,623,500



C&D Plan Scenarios Tip Fee – Hauling/Disposal

Method of Management	Landfill	Tip Fee – Low Estimate (\$/CY)	Tip Fee – High Estimate (\$/CY)
Current Tip Fee (County facilities)		\$20	\$20
Scenario 2: C&D Transfer	Waste Management - Gwinner	\$26	\$46
	Disposal Services - Wahpeton	\$19	\$31
	Dem-Con - Hawick	\$27	\$49
Scenario 3: Regional Hub & Spoke	1 Regional Hub	\$21	\$39
	2 Regional Hubs	\$22	\$41



C&D Plan System Capital Costs – Becker County

Cost Item	County Total Cost	Lakes Area Demo Total Cost
Landfill Closure (Conventional Cover)	\$594,500	\$471,500
Landfill Closure (Synthetic Cover)	\$1,623,500	\$1,554,500
Transfer Station Improvements	\$3,727,000	N/A



C&D Plan Landfill Abatement and Public Education

C&D Material Recycling

Additional Services Provided

- Possibly Gypsum recycling

Proposed Additional Volumes

	%	Total
Material	Increase	Volume
Concrete	29%	5,200
Shingles	30%	6,400
Metals	31%	1,700
Wood	30%	2,600
Total	30%	15,900

C&D Material Reuse

Provided Services

- Continue to promote main campus reuse shop
- Consider reuse room or drop off at outshop TS

Public Education

Additional County Website Info

- C&D material recycle/reuse services info
- Info/links for deconstruction services
- Info/links for C&D related MPCA grants
- Website info updated annually



Future C&D Management Planning

- Continue conversations with District 4 member counties and others
 - Discuss any new/change to methods of C&D management
 - Help keep each other in the loop on changing C&D waste management
- Coordinate with legislators to obtain funds for C&D management improvements
- Discuss intentions and process challenges of landfill closure/operations during transition period
- Discuss negotiations with third-party MPCA compliant landfills for C&D disposal,
 - Determine practicality of multi-county contracts
 - Help each county make the best decision for their residents



Provide Public Comment

- Monthly cover, instead of daily cover
- Allow existing clay lined landfills to be “grandfathered” in
- Allow existing permitted landfills to utilize approved existing design space
- Solid waste tax revision to allow C&D to be co-mingled with MSW at \$0.60/CY vs. 9.75% (\$6-8/CY)
- Removal of gas venting requirements



Conclusion

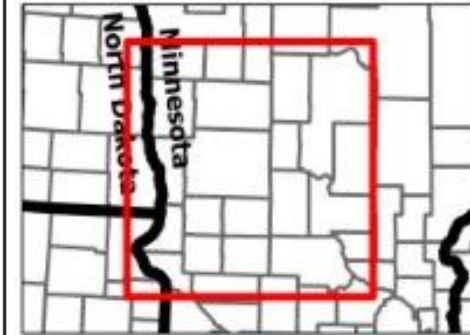
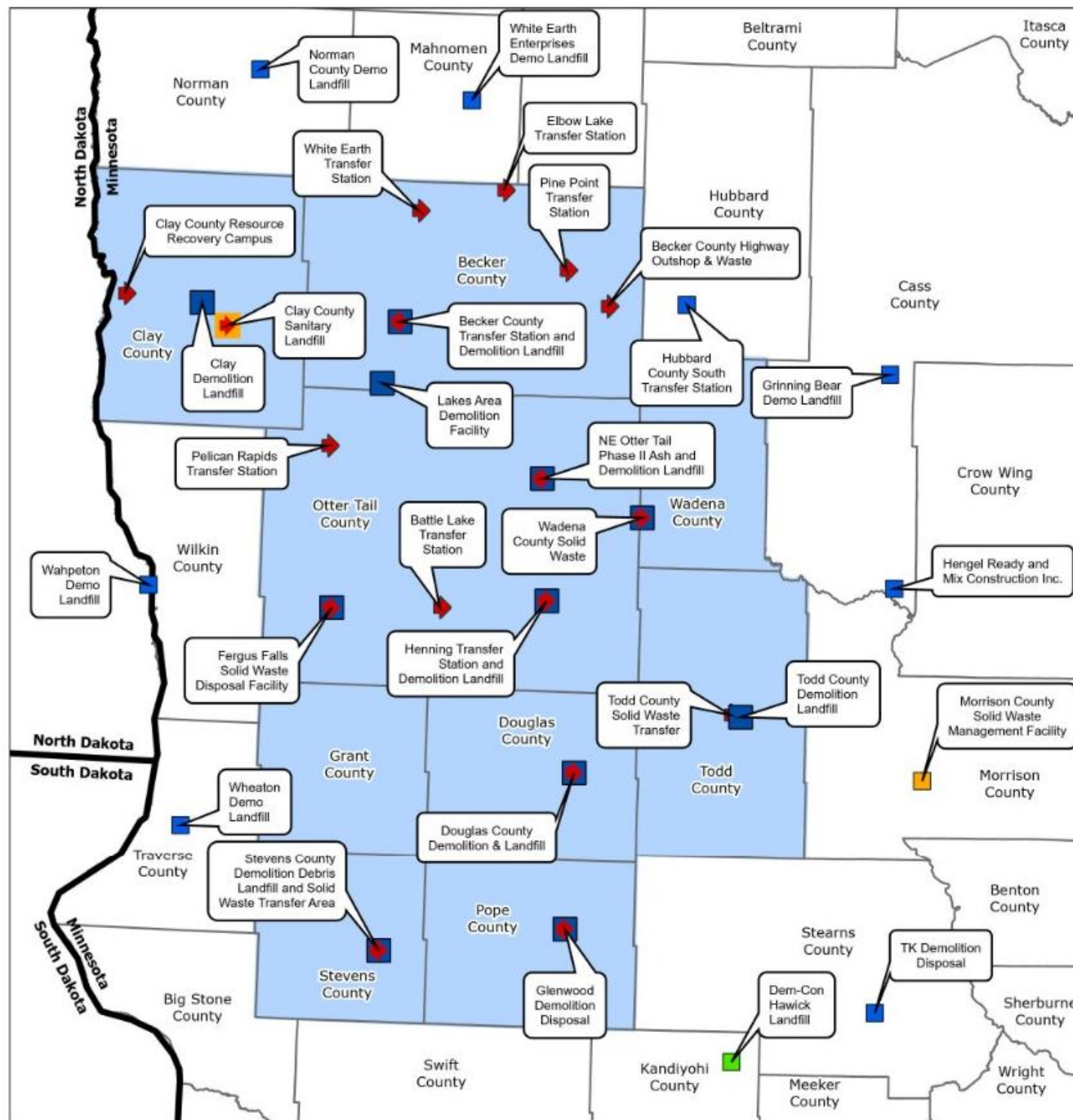
- MPCA's new C&D rules require closure of current C&D landfills or compliance
- Becker county has permitted capacity to operate through transition period
- Becker county proposed to transfer C&D waste to compliant C&D landfill
 - Increased tip fees to cover landfill closure and site improvements
- County commissioners/directors to provide public comment on next C&D rule publishment

Thank you

Supplemental Slides

Surrounding System – D4

- Ten Facilities
- Eight unlined C&D Landfills
- One lined C&D Landfill
- One MSW Landfill



Notes

1. Coordinate System: NAD 1983 UTM Zone 15N
2. Data Sources: Stantec, MPCA
3. Background: US Counties

Legend

District 4 Landfill & Transfer Station Location

- ▶ C&D Transfer Stations
- C&D Landfill and Transfer Station
- C&D Transfer Station and MSW Landfill
- C&D Landfills

Surrounding Landfills

- Unlined C&D
- Lined C&D
- MSW Landfill
- District 4 Member Counties
- County Boundary
- State Boundary



Proposed System Cost Estimates – District 4 Member Counties

County	Current Tip Fee (\$/CY)	Transfer Station		Hauling & Disposal Tip Fee		Combined Future Tip Fee		Combined Future Tip Fee (Regional System)	
		Improvements Tip Fee (\$/CY)	Closure Costs Tip Fee (\$/CY)	Low (\$/CY)	High (\$/CY)	Low (\$/CY)	High (\$/CY)	Low (\$/CY)	High (\$/CY)
Becker	\$20	\$26	\$8	\$19	\$49	\$53	\$83	\$55	\$73
Clay	\$25	\$47	0	\$18	\$52	\$65	\$99	\$68	\$86
Douglas	\$16	\$8	\$9	\$19	\$51	\$36	\$68	\$38	\$56
Grant	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Otter Tail	\$30	\$16	\$7	\$18	\$45	\$41	\$68	\$44	\$62
Pope	\$14	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Stevens	\$17	\$17	\$8	\$19	\$45	\$44	\$70	\$46	\$64
Todd	\$20	\$13	\$10	\$19	\$55	\$42	\$78	\$44	\$62
Wadena	\$24	\$0	\$30	\$54	\$66	\$84	\$96	\$51	\$69
Average	\$21	\$18	\$10	\$24	\$52	\$52	\$80	\$49	\$67



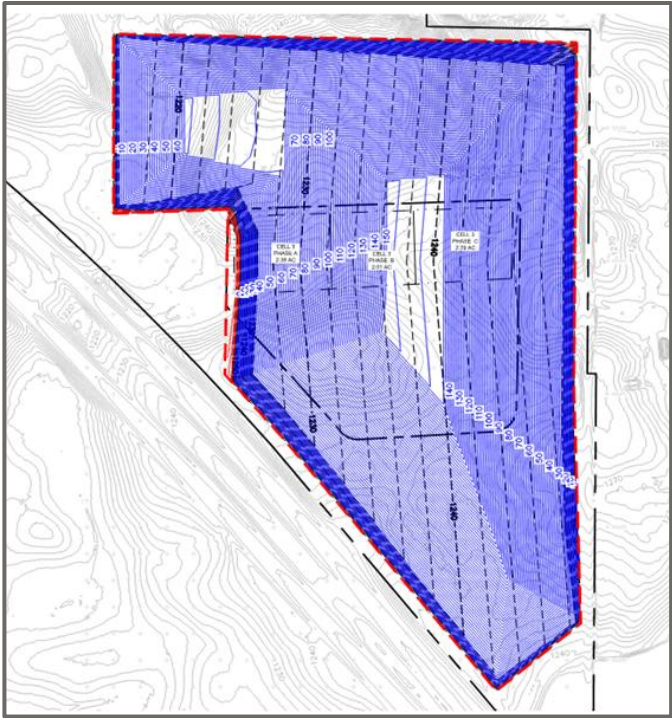
Landfill Transition Options	A	B	C	D	E	Optional Horizontal Expansion F
Closure Timing	Before promulgation	Within 24 months of promulgation	Within 5 years of promulgation	Within 8 years of promulgation	8 years or more after promulgation	Varies
Liner	Unlined	Unlined	Unlined	Unlined	Lined	Lined if operating beyond 8 years
Minimum cover requirement	Minimum 2-foot soil cover	Minimum 2-foot soil cover	Enhanced soil cover over area not certified closed by promulgation	Synthetic cover over area not certified closed by promulgation	Synthetic cover over area not certified closed by promulgation	Cover dependent on closure timing – see options B through D
Custodial Care Plan required	No	Yes	Yes	Yes	Yes	Yes
Financial Assurance required	No	No	No	No	Yes	Yes, if operating beyond 8 years
Transition schedule within 12 months of promulgation	No	Yes	Yes	Yes	Yes, if existing at rule promulgation	N/A



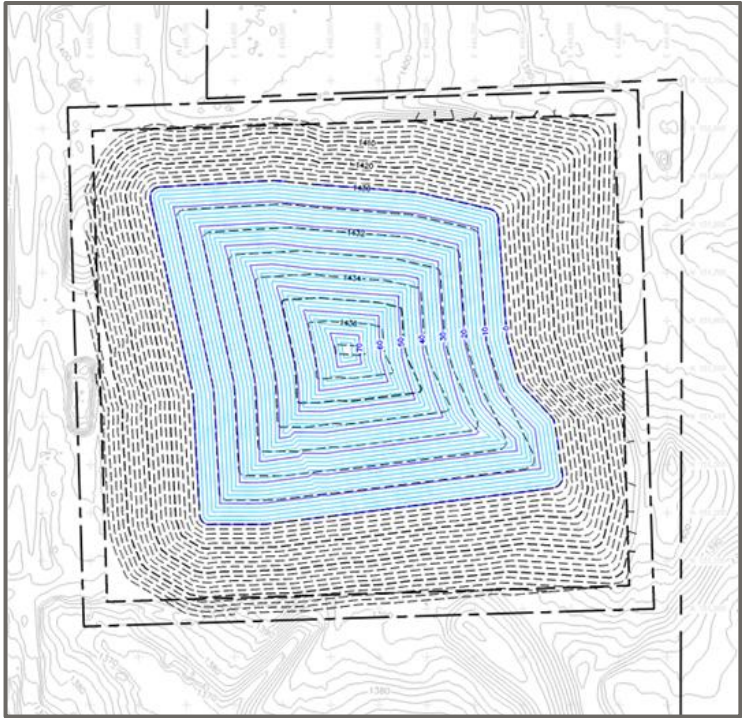
D4 Landfill Expansion

- CFF site has most capacity for expansion
 - 50 additional years of service
- Becker Co site has some vertical expansion
 - 6 additional years of service

CFF Demo Landfill Expansion:



Becker Co Demo Landfill Expansion:



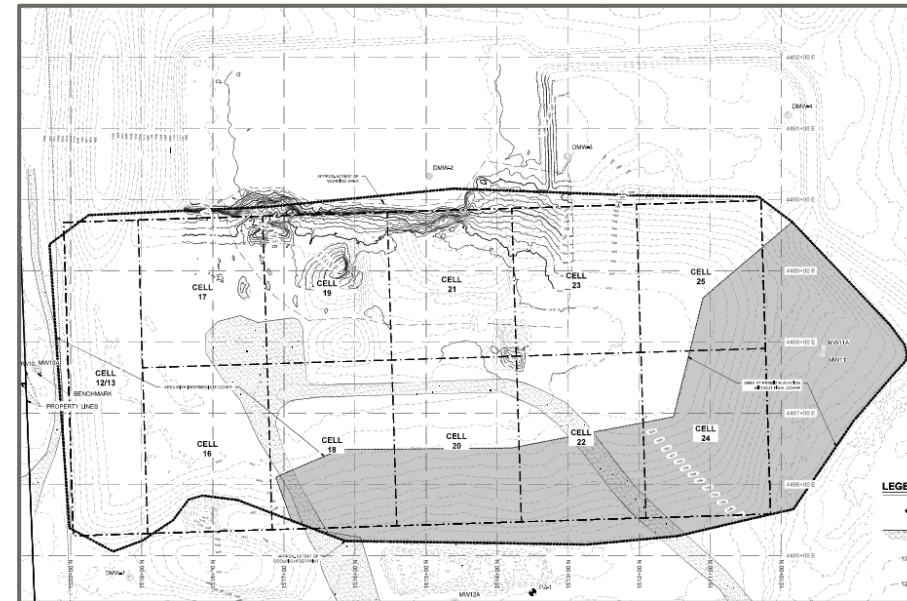
Landfill Site	Current Design Capacity	Potential Design Capacity	Additional Airspace with Expansion	Current Service Life	Potential Service Life	Additional Service Life with Expansion
Becker County Demo Landfill	1,016,580	1,826,850	810,270	7.9	14.1	6.3
City of Fergus Falls Demo Landfill	969,794	7,376,701	6,406,907	7.5	57.1	49.6
Total	1,986,374	9,203,551	7,217,177	15.4	71.2	55.8



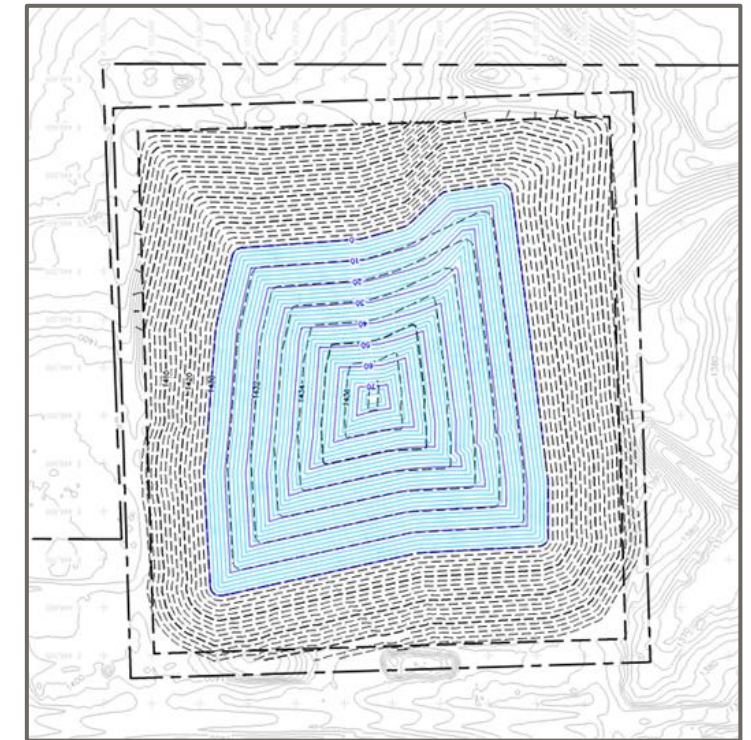
BC Landfill Expansion

- Becker Co site has availability for vertical expansion
 - Assuming managing all Becker Co waste
 - 34 additional years of service

Becker Co 2025 Active fill Area:



Becker Co Demo Landfill Expansion:



Landfill Site	Current Design Capacity	Potential Design Capacity	Additional Airspace with Expansion	Current Service Life	Potential Service Life	Additional Service Life with Expansion
Becker County Demo Landfill	1,016,580	1,826,850	810,270	43	77	34



BECKER COUNTY

Land Use Department

915 Lake Avenue • Detroit Lakes, MN 56501
218-846-7201

MEMORANDUM FOR ACTION

Date: September 30, 2026

SUBJECT: Professional Services proposal to develop a scrap sheetrock recycling program

THROUGH: Environmental Services Committee

TO: Becker County Commission

1. **Reference:** Sheetrock recycling – program development
2. **Discussion:** In July Becker County had a contractor grind approximately 130 tons of clean sheetrock scraps at Becker County Solid Waste Campus as a pilot project. The ground sheetrock was sold to a local farmer as fertilizer. The project was discussed in the Environmental Services Committee who supported a proposal from Widseth Engineering to complete and submit an application to the MPCA that would allow Becker County to accept clean scrap sheetrock, then grind and sell the gypsum to local buyers. To develop the program, Widseth will need to complete the items listed on Solid Waste case specific beneficial use determination application checklist and submit it to the MPCA for approval. The estimated professional services cost estimate from Widseth is \$6,000.
3. **Funding:** Fund 18. If approved, the project costs may be recovered from tip fees and the sale of the gypsum as fertilizer and soil amendment.
4. **Action:** Request a Board motion approving a proposal from Widseth to develop a Solid Waste case specific beneficial use application and submit it to the Minnesota Pollution Control Agency (MPCA) for the cost of up to \$6,000.
5. The point of contact for this memorandum is Steve.Skoog@co.becker.mn.us or by phone at 846-7310.

Distribution: County Commissioners
County Administrator

Proposal from Widseth
9/29/2026

Good Morning Steve and Corey,

There was a misunderstanding regarding the costs associated with preparing the Application for Utilization Projects. The costs should have been split evenly between the two Counties. The revised costs are:

- Becker County: \$6,000
- Clay County: \$6,000

We apologize for the misunderstanding and any confusion this may have caused.

If you are okay with the revised costs, please respond individually to this email with your approval.

Thank You,

Duncan Widman, PG
Environmental Scientist
[218-316-3626](tel:218-316-3626)
7804 Industrial Park Road
Baxter, MN 56425

WIDSETH

Widseth.com

[50 Best Places to Work \(Prairie Business Magazine, 2026\)](#)

Solid waste case specific beneficial use determination application checklist

Solid Waste Permit Program

Doc Type: Permit Application

Purpose: This checklist has been developed as a guide for permit application preparers and reviewers in order to assist with the submittal of a substantially complete permit application. Thoroughly review all applicable rules, statutes and guidance documents for further details and requirements. Minnesota Rules can be found on the Office of the Revisor of Statutes website at: <https://www.revisor.mn.gov/rules/>. All guidance documents can be found on the Minnesota Pollution Control Agency (MPCA) *Solid waste publications* webpage at: <http://www.pca.state.mn.us/lupg880>.

Many items listed below must be discussed in depth within the permit application submittal package. Be sure to include the most recently updated information, drawings and plans. Previously submitted documents **cannot** be referenced; all necessary documents must be included in this package. The permit application submittals should discuss all applicable MPCA Guidance Documents; include justification if the facility does not follow the guidance provided.

Instructions for permit application preparers: The following checklist must be completed and included with a permit application for all solid waste case specific beneficial use determination. In the table below, indicate in the far left column the name and page number(s) of the document where the specified rule requirement is addressed. If the rule requirement does not apply, please indicate with "n/a" for not applicable. **The permit application will be determined to be incomplete if there are any blank spaces in this column.**

Document and page number	Minn. R. citation	MPCA use only		
		Completeness review		Comments
		Admin	Technical	
Widseth	7001.3300, item A General description of the facility			
Widseth & County	7001.3300, item F Description of procedures, structures, or equipment used			
Widseth & County	7001.3300, item N(1 to 18) Topographic and development map			
County	7001.3300, item P(1 to 9) Operations and maintenance manual			
County	7001.3300, item S Full size copies of all engineering plan sheets			
Widseth & County	7035.2860, subp. 5(A) Description of the solid waste, manner in which it is generated, quantity generated, quantity to be utilized, and its proposed end use			
Widseth & County	7035.2860, subp. 5(B) Results of chemical and physical characterization of the solid waste done in accordance with part 7035.2861			
Widseth	7035.2860, subp. 5(C) Evaluation of the human health and environmental impacts the proposed use may have and a comparison of these impacts with those from other management alternatives for the solid waste			

Document and page number	Minn. R. citation	MPCA use only		
		Completeness review		Comments
		Admin	Technical	
Wideth	7035.2860, subp.5(D) Verification that the end product complies with industry standards and specifications for its intended use and a comparison of the chemical and physical characteristics of the solid waste proposed for use with the material it will replace			
Wideth	7035.2860, subp. 5(E) Description of the routine sampling and analysis that will be conducted of the solid waste to ensure that the information submitted for review is representative and the solid waste has consistent characteristics. The description must include the procedure and frequency of sampling and analysis, parameters to be analyzed, analysis methods, and laboratory reporting limits to be used			
County	7035.2860, subp. 5(F) A copy of a contract to purchase or use the proposed product or other documentation proving that a market for the proposed product or use exists			
Wideth & County	7035.2860, subp. 5(G) Detailed description of how and where the product will be distributed. This should also include a detailed description of how the solid waste will be managed from the time it is generated until the time it will be utilized and the management practices that will be in place to ensure that human health and the environment are protected			
Wideth & County	7035.2860, subp. 5(H)(1) A complete description of the types of storage to be used prior to beneficial use			
Wideth & County	7035.2860, subp. 5(H)(2) A description of how the solid waste will be managed to meet the requirements in part 7035.2855			
Wideth	7035.2860, subp. 5(I) Description of any wastes that will need to be managed as a result of beneficially using the solid waste			
County	7035.2860, subp. 5(J) Verification that local units of government with authority to regulate the proposed process or use of the solid waste have received a copy of this application and have been provided information on who to contact at the agency to provide comments on the proposed beneficial use activity	County Conduct s		
County	7035.2860, subp. 5(K) A proposal for notification of interested or affected parties. The agency shall review this proposal and make a determination on the appropriate notification procedures	County Conduct s		

**Becker County Planning Commission
September 30th, 2026**

An audio recording of the meeting is available at:

https://www.co.becker.mn.us/government/meetings/planning_zoning/planning_commission/

Members Present: Chairman Dave Blomseth, Commissioner Phil Hansen, Kohl Skalin, Kim Mattson, Craig Hall, Tom Disse, Commissioner Erica Jepson, Tommy Ailie, Nancy Bachmann, John Okeson, and Harvey Aho, and Zoning Administrator Kyle Vareberg. **Members Absent:** Jeff Moritz and Mary Seaberg

Chairman Dave Blomseth called the Planning Commission meeting to order at 6:00 pm. Becker County Zoning Technician Nicole Bradbury recorded the minutes.

Chairman Dave Blomseth explained the protocol for the meeting and stated that the recommendations of the Planning Commission will be forwarded to the Becker County Board of Commissioners for final action.

Harvey Aho made a motion to approve the minutes from the August 26th, 2026, meeting. Skalin second. All members in favor. Motion carried.

Old Business:

1. **APPLICANT: Darlene & Jeffrey Hanson** 7174 280th St S Hawley, MN 56549
Project Location: TBD Whiskey Creek Dr Detroit Lakes, MN 56501 **LEGAL LAND DESCRIPTION:** Tax ID Number: **24.0172.000** Section 23 Township 140 Range 041; 23-140-41 PT GOVT LOT 7 LYING E OF HWY. **APPLICATION AND DESCRIPTION OF PROJECT:** Request a Conditional Use Permit to operate a wedding venue and event center. This application was tabled from the August 26th, 2026, hearing.

Jeff and Darlene Hanson presented the application.

Tammy Baden shared her concerns with proximity to her property, potential for reduced property values, and concerns with the road, width, and dust.

Steve Schutz shared concerns about opening the door to the whole neighborhood becoming a commercial area.

Betsy Nebgen doesn't feel the necessary criteria have been met in order for this to be approved.

Liza McCaslin shared her concerns for road safety.

47
48 Scott McCaslin on behalf of Richwood Township stated that the township is neither for nor
49 against this application, but if approved, they would want a road agreement in place.

50
51 Kaci Maves shared concerns for safety on the road with additional traffic.

52
53 There were several letters received in regard to this application. The letters are on file with the
54 Becker County Zoning office and copies are available upon a submitted data request.

55
56 Testimony closed.

57
58
59 **MOTION: Hall motioned to deny the application. Okeson second. Roll Call;**
60 **Hall, Blomseth, Okeson, and Bachmann in favor. Skalin, Mattson, Disse,**
61 **Ailie, and Aho opposed. Motion failed.**

62
63 **MOTION: Ailie motioned to approve the application. Skalin second with the**
64 **condition that a road agreement be developed between the applicants and the**
65 **township. Ailie accepted the condition with his original motion. Roll Call;**
66 **Skalin, Mattson, Disse, Ailie, and Aho in favor. Hall, Blomseth, Okeson, and**
67 **Bachmann opposed. Motion Carried.**

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69
70
71 **New Business:**

- 72
73 **1. APPLICANT: Bruce N & Marsha A Qvammen** 16582 S Big Cormorant Rd
74 Audubon, MN 56511 **Project Location:** TBD S Big Cormorant Rd Audubon, MN
75 56511 **LEGAL LAND DESCRIPTION:** Tax ID Number: **06.0364.000** Section 25
76 Township 138 Range 043; 25-138-043 N1/2 OF SE1/4; & GOVT LOT 4 LESS 2 AC
77 SECLUSION POINT PLAT & LESS .99 AC TO 06.0364.002; & GOVT LOT 5
78 LESS 14AC FOR PLAT & LESS .87AC (6-364-1) & LESS .43AC (6-1000-964) &
79 LESS .86AC (6-1000-695) & LESS .43AC (6-1000-967). LESS 7.34AC (6-364-6).
80 **APPLICATION AND DESCRIPTION OF PROJECT:** Request a Preliminary Plat
81 for nine (9) lots to be known as THE OAKS AT SPRING CREEK.

82
83
84 Adam Geiger with Meadowland Surveying presented the application with Bruce Qvammen.

85
86 One letter was received in regard to this application. The letter is on file with the Becker County
87 Zoning office, and a copy is available upon a submitted data request.

88
89 Testimony closed.

MOTION: Hall motioned to approve the application. Okeson second. Roll Call; All in favor. None opposed. Motion carried.

2. **APPLICANT: Michael S Aas & Tiffany A Aas** 17115 Lakeview Ln Audubon, MN 56511 **Project Location:** 17115 Lakeview Ln Audubon, MN 56511 **LEGAL LAND DESCRIPTION:** Tax ID Number: **17.0638.876** Section 30 Township 138 Range 042; CORMORANT LAKE ESTATES EAST Lot 04A Block 002 REF: 17.0638.877. **APPLICATION AND DESCRIPTION OF PROJECT:** Request a Conditional Use Permit to operate a gunsmith business to include retail sales and transfers of firearms.

The applicant tabled the application before the hearing.

3. **APPLICANT: Tyler Peterson & Elizabeth Peterson** 30936 St Hwy 34 Detroit Lakes, MN 56501 **Project Location:** 30936 St Hwy 34 Detroit Lakes, MN 56501 **LEGAL LAND DESCRIPTION:** Tax ID Number: **10.0318.000** Section 20 Township 139 Range 040; PT OF SE1/4 SE1/4 BEG AT SE COR SEC 20, TH W 391',N 9.03', NE 194.21',N 915.70',W 198.69' & S 950' TO POB **APPLICATION AND DESCRIPTION OF PROJECT:** Request a Conditional Use Permit to operate a repair and maintenance business.

Jason Behlmer for Tyler Peterson presented the application.

Testimony closed.

MOTION: Aho motioned to approve the application. Ailie second. Roll Call; All in favor. None opposed. Skalin abstained from voting. Motion carried.

4. **APPLICANT: Tyler White on behalf of Michael M & Marie C Wells** 54321 St Hwy 34 Osage, MN 56570 **Project Location:** TBD St Hwy 34 Osage, MN 56570 **LEGAL LAND DESCRIPTION:** Tax ID Number: **21.0297.000** Section 29 Township 140 Range 036; PT NE1/4 OF NW1/4: COMM NE COR TH S 120.12' AL E LN, TH W 386.1' TO PT SLY ROW LN MN #34 CONT W 101' AL ROW LN, S 200' TO POB; TH W 160', S 863.38', TH E 261',TH E 386.1' TO E LN NE1/4 NW1/4, TH N 415.89' AL E LN, TH W 250', TH N 160', TH W 247.09', TH NW 70.63', TH N 156.94', TH NE 99.75' TO POB AKA TRACT A. **APPLICATION AND DESCRIPTION OF PROJECT:** Request a Conditional Use Permit for the cultivation, manufacture, and wholesale of cannabis.

138
139
140 No one was in attendance to present this application.

141
142 Richard Swanson spoke in opposition of this application.

143
144 Testimony closed.

145
146
147 **MOTION: Okeson motioned to table the application. Aho second. Roll Call;**
148 **Disse, Ailie, Blomseth, Mattson, Okeson, Hall, Aho, and Bachmann in favor.**
149 **Skalin opposed. Motion carried. The application has been tabled.**
150

151
152
153 **Other Business:**

154
155 **I) Tentative Date for the Next Informational Meeting: October 21st, 2026; 8:00 am; 3rd**
156 **Floor Meeting Room in the Becker County Courthouse, Detroit Lakes, MN.**
157

158
159 **Since there was no further business to come before the Board, Disse made a motion to**
160 **adjourn. Ailie second. All in favor. Motion carried. The meeting adjourned at 6:53 pm.**
161

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167 _____
168 **David Blomseth, Chairman**

167 _____
168 **Kohl Skalin, Secretary**

169 ATTEST

170 _____
171 **Kyle Vareberg, Zoning Administrator**

Closed Session – Motion to close the meeting pursuant to Minn. Stat. Section 13D.03 Subd. 1(b) The governing body of a public employer may by a majority vote in a public meeting decide to hold a closed meeting to consider strategy for labor negotiations, including negotiation strategies or developments or discussion and review of labor negotiation proposals, conducted pursuant to sections 179A.01 to 179A.25.