



BECKER COUNTY BOARD OF COMMISSIONERS

Regular Meeting

Date: Tuesday, July 7, 2026 at 8:15 AM

Location: Board Room, Courthouse

or

Virtual TEAMS Meeting Option

Call-In #: 763-496-5929 - Conference I.D.: 176 722 44#

- 7:00 Quarterly Joint Governance Meeting: Hosted by Detroit Lakes School - DL Middle School 50
11th Ave, Detroit Lakes, MN
- 8:15 Call the Board Meeting to Order: Board Chair Jepson
1. Pledge of Allegiance
- 8:20 Regular Business
1. Agenda Confirmation
 2. Minutes of June 16, 2026 3
 3. Minutes of June 15, 2026 Board of Equalization 6
- 8:25 Consent Agenda
1. Auditor-Treasurer: Regular Claims, Auditor Warrants, & Over 90 Days 8
 2. Auditor-Treasurer: May 2026 Cash Comparison, Sales Tax, and Investments 9
 3. Human Services: Regular Claims, Public Health, & Transit
 4. Transit: Resolution 07-26-1A - Vehicle Purchase 12
 5. Transit: Resolution 07-26-1B - 2027 Transit Operating Grant Application, Contