



BECKER COUNTY BOARD OF COMMISSIONERS

Regular Meeting

Date: Tuesday, July 21, 2026 at 8:15 AM

Location: Board Room, Courthouse

or

Virtual TEAMS Meeting Option

Call-In #: 763-496-5929 - Conference I.D.: 727 256 511#

- 8:15 Call the Board Meeting to Order: Board Chair Jepson
1. Pledge of Allegiance
- 8:20 Regular Business
1. Agenda Confirmation
 2. Minutes of July 7, 2026 2
 3. Minutes of July 8, 2026 Emergency Meeting 5
- 8:25 Consent Agenda
1. Auditor-Treasurer: Regular Claims, Auditor Warrants, & Over 90 Days 6
 2. Auditor-Treasurer: Resolution 07-26-3A - Release from State Audit 7
 3. Auditor-Treasurer: Resolution 07-26-3B - Accept Disaster Relief Donations 8
 4. Auditor-Treasurer: Tax Forfeited Land Sale Recap 9
 5. Human Services: Regular Claims, Public Health, & Transit
 6. Attorney: Henderson - Corrective Deed of Appurtenant Easement 10
- 8:30 Commissioners
1. Open Forum
 2. Reports and Correspondence
 3. Heartland Trail Route Information
 4. Appointments
- 9:00 County Administrator
1. Report
 2. Disaster Relief Update
 3. Verizon Tower Discussion 26
- 9:20 Information Technology
1. Microsoft Licenses 27
- 9:25 Land Use/Environmental Services
1. Resolution 07-26-3C - Personnel Request - Combine 2 PT Pay Station Attendant Positions into 1 FT Pay Station Attendant Position 28

Adjourn

BOARD MEETING AS POSTED

BECKER COUNTY BOARD OF COMMISSIONERS

DATE: TUESDAY, July 7, 2026 at 8:15 am

LOCATION: Board Room, Courthouse

1. Meeting was brought to order by Chair Jepson. Commissioners in attendance: Jepson, Hansen, Meyer, Vareberg and Nelson, County Administrator Carrie Smith and minute taker Peggy Martin.
2. Pledge of Allegiance.

Agenda/Minutes:

1. Agenda – Motion and second to approve the agenda (Hansen, Meyer) carried.
2. Minutes – Motion and second to approve minutes of June 16, 2026 with the requested changes (Meyer, Nelson) carried.
3. Minutes – Motion and second to approve minutes June 15, 2026 Board of Equalization with the requested changes (Nelson, Meyer) carried.

Consent Agenda

1. Motion and second to approve and accept the following Consent Agenda Items:
Auditor-Treasurer: Regular Claims, Auditor Warrants and Claims over 90 Days, May 2026 Cash Comparison, Sales Tax, and Investments, Human Services: Regular Claims, Public Health, & Transit, Transit: Resolution 07-26-1A – Vehicle Purchase in the amount of \$170,052, Resolution 07-26-1B – 2027 Transit Operating Grant Application, Contract and Agreements, Assessor: Abatements in the amount of \$2,680, Land Use: Parks & Rec: Resolution 07-26-1D – MN DNR Joint Powers Agreement – Public Access Maintenance, Resolution 07-26-1C – Essentia Health Grant Acceptance, Sheriff: WE Fest Contract, Resolution 07-26-1E – Federal Boat & Water Grant Acceptance, Purchase of Ballistic Vest Replacements in the amount of \$4,137.94 (Meyer, Nelson) carried.

Becker County Treatment Courts: presented by Kristal Kadrie and Judge Gretchen Thilmony.

1. Participants served in Becker County.
 - In 2025: 5 in Drug Court and 1 in Veterans Court.
 - Current Participant: 4 in Drug Court and 1 in Veterans Court.
2. Graduations.
 - In 2025: 5 in Drug Court and 1 in Veterans Court.
 - In 2026: 2 Graduations.

3. Clay/Becker Drug Court has 142 graduates.
 - Program continues to grow and remains strong.
 - Working to launch a mobile app to improve communication with participants called the Reconnect App.
4. Becker County Veterans Court.
 - Since 2014, the program has had 10 graduates.
 - No recidivism to date in the Veterans Court program.
5. Becker County DWI Court.
 - Funded through a DPS Federal Grant.
 - Beginning October 1, 2026, will launch SBIRT Screening for 1st time DWI Offenders, with a goal to identify treatment needs early and reduce repeat DWI offenses.

Commissioners:

1. Open Forum:
 - None.
2. Reports and Correspondence: Reports were provided on the following meetings:
 - Commissioner Nelson – LARL, Lakeland Mental Health, Sheriff.
 - Commissioner Jepson – Extension, EDA, Fair Board.
 - Commissioner Meyer – Sheriff, Fair Board, DAC, Transit, Dancing Sky.
 - Commissioner Hansen – Transit, PRWD, Airport, PLMSWA, Law Library, Environmental.
 - Commissioner Vareberg – Environmental.
3. Appointments.
 - None.

Public Hearing: EDA – Business Subsidy Policy Amendments and Revisions.

1. Motion and second to open the Public Hearing at 9:15 am (Meyer, Hansen) carried.
2. Discussion of updates to policy.
 - Updates have not been made since 2007.
 - Updated statutory compliance.
3. Motion and second to close the Public Hearing at 9:23 am (Meyer, Nelson) carried.
4. Motion and second to approve Resolution 07-26-1G – Adopting the Becker County Business Subsidy and Tax Abatement Policy, repealing all prior Business Subsidy and Tax Abatement Policies (Vareberg, Meyer) carried.

Probation: presented by Brian Rubenstein.

1. F5 Year-End Data Report presented by Jenna Mueller.
 - 70 participants from September to April.
 - 489 visits, about 367 hours of one-on-one meetings.
 - 86% had stable housing, 81% found employment, 88% maintain sobriety and 92% remain law abiding.
 - Participants shared their success stories and appreciation for the F5 staff and probation officers.

County Administrator: presented by Carrie Smith.

1. Report.
 - Work Session – July 14.
 - EOC is open at MState due to the tornado. Clean up has started.
2. Motion and second to approve Resolution 07-26-1F – Special Appropriation General Obligation Bond Grant (Nelson, Meyer) carried.

Human Resources: presented by Teaira Christen.

1. Motion and second to approve Transit Coordinator Job Description (Meyer, Hansen) carried.

Land Use-Environmental Services: presented by Steve Skoog.

1. Motion and second to clarify Resolution 06-26-1D to double the current In-County Solid Waste Tip Fee rates for out of county demolition and mixed municipal solid waste (Meyer, Nelson) carried.
2. Motion and second to approve the Capital Purchase of a Lift in the amount of \$22,000 that will be shared with other departments in the county (Hansen, Meyer) carried.
3. Motion and second to approve FY27 ICWC Contract (Hansen, Meyer) carried.

Being no further business, Board Chair Jepson adjourned the meeting at 10:21 am.

/s/ Carrie Smith
Carrie Smith
County Administrator

/s/ Erica Jepson
Erica Jepson
Board Chair

BOARD MEETING AS POSTED
BECKER COUNTY BOARD OF COMMISSIONERS
DATE: TUESDAY, July 8, 2026 at 3:30 pm
LOCATION: Board Room, Courthouse

1. Meeting was brought to order by Chair Jepson. Commissioners in attendance: Jepson, Hansen, Meyer, Vareberg and Nelson, County Administrator Carrie Smith and minute taker Peggy Martin.
2. Pledge of Allegiance.

Agenda:

1. Agenda – Motion and second to approve the agenda (Meyer, Hansen) carried.

Emergency Session Declaring Local Emergency due to the tornado on July 6, 2026.

1. Discussion of Resolution 07-26-2A.
 - This is the first step in the process.
 - Needed to receive mutual aid and assistance.
2. Motion and second to approve Resolution 07-26-2A – Declaring Local Emergency (Meyer, Vareberg) carried.

Commissioners were invited to tour the EOC (Emergency Operations Center) at MState and the storm damage as well as meeting with Rep. Michelle Fischbach.

Being no further business, Board Chair Jepson adjourned the meeting at 7:33 pm.

/s/ Carrie Smith

Carrie Smith
County Administrator

/s/ Erica Jepson

Erica Jepson
Board Chair



BECKER COUNTY BOARD OF COMMISSIONERS

Finance Committee Meeting

Date: Monday, July 20, 2026 at 8:30 AM

Location: 1st Floor – Board Meeting Room - Courthouse
915 Lake Avenue, Detroit Lakes, MN

County Administrator

1. Report
2. Verizon Tower

Auditor-Treasurer

1. Regular Claims, Auditor Warrants, & Over 90 Days
2. Resolution 07-26-3A - Release from State Audit
3. Resolution 07-26-3B - Accept Disaster Relief Donations
4. Human Services: Regular Claims, Public Health, & Transit

Information Technology

1. Microsoft Licenses

Land Use

1. Resolution 07-26-1C - Personnel Request - Combine 2 PT Pay Station Attendant Positions into 1 FT Pay Station Attendant Position

Adjourn

BECKER COUNTY BOARD OF COMMISSIONERS

RESOLUTION 07-26-3A

Request Release from State Auditor

WHEREAS, Minnesota Statutes, Section 6.481, Subdivision 2 requires counties to have an annual financial audit; and

WHEREAS, Minnesota Statutes, Section 6.481, Subdivision 7 requires counties to notify the State Auditor by August 1 of an even numbered year, and

WHEREAS, Becker County requests to remain with a private CPA firm that meets the requirements of Minnesota Statutes, Section 326A.05 for the 2027-2028 annual financial audits.

NOW THEREFORE BE IT RESOLVED. That the Board of County Commissioners of Becker County, Minnesota, will notify the State of the intent to use a private CPA firm for the 2027-2028 annual financial audits.

Duly adopted this 21st day of July 2026 at Detroit Lakes, MN.

COUNTY BOARD OF COMMISSIONERS
Becker County, Minnesota

ATTEST:

/s/ Carrie Smith
Carrie Smith
County Administrator

/s/ Erica Jepson
Erica Jepson
Board Chair

State of Minnesota)
) ss
County of Becker)

I, the undersigned being the duly appointed and qualified County Administrator for the County of Becker, State of Minnesota, do hereby certify that the foregoing is a true and correct copy of a Resolution passed, adopted, and approved by the County Board of Commissioners at a meeting held July 21 2026, as recorded in the record of proceedings.

Carrie Smith
County Administrator

Accept Disaster Donations

TAX FORFEITED LANDS FOR SALE PUBLIC AUCTION

SOLD PARCELS

Parcel	Legal Description	Sec/Twp/Rge	Acres	Minimum Bid	Notes/Property Address
ROUND LAKE TOWNSHIP					
25.0113.000	E1/2 E1/2 E1/2 SW1/4 OF NW1/4	34-141-38	5.00±	\$31,500	SOLD - MINIMUM BID
WOLF LAKE TOWNSHIP					
37.0006.000	SE1/4 OF NW 1/4	01-139-37	40.00±	\$87,600	NO LEGAL ACCESS/TIMBER VALUE \$4,245 SOLD - MINIMUM BID
CITY OF AUDUBON					
47.0019.510	GOTTENBORG ADD AUD C Block 002 LOT 6 BLK 2	CITY SPECIALS \$33,293.21	.53±	\$24,100	226 WREN CIR/ SOLD - MINIMUM BID
				\$143,200	Becker County to retain an estimated amount of \$101,500

REMAINING PARCELS

ADJACENT OWNERS ONLY TOWNSHIPS

Parcel	Legal Description	Sec/Twp/Rge	Acres	Minimum Bid	Notes/Property Address
AUDUBON TOWNSHIP					
02.0193.001	PT SW1/4 NW1/4 W OF HWY & E OF LN: COMM W QTR COR SEC 27, N 1535' TO POB; SE 540', SW 180', S 180' TO N HWY ROW & TERM	27-139-42	1.00 ±	\$9,800	UNBUILDABLE LOT
CARSONVILLE TOWNSHIP					
05.0059.000	BEG 700' E OF SW COR OF NE1/4 TH N 150' TH E 100' TH S 150' TH W 100' TO BEG	05-140-37	.37±	\$1,300	UNBUILDABLE LOT

ADJACENT OWNERS ONLY CITIES

CITY OF DETROIT LAKES					
49.1040.515	GOLDEN BAY SHORES CIC 57 UNIT 15		.05±	\$10,300	2142 SHADY LN UNBUILDABLE LOT
49.2034.000	O T OF DETROIT LAKES Block 049 LOT 14 EX N 10'		.08±	\$2,900	412 MINNESOTA AVE UNBUILDABLE LOT

PUBLIC AUCTION TOWNSHIPS

Parcel	Legal Description	Sec/Twp/Rge	Acres	Minimum Bid	Notes
EVERGREEN TOWNSHIP					
11.0086.001	E 10 AC OF GOVT LOT 2 NW1/4 NW1/4, E 40 TO POB.	32-141-40	10.00±	\$99,200	FARM/HST REQUIRED
RUNEBOG TOWNSHIP					
26.7002.500	GOVT LOT 4 AKA SW1/4 OF SW1/4	18-138-36	18.68±	\$63,500	TIMBER VALUE \$2,100
SAVANNAH TOWNSHIP					
27.7021.000	SW1/4 OF NW1/4	13-142-36	40.00±	\$97,800	
27.7073.000	NE1/4 OF SE1/4	34-142-36	40.00±	\$125,500	
27.7081.000	SW1/4 OF SW1/4	35-142-36	40.00±	\$122,900	

PUBLIC AUCTION CITIES

Parcel	Legal Description	Special Assessments Before Forfeiture	Acres	Minimum Bid	Notes
47.0019.511	GOTTENBORG ADD AUD C Block 002 LOT 7 BLK 2	CITY SPECIALS \$33,293.21	.59±	\$24,100	230 WREN CIR
47.0019.515	GOTTENBORG ADD AUD C Block 002 LOT 11 BLK 2	CITY SPECIALS \$33,293.21	.40±	\$19,200	227 WREN CIR
CITY OF FRAZEE					
50.0035.000	FRAZEE CITY-AUD PLAT BEG AT SE COR LOT 41 TH N 51 1/4 DEG E 130' N 54.2 DEG W 203.05' S 51 1/4 DEG W 110 FT & S 38.75 DEG E 202 1/2' TO BEG	CITY SPECIALS \$10,686.42	±.56	\$33,500	606 MAIN AVE E DEMO COST \$17,500.00
50.0462.542	RED WILLOW HEIGHTS Lot 002 Block 004	CITY SPECIALS \$16,513.20	.29±	\$12,600	903 TAMARAC AVE
50.0462.543	RED WILLOW HEIGHTS Lot 003 Block 004	CITY SPECIALS \$16,513.20	.34±	\$14,800	905 TAMARAC AVE
50.0462.544	RED WILLOW HEIGHTS Lot 004 Block 004	CITY SPECIALS \$16,513.20	.35±	\$15,200	1001 TAMARAC AVE
50.0462.545	RED WILLOW HEIGHTS Lot 005 Block 004	CITY SPECIALS \$16,513.20	.33±	\$14,400	1003 TAMARAC AVE

647212

BECKER COUNTY RECORDER
STATE OF MINNESOTA

Document No. 647212

December 1, 2017 at 9:55 AM

I hereby certify that the within
instrument was recorded in this office.

Patricia Swenson, County Recorder

By SKS Deputy

CORRECTIVE EASEMENT

To correct the Grantee's name in Document #646724

FOR VALUABLE CONSIDERATION, Becker County, a political subdivision of the State of Minnesota, Grantor, hereby conveys and quitclaims to Richard Henderson and Roberta Henderson, Grantees, real property located in Becker County, Minnesota, described as follows:

Sections 1 and 2, Township 142 North, Range 38 West of the 5TH Principal Meridian in Becker County, MN.

An easement for ingress and egress purposes commencing at a found iron monument which designates the southeast corner of said Section 2; thence North 89 degrees 57 minutes 43 seconds West 251.06 feet on an assumed bearing along the south line of said Section 2 to the point of beginning of the centerline to be described; thence North 27 degrees 30 minutes 47 seconds East 6.80 feet; thence North 21 degrees 27 minutes 56 seconds East 117.40 feet; thence North 02 degrees 39 minutes 20 seconds East 132.25 feet; thence North 07 degrees 25 minutes 01 second West 256.96 feet; thence North 19 degrees 07 minutes 38 seconds East 92.76 feet; thence North 38 degrees 29 minutes 20 seconds East 152.48 feet; thence North 30 degrees 56 minutes 41 seconds East 114.99 feet; thence North 37 degrees 48 minutes 38 seconds East 233.10 feet; thence North 25 degrees 34 minutes 31 seconds East 239.77 feet; thence North 13 degrees 55 minutes 14 seconds East 274.78 feet; thence North 03 degrees 41 minutes 13 seconds East 97.78 feet; thence North 10 degrees 19 minutes 36 seconds West 79.28 feet; thence North 20 degrees 09 minutes 36 seconds West 426.49 feet; thence North 10 degrees 41 minutes 36 seconds West 107.24 feet; thence North 01 degree 27 minutes 43 seconds East 109.33 feet; thence North 21 degrees 37 minutes 09 seconds East 146.85 feet; thence North 36 degrees 13 minutes 51 seconds East 92.40 feet; thence northerly on a tangential curve concave to the west, having a radius of 200.00 feet, for a distance of 80 feet, more or less, to the southerly right of way line of Trunk Highway No. 113 as located and established on December 10, 1996, and said centerline there terminates. The sidelines of said 33.00 foot wide road easement shall be prolonged or shortened to terminate on the southerly right of way line of said Trunk Highway No. 113 and on the south line of said Section 2.

Aud/tr - Mary H.

chg
✓ paid
well

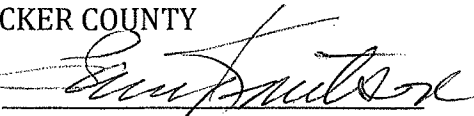
AND IN Section 11 Township 142 North, Range 38 West Of the 5TH Principal Meridian in Becker County, MN.

Commencing at a found iron monument which designates the northeast corner of said Section 11; thence North 89 degrees 57 minutes 43 seconds West 251.06 feet on an assumed bearing along the north line of said Section 11 to the point of beginning of the centerline to be described; thence South 27 degrees 30 minutes 47 seconds West 120.09 feet; thence South 38 degrees 13 minutes 40 seconds West 102.24 feet; thence South 27 degrees 54 minutes 02 seconds West 98.63 feet; thence southerly on a curve concave to the east, having a central angle of 61 degrees 11 minutes 39 seconds and a radius of 540.00 feet, for distance of 576.74 feet (chord bearing South 02 degrees 41 minutes 47 seconds East); thence South 33 degrees 17 minutes 37 seconds East 181.56 feet; thence southerly on a curve concave to the west, having a central angle of 38 degrees 51 minutes 18 seconds and a radius of 280.00 feet, for a distance of 189.88 feet (chord bearing South 13 degrees 51 minutes 58 seconds East); thence South 05 degrees 33 minutes 41 seconds West 539.54 feet; thence South 02 degrees 48 minutes 14 seconds West 451.28 feet; thence South 08 degrees 33 minutes 42 seconds East 381.21 feet; thence South 14 degrees 36 minutes 36 seconds East 200.55 feet; thence South 20 degrees 34 minutes 07 seconds East 265.67 feet; thence South 17 degrees 09 minutes 18 seconds East 372.49 feet; thence South 31 degrees 06 minutes 18 seconds West 70.58 feet; thence South 47 degrees 14 minutes 52 seconds West 60.30 feet; thence South 53 degrees 22 minutes 53 seconds West 45.36 feet; thence southwesterly on a curve concave to the southeast, having a central angle of 23 degrees 54 minutes 29 seconds and a radius of 415.00 feet, for a distance of 173.17 feet (chord bearing South 41 degrees 25 minutes 38 seconds West); thence South 29 degrees 28 minutes 24 seconds West 62.28; thence continuing South 29 degrees 28 minutes 24 seconds West 101.48 feet; thence South 23 degrees 24 minutes 47 seconds West 236.10 feet; thence South 55 degrees 33 minutes 16 seconds West 98.70 feet to the south line of said Government Lot 4 and said centerline there terminates. The sidelines of said 33.00 foot wide road easement shall be prolonged or shortened to terminate on the north line of said Section 11 and on the south line of the North Half of said Government Lot 4. The sidelines of said 12.00 foot wide road easement shall be prolonged or shortened to terminate on the north and south lines of South Half of said Government Lot 4.

Together with all hereditaments and appurtenances belonging thereto.

This easement shall be non-exclusive. Construction and maintenance of a road on the easement shall be the sole responsibility of the Grantee. In the event of non-use, this easement reverts to the state in trust for the taxing district. Timber rights are retained by Becker County.

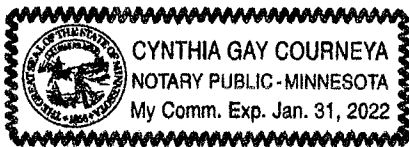
BECKER COUNTY

By 
Larry Knutson
Its: Board Chair

By 
Jack Ingstad
Its: County Administrator

STATE OF MINNESOTA)
)ss.
COUNTY OF BECKER)

The foregoing instrument was acknowledged before me this 30th day of November, 2017, by Larry Knutson, and Jack Ingstad, respectively, the Board Chair and County Administrator of Becker County.




Notary Public

Tax Statements for the real property described in this instrument should be sent to (Include name and address of Grantee):

Richard and Roberta Henderson
330 48th Avenue SW
Moorhead, MN 56560

THIS INSTRUMENT WAS DRAFTED BY:

Brian W. McDonald
Assistant Becker County Attorney
913 Lake Avenue
Detroit Lakes, MN 56501
(218) 847-6590
Atty Reg No. 387510

CORRECTIVE DEED OF APPURTENANT EASEMENT

Date: _____, 2026

STATE DEED TAX DUE

HEREON: Exempt M.S. 287.22 Subd. 13

FOR VALUABLE CONSIDERATION, Becker County, a political subdivision of the State of Minnesota, Grantor, hereby grants and conveys to Richard Henderson and Roberta Henderson, as Joint Tenants, their heirs, successors and assigns, Grantees, a non-exclusive easement for driveway and roadway purposes, ingress and egress, in, over, and upon, real property in Becker County, Minnesota, described as follows:

Sections 1 and 2, Township 142 North, Range 38 West of the 5th Principal Meridian in Becker County, MN.

An easement for ingress and egress purposes commencing at a found iron monument which designates the southeast corner of said Section 2; thence North 89 degrees 57 minutes 43 seconds West 251.06 feet on an assumed bearing along the south line of said Section 2 to the point of beginning of the centerline to be described; thence North 27 degrees 30 minutes 47 seconds East 6.80 feet; thence North 21 degrees 27 minutes 56 seconds East 117.40 feet; thence North 02 degrees 39 minutes 20 seconds East 132.25 feet; thence North 07 degrees 25 minutes 01 second West 256.96 feet; thence North 19 degrees 07 minutes 38 seconds East 92.76 feet; thence North 38 degrees 29 minutes 20 seconds East 152.48 feet; thence North 30 degrees 56 minutes 41 seconds East 114.99 feet; thence North 37 degrees 48 minutes 38 seconds East 233.10 feet; thence North 25 degrees 34 minutes 31 seconds East 239.77 feet; thence North 13 degrees 55 minutes 14 seconds East 274.78 feet; thence North 03 degrees 41 minutes 13 seconds East 97.78 feet; thence North 10 degrees 19 minutes 36 seconds West 79.28 feet; thence North 20 degrees 09 minutes 36 seconds West 426.49 feet; thence North 10 degrees 41 minutes 36 seconds West 107.24 feet; thence North 01 degree 27 minutes 43 seconds East 109.33 feet; thence North 21 degrees 37 minutes 09 seconds East 146.85 feet; thence North 36 degrees 13 minutes 51 seconds East 92.40 feet; thence northerly on a tangential curve concave to the west, having a radius of 200.00 feet, for a distance of 80 feet, more or less, to the southerly right of way line of Trunk Highway No. 113 as located and established on December 10, 1996, and said centerline there terminates. The sidelines of said 33.00 foot wide road easement shall be prolonged or shortened to terminate on the southerly right of way line of said Trunk Highway No. 113 and on the south line of said Section 2.

AND IN Section 11 Township 142 North, Range 38 West of the 5th Principal Meridian in Becker County, MN.

Commencing at a found iron monument which designates the northeast corner of said Section 11; thence North 89 degrees 57 minutes 43 seconds West 251.06 feet on an assumed bearing along the north line of said Section 11 to the point of beginning of the centerline to be described; thence South 27 degrees 30 minutes 47 seconds West 120.09 feet; thence South 38 degrees 13 minutes 40 seconds West 102.24 feet; thence South 27 degrees 54 minutes 02 seconds West 98.63 feet; thence southerly on a curve concave to the east, having a central angle of 61 degrees 11 minutes 39 seconds and a radius of 540.00 feet, for a distance of 576.74 feet (chord bearing South 02 degrees 41 minutes 47 seconds East); thence South 33 degrees 17 minutes 37 seconds East 181.56 feet; thence Southerly on a curve concave to the west having a central angle of 38 degrees 51 minutes 18 seconds and a radius of 280.00 feet, for a distance of 189.88 feet (chord bearing South 13 degrees 51 minutes 58 seconds East); thence South 05 degrees 33 minutes 41 seconds West 539.54 feet; thence South 02 degrees 48 minutes 14 seconds West 451.28 feet; thence South 08 degrees 33 minutes 42 seconds East 381.21 feet; thence South 14 degrees 36 minutes 36 seconds East 200.55 feet; thence South 20 degrees 34 minutes 07 seconds East 265.67 feet; thence South 17 degrees 09 minutes 18 seconds East 372.49 feet; thence South 31 degrees 06 minutes 18 seconds West 70.58 feet; thence South 47 degrees 14 minutes 52 seconds West 60.30 feet; thence South 53 degrees 22 minutes 53 seconds West 45.36 feet; thence southwesterly on a curve concave to the southeast, having a central angle of 23 degrees 54 minutes 29 seconds and a radius of 415.00 feet, for a distance of 173.17 feet (chord bearing South 41 degrees 25 minutes 38 seconds West); thence South 29 degrees 28 minutes 24 seconds West 62.28 feet; thence continuing South 29 degrees 28 minutes 24 seconds West 101.48 feet; thence South 23 degrees 24 minutes 47 seconds West 236.10 feet; thence South 55 degrees 33 minutes 16 seconds West 98.70 feet to the South line of said Government Lot 4 and said centerline there terminates. The sidelines of said 33.00 foot wide road easement shall be prolonged or shortened to terminate on the north line of said Section 11 and on the south line of the North Half of said Government Lot 4. The sidelines of said 12.00 foot wide road easement shall be prolonged or shortened to terminate on the north and south lines of South Half of said Government Lot 4.

As depicted on the attached Certificate of Survey of County Surveyor Roy A. Smith dated December 12, 1996 recorded in Book 29 of Surveys, Page 26 in the office of the Becker County Recorder.

Appurtenant to and for the benefit of real property in Becker County, Minnesota owned by Grantees and legally described as follows:

The South one-half (1/2) of Government Lot Four (4), Section Eleven (11), Township One Hundred Forty-Two (142), Range Thirty-Eight (38), Becker County, Minnesota, EXCEPT that real property legally described on Exhibit A attached hereto.

TO HAVE AND TO HOLD SAID EASEMENT unto said Grantees, and the heirs, successors and assigns of Grantee.

The easement granted herein includes the right to access over, under and across the easement property to maintain the driveway surface. Any and all construction, maintenance and snow plowing desired by Grantees shall be the responsibility of and at the expense of Grantees. In the event of non-use, this easement reverts to the State of Minnesota in trust for the taxing district. Timber rights are retained by Becker County.

This easement document is intended to correct and clarify the prior easement documents recorded as

documents 646724 and 647212 in the office of the Becker County Recorder.

BECKER COUNTY

By: Erica Jepson
Its: Board Chair

By: Carrie Smith
Its: County Administrator

STATE OF MINNESOTA)
) ss.
COUNTY OF BECKER)

The foregoing instrument was acknowledged before me this _____ day of _____, 2026, by Erica Jepson and by Carrie Smith, the Board Chair and County Administrator, respectively, of Becker County, a political subdivision of the State of Minnesota, Grantor.

NOTARY STAMP

Notary Public
My commission expires:

Tax statements for real property described herein shall be sent to:

No Change
Richard Henderson and Roberta Henderson
330 48th Avenue SW
Moorhead, MN 56560

THIS INSTRUMENT WAS DRAFTED BY:
RAMSTAD, SKOYLES & BAKKEN, P.A.
Charles J. Ramstad
114 Holmes Street West
Detroit Lakes, MN 56501
(218) 847-5653

EXHIBIT A
(property excepted from property owned by Grantees)

That part of Government Lot 4 in Section 11, Township 142 North, Range 38 West of the Fifth Principal Meridian in Becker County, Minnesota, described as follows:

Commencing at a found iron monument which designates the southeast corner of said Section 11; thence North 00° 32' 45" West 660.00 feet on an assumed bearing along the east line of said Section 11 to a found iron monument; thence continuing North 00° 32' 45" West 669.15 feet along the east line of said Section 11 to a found iron monument at the southeast corner of said Government Lot 4; thence South 89° 33' 55" West 487.33 feet along the south line of said Government Lot 4 to a found iron monument; thence continuing South 89° 33' 55" West 192.35 feet along the south line of said Government Lot 4 to a found iron monument; thence continuing South 89° 33' 55" West 710.80 feet along the south line of said Government Lot 4 to a found iron monument; thence continuing South 89° 33' 55" West 246.92 feet along the south line of said Government Lot 4 to an iron monument; thence continuing South 89° 33' 55" West 180.71 feet along the south line of said Government Lot 4 to an iron monument; said point is the point of beginning; thence North 41° 19' 45" East 110.33 feet to an iron monument; thence North 55° 13' 15" East 54.33 feet to an iron monument; thence North 05° 42' 09" West 9.47 feet to a point hereinafter referred to as Point A; thence continuing North 05° 42' 09" West 6.92 feet to an iron monument; thence South 82° 41' 21" West 118.89 feet to an iron monument; thence North 75° 08' 53" West 20.35 feet to an iron monument; thence continuing North 75° 08' 53" West 6 feet, more or less, to the water's edge of Juggler Lake; thence southerly along the water's edge of said Juggler Lake to the south line of said Government Lot 4; thence North 89° 33' 55" East 45 feet, more or less, along the south line of Government Lot 4 to a found iron monument; thence continuing North 89° 33' 55" East 18.40 feet along the south line of said Government Lot 4 to the point of beginning. The above described tract contains 0.28 of an acre, more or less.

TOGETHER WITH a 14.00 foot wide easement for vehicular and ambulatory ingress and egress in common with the owners of the South one-half (S ½) of Lot Four (4), of Section 11, Township 142 North, Range 38 West, Becker County, Minnesota only, which road easement area will be seven (7) feet on either side of the center line as described as follows:

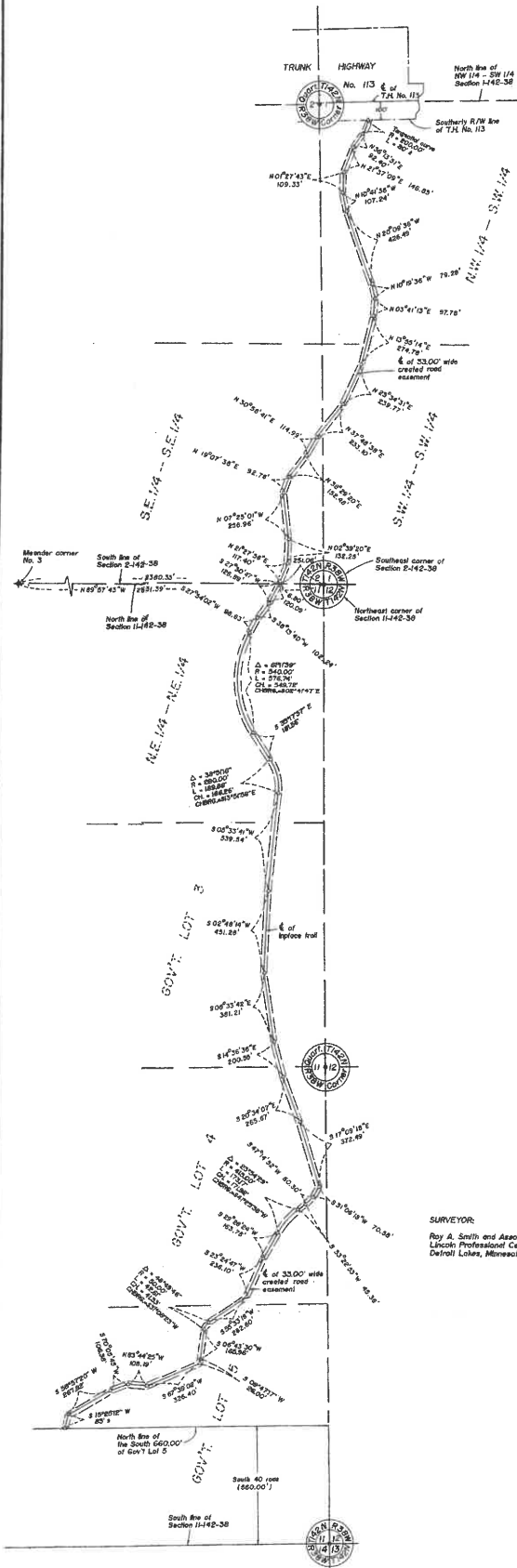
Beginning at the aforementioned Point A; thence North 70° 43' 06" East 17.94 feet; thence North 46° 37' 14" East 137.37 feet; thence North 66° 17' 34" East 119.36 feet; thence North 72° 50' 46" East 142.07 feet; thence North 81° 55' 13" East 129.53 feet; thence North 58° 01' 24" East 261.99 feet; thence North 74° 56' 54" East 250.73 feet; thence easterly on a curve concave to the south, having a central angle of 52° 58' 26" and a radius of 125.00 feet, for a distance of 115.57 feet (chord bearing South 78° 33' 53" East); thence South 52° 04' 40" East 206.92 feet; thence South 84° 36' 04" East 166.18 feet to a point hereinafter referred to as Point B and said centerline there terminates. At the point of beginning of said centerline the sidelines of said easement shall be prolonged or shortened to terminate on the northerly and easterly boundary of the above described tract. At the point of termination of said centerline at said Point B, the sidelines of said easement shall be prolonged or shortened to terminate on a line which bears North 29° 28' 24" East and South 29° 28' 24" West from said Point B. The easement immediately described above is for vehicular and ambulatory ingress and egress only and exclusive to the use of the presently existing cabin located on the parcel described above, and not for access to any other development or cabins which may be constructed on any portion of Government Lot 5, Section 11, Township 142 North, Range 38, Becker County, Minnesota. Nor may the easement immediately described

above be assigned to any third parties for access to Juggler Lake or to any owner of the island in Juggler Lake defined as Government Lot 6, Section 11, Township 142, Range 38, Becker County, Minnesota. This easement may not be assigned by the present owners of the parcel described above to any third parties other than their successors in interest to the fee title ownership of the parcel described above.

AND TOGETHER WITH a 14.00 foot wide easement for vehicular and ambulatory ingress and egress in common with the owners of the South one-half (S ½) of Lot Four (4), of Section 11, Township 142 North, Range 38 West, Becker County, Minnesota and others and across that portion of the South Half (S ½) of Government Lot 4, Section 11, Township 142 North, Range 38 West of the Fifth Principal Meridian, Becker County, Minnesota as set forth herein: Seven (7) feet on either side of the centerline of the existing road easement referenced in that certain Quit Claim Deed recorded with the Becker County Recorder on October 15, 1997 as Document No. 433703. This specific easement would run for the benefit of Government Lot 5, Section 11, Township 142, Range 38 West, Becker County, Minnesota, less the South 40 rods thereof.

CERTIFICATE OF SURVEY
IN SECTIONS 1, 2 AND 11
TOWNSHIP 142 NORTH, RANGE 38 WEST
BECKER COUNTY, MINNESOTA

BOOK 39 PAGE 26



SURVEYOR:
Roy A. Smith and Associates
Lincoln Professional Center
Detroit Lakes, Minnesota

LEGEND

- • Denotes iron monuments found.
- • Denotes iron monuments not marked with Minnesota Registration No. 12004.
- Orientation of this survey system is assumed.
- Scale: 1 inch = 300 feet.
- • No iron monument set.

0 300 600

This survey was made by the Surveyor, Roy A. Smith and Associates, Lincoln Professional Center, Detroit Lakes, Minnesota, under the laws of the State of Minnesota.

PAGE 6 OF 6

From: [Charlie Ramstad](#)
To: [Brian W. McDonald](#)
Cc: [Rick Henderson](#)
Subject: [EXTERNAL]Richard Henderson and Roberta Henderson property - Tax Parcel No. 25.0235.000
Date: Tuesday, October 28, 2025 6:01:24 PM
Attachments: [Becker Cty to Henderson doc 647212.pdf](#)
[Henderson - suggested language to add to the Becker County road easement.docx](#)

BECKER COUNTY SECURITY NOTICE :

This email originated from an external sender. Exercise caution before clicking on any links or attachments and consider whether you know the sender. For more information please contact support.

Brian,

I have been hired by Richard and Roberta Henderson to address some issues related to a road easement that "Beaver Bay Camp, LLC (Josh Duhamel) has across the Henderson property on the east side of Juggler Lake. Those issues DO NOT involve Becker County, but in looking at the existing easements granted to my client, I see that you drafted a road easement back in 2017 by which Becker County granted my clients a non-exclusive easement for roadway purposes across three parcels of tax forfeit land (25.7196.000; 25.7197.000 and 25.7248.000). I am attaching a copy of that easement recorded as document 647212 on December 1, 2017.

My clients also have easements for that same road across adjoining DNR State land and adjoining lands of two private landowners. All three of those other easements reference that the easement is "Appurtenant" to my clients' property or that the easement rights "Run with the Land" in order to confirm that the easement is not personal to my clients, but that those rights continue into the future to the benefit of whomever might own my clients' land in the future. The easement from Becker County does not contain that language.

My clients very much want their easement rights to be able to transfer to the next owner(s) of their property. Since the other easements for the same road are appurtenant and do run with my clients' land, we believe the intent was that their easement for the road across the Tax Forfeit land also should be appurtenant and run with the land.

Would it be possible to obtain a corrective easement, using the same identical legal description and language as the 2017 document, but which also adds language to recite that it is appurtenant to and runs with the title to my clients' land?

I am attaching the suggested additional language. Basically, this language would be inserted just above the signature lines for the Board Chair and County Administrator.

My clients would be happy to pay the recording fee for this corrective easement, and any other reasonable costs associated with this request. If you prefer, I could draft the corrective easement.

Please advise. Please also let me know if you would like to discuss this request in person or by phone.

Thanks.

Charlie

Charles J. Ramstad

Ramstad, Skoyles & Bakken, P.A.

Attorneys at Law

114 Holmes Street West

Detroit Lakes, MN 56501

Ph) 218-847-5653

Fax) 218-847-2406

cramstad@detroitlakeslawyers.com

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this disclosure on all outbound e-mails to assure compliance with new standards of professional practice, pursuant to which certain tax advice must satisfy requirements as to form and substance.



COUNTY OF BECKER

Land Use Department Natural Resources Management

915 Lake Ave, Detroit Lakes, MN 56501
218-847-0099 ■ Fax 218-846-2379

Natural Resources Management Committee

Tuesday July 14, 2026

10:00 AM

**Becker County Courthouse
915 Lake Ave Detroit Lakes, MN**

Narrative/Committee Notes

Attendees: Charlie Ramstad, Brian McDonald, Scott Putnam (Rally MN), Dustin Roy and Dave Snetsinger (WEDNR), Tanya Hockett, Carrie Smith, Steve Skoog, Commissioner Vareberg and Nelson, Mitch Lundeen

Parks & Recreation (P&R):

1. **Little Sugarbush Park-** Area near the lake has been brushed and prepped for beach sand, dock installed, boulders installed. Beach sand blanket will be installed this week. Thanks to WEDNR for the generous donation of a dock and help with removing brush around the proposed swimming beach area.

Committee discussed the RAC committee request to utilize the existing basement and foundation if feasible once the cabin is removed, no recommendation at this time from the committee. The RAC is also recommending that the \$15,000 in funds from the cabin sale be put back into the property for park improvements. This is tax forfeited revenue, and the parcel is still tax forfeited so they could be used.

2. **DMRA Grant Match Request** – DMRA request for \$174,000 cash and/or in-kind match. DMRA needs a funding commitment before July 31st, 2026 for grant application purposes. Funds would not be needed to be spent until Fall of 2029. Jim Olson believes it would be a stretch to use SMART dollars for this. Private or Public Road into campground unknown.

Commissioner Vareberg will bring this up at the next Highway Committee meeting. It might be a possibility to earmark \$20,000 for 2028 and \$20,000 for 2029 if it's an eligible use of funds. The road into the Ski Lodge is considered a private road.

3. Heartland Trail Committee Vote-

The heartland trail committee put the two proposed routes to a vote, State Highway 59/CSAH 17 received more votes from the committee vs. CSAH 6/East Pearl Lake Rd down to Cormorant/Bucks Mills area. Maps attached with vote.



COUNTY OF BECKER

Land Use Department *Natural Resources Management*

915 Lake Ave, Detroit Lakes, MN 56501
218-847-0099 ■ Fax 218-846-2379

4. Preliminary 2027 Parks/Rec (15) Budget-

Mitch handed out preliminary budget spreadsheet and narrative for committee to review. No other discussion.

Natural Resources Management (NRM):

5. Henderson Easement -Discuss Corrective Easement – *Charlie Ramstad* – Review Ramstad suggested changes to correct the existing easement recorded. Wanting to add clarification that the document confirms that the easement is "Appurtenant" to the Henderson property, meaning that when they sell or convey their property to somebody else, the easement rights transfer to the subsequent owner of the Henderson property. We include the legal description of the Henderson property to make it clear exactly what property the easement is "appurtenant to."

The Committee recommended the County Attorney work with Charlie Ramstad to correct the easement language requested by Ramstad and Hendersons. To be clear this is still a non-exclusive easement and runs with land.

6. Matt Smith Easement Request–

New easement application submitted in Forest Township, Mitch, to do some more research and see if there is different route from Clearwater County then report back at the next committee meeting.

7. **Headwaters Ojibwe Rally Request-Scott Putnam –**

Headwaters' rally representatives are requesting to use several County Forest Roads for upcoming or future rally events. Review permits, expectations, rally attendance and planning, close out requirements of event from Becker County, and cost to charge RALLY MN LLC for damage to roads.

The Committee agreed to allow Headwaters Rally MN to use Rat Lake Trail and S. Tulaby Forest roads for rally taking place on August 28th or 29th. Mitch will prepare a special use permit/agreement and come up with terms and conditions for Rally MN to ensure road conditions are met and send to County Attorney for review.



COUNTY OF BECKER

Land Use Department Natural Resources Management

915 Lake Ave, Detroit Lakes, MN 56501
218-847-0099 ■ Fax 218-846-2379

8. Verizon Cell Tower Lease Buyout – review proposed perpetual lease buyout from Verizon for Bad medicine cell tower. Currently we receive \$8,400/yr with an escalated 10% annually for rent at each extension term. Taxes have not been paid to date.

New proposal is for a lump sum payment of \$95,620 and \$500/month rental amount, with 5% rent escalator every 5 years.

Committee recommend not accepting buyout, keep existing lease terms with escalators. Agreeing to the proposed buyout would result in a \$200/month loss in lease revenue and conveying a perpetual easement to the property.

9. MRC Transmission Project (County/TF Land ROE Agreement)-

MRC Maple River-Cuyuna project is requesting to run overhead utility lines over 3 Becker County owned/managed parcels. Review right of entry agreement for survey work to begin in Fall 2026 or Spring 2027. Lum sum of \$2,000 to conduct surveys over the 3 parcels. Survey consists of environmental, cultural, geotechnical, soil borings.

Committee recommends approving Right of Entry to complete survey work after County Attorney Review.

10. White Earth Natural Resources-

WEDNR assisting with wildfires, June 30th signed Annual Funding Agreement with USFWS at Tamarac for co-manage the refuge, hired a new wildlife biologist, WEDNR meeting with Clearwater and Mahnomen County on July 20th, discussed 1855 treaty hunting, fishing, gathering rights.



COUNTY OF BECKER

Land Use Department Natural Resources Management

915 Lake Ave, Detroit Lakes, MN 56501
218-847-0099 ■ Fax 218-846-2379

11. June 26, 2026, Land Sale Results, Set Fall Land Sale Date-

3/16 parcels sold, \$143,200 in revenue, Becker County retains \$101,500. Tanya Hockett will put land sale summary in the board packet for review.

12. Preliminary 2027 TF/Res Dev. Budget-

Mitch handed out preliminary budget spreadsheet and narrative for committee to review. No other discussion.

13. Credit Card Charges Review – No recent transactions

14. Other

Committee agreed to set up Maintenance and Liability Agreement with Woods and Wheels Shelter in Wolf Lake.

-Committee approved increasing Beaver Trapping from \$25 to \$100 per beaver trapped to stay in line with Highway Dept bounty payout. Trappers are required to show proof of beaver trapped and location before payout.

Next Meeting August 11th 8:30 – Courthouse 1st FLOOR



June 17, 2026

Site Name: BECKER COUNTY MINNESOTA

Site ID: 283736

Dear Landlord,

I am following up with you regarding our recent telephone conversation setting forth Verizon Wireless's Lease Renewal. As discussed during our conversation, Verizon Wireless is interested in making certain modifications to the cell site lease regarding the Verizon Wireless communications facility on your property to extend the lease. These lease modifications will allow the cell site on your property to better meet Verizon Wireless's current operational needs and enhance its long-term value to the overall network.

Criteria for Cell Site Retention

As we discussed, Verizon Wireless would like to include this site in its long-term portfolio under the following terms:

- **New Rent Amount:** \$500 per month, commencing on (09/01/2026)
 - **New Rent Escalator:** Five Percent (5%) every 5 years (next increase on 09/01/2026)
 - **Additional Renewal Terms:** Four (4) additional five (5) year renewal terms
-

- **Lump Sum Payment Option:** Provide a one-time lump sum payment of **\$95,620.00** In return, you will grant a perpetual easement on your property.

Additionally, in order to maintain long-term operational flexibility, Verizon Wireless requires that the following language, substantially in the form of the following, be added to the Lease:

Use. Notwithstanding anything contained in the [Lease] to the contrary, all improvements, equipment, antennas and conduits shall be at [LESSEE]'s expense and their installation shall be at the discretion and option of [LESSEE]. [LESSEE] shall have the right to replace, repair, add or otherwise modify its utilities, equipment, antennas and/or conduits or any portion thereof and the frequencies over which the equipment operates ("[LESSEE] Modifications"), whether the equipment, antennas, conduits, or frequencies are specified or not on any exhibit attached to the [Lease]. [LESSOR] acknowledges and agrees that any provision in the [Lease] that provides for (i) [LESSEE] to obtain [LESSOR]'s consent for [LESSEE] Modifications or send notice to [LESSOR] prior to making [LESSEE] Modifications, (ii) an increase in rent as consideration for [LESSEE] Modifications, (iii) [LESSEE] to submit engineering designs, including but not limited to, a structural analysis, to [LESSOR] for approval prior to making [LESSEE] Modifications and (iv) an amendment to memorialize [LESSEE] Modifications, are hereby deleted.

The foregoing proposal does not constitute a binding offer to amend the lease. No legal obligation is created by this letter or any other written or oral communications until a written amendment to the lease has been signed by both Landlord and Verizon Wireless. Verizon Wireless will continue to abide by the terms of the current lease until an amendment has been executed or the existing lease has been terminated or expires. Verizon Wireless values its affiliation with you and hopes that you choose to secure your site(s) to continue a long and mutually profitable relationship in the years to come. After having reviewed this proposal, please contact me prior to **June 24th, 2026**.

Sincerely,

Jamarcus Williams
180 Washington Valley Road, Bedminster, NJ 07921



BECKER COUNTY

IT Department

915 Lake Avenue • Detroit Lakes, MN 56501

218-846-7230

MEMORANDUM FOR ACTION

Date: 07/21/26

SUBJECT: Microsoft Server Licenses Microsoft SQL Licenses

THROUGH: IT Department, Courthouse Committee and Finance Committee

TO: Becker County Commission

1. References:

Becker County has been using MS Servers and MS SQL for over 20 years to install the new AUMENTUM Servers we need to upgrade our licenses from 2019 to 2022 and 2025.

2. Discussion: Upgrade of the current Microsoft 2019 licenses and MS SQL licenses to 2022 and 2025.

Description Option 1	Quantity	Cost	Cost
Windows Server 2025 Data Center 2-Core	24	\$ 901.05	\$21,625.20
Windows Server User Cals	340	\$ 53.08	\$18,047.20
MS SQL Standard Core Edition (8 Cores)	4	\$ 4,195.74	\$16,782.96
Total			\$56,455.36

3. Funding – IT Budget.

4. Action – recommend approving the upgrade of MS Server and MS SQL Licenses.

5. The points of contact for Judy Dodd, IT Director, 218-846-7200 X7332

Cost Analysis 2 PT Pay Station Clerks into 1 FT Pay Station Clerk

	A	B	C	D	E	F	G
1	2 PT CLERKS to FT PayStationClerk		2026 COST TO FILL FT	CURRENT COST PT	2026 BUDGET	2027 BUDGET	
2	SALARY		\$ 20,275	\$ 25,636	\$ 69,873	\$ 51,370	YTD SALARY
3	PERA		\$ 1,521	\$ 1,923	\$ 5,240	\$ 3,853	YTD PERA
4	HEALTH		\$ 5,989	\$ -	\$ 4,800	\$ 17,968	YTD INSURANCE
5	FICA		\$ 1,771	\$ 2,467	\$ 5,345	\$ 4,150	YTD FICA
6	UNIFORM/SEVERANCE		\$ -	\$ 6,617			VACATION PAYOUT
7	PFML		\$ 80	\$ 101	\$ 276	\$ 226	SICK PAYOUT
8	TOTAL		\$ 29,636	\$ 36,744	\$ 85,534	\$ 77,567	
9							
10	2 PT Pay Clerks			COST TO FILL FT PayStation Clerk Step 3			
11	Average HOURLY RATE	Below		HOURLY RATE		23.1900	
12	BEGIN DATE	1/1/2026		BEGIN DATE		8/1/2026	
13	END DATE	6/30/2026		END DATE		12/31/2026	
14	# OF WEEKS	25.86		# OF WEEKS		21.86	
15	# HOURS/WK	28		# HOURS/WK		40	
16	TOTAL HOURS	724.00		TOTAL HOURS		874.29	
17	TOTAL MONTHS INS	0		TOTAL MONTHS INS		4	
18							
19							
20							
21							
22		23.19		25.31			
23		15227.38		10408.51			



BECKER COUNTY

Land Use Department

915 Lake Avenue • Detroit Lakes, MN 56501
218-846-7201

MEMORANDUM FOR ACTION

Date: July 16, 2026

SUBJECT: Request to change two part time positions to one full time position

THROUGH: Environmental Services Committee

TO: Becker County Commission

1. **Reference:** Resolution **07-26-3C**
2. **Discussion:** Currently there are two vacant part-time solid waste pay station clerk positions, this request is to change the two part -time positions to one full-time position. This will result in less staff hours, which will be covered by other office staff as needed.

The net cost will decrease by \$8,267.

3. **Funding:** from Fund 18 (Solid Waste)
4. **Board Action Request:** Board motion approving Resolution 07-26-3C
5. The point of contact for this memorandum is Steve.Skoog@co.becker.mn.us or by phone at 846-7310.

Cost Analysis

	A	B	C	D	E	F	G
1	2 PT CLERKS to FT PayStationClerk		2026 COST TO FILL FT	CURRENT COST PT	2026 BUDGET	2027 BUDGET	
2	SALARY		\$ 20,275	\$ 25,636	\$ 69,873	\$ 51,370	YTD SALARY
3	PERA		\$ 1,521	\$ 1,923	\$ 5,240	\$ 3,853	YTD PERA
4	HEALTH		\$ 5,989	\$ -	\$ 4,800	\$ 17,968	YTD INSURANCE
5	FICA		\$ 1,771	\$ 2,467	\$ 5,345	\$ 4,150	YTD FICA
6	UNIFORM/SEVERANCE		\$ -	\$ 6,617			VACATION PAYOUT
7	PFML		\$ 80	\$ 101	\$ 276	\$ 226	SICK PAYOUT
8	TOTAL		\$ 29,636	\$ 36,744	\$ 85,534	\$ 77,567	
9							
10	2 PT Pay Clerks			COST TO FILL FT PayStation Clerk Step 3			
11	Average HOURLY RATE	Below		HOURLY RATE		23.1900	
12	BEGIN DATE	1/1/2026		BEGIN DATE		8/1/2026	
13	END DATE	6/30/2026		END DATE		12/31/2026	
14	# OF WEEKS	25.86		# OF WEEKS		21.86	
15	# HOURS/WK	28		# HOURS/WK		40	
16	TOTAL HOURS	724.00		TOTAL HOURS		874.29	
17	TOTAL MONTHS INS	0		TOTAL MONTHS INS		4	
18							
19							
20							
21							
22		23.19	25.31				
23		15227.38	10408.51				

Distribution: County Commissioners
County Administrator

BECKER COUNTY BOARD OF COMMISSIONERS

RESOLUTION 07-26-3C

Hire a Full Time Pay Station Clerk

WHEREAS, there is a need to hire a full-time Pay Station Clerk in the Environmental Services Department to work at the Pay Station on the Solid Waste Campus

WHEREAS, due to vacancies and a lack of eligible applicants for the current part pay station clerk positions, there is a need to consider hiring one full-time clerk to fill the vacant position.

NOW THEREFORE BE IT RESOLVED. That the Board of County Commissioners of Becker County, Minnesota, hereby approve advertising and hiring one full time pay station clerk to fill the vacant part time pay station clerk positions.

Duly adopted this 21st day of July, 2026, at Detroit Lakes, MN.

COUNTY BOARD OF COMMISSIONERS
Becker County, Minnesota

ATTEST:

/s/ Carrie Smith

Carrie Smith
County Administrator

/s/ Erica Jepson

Erica Jepson
Board Chair

State of Minnesota)
) ss
County of Becker)

I, the undersigned being the duly appointed and qualified County Administrator for the County of Becker, State of Minnesota, do hereby certify that the foregoing is a true and correct copy of a Resolution passed, adopted, and approved by the County Board of Commissioners at a meeting held July 21, 2026, as recorded in the record of proceedings.

Carrie Smith
County Administrator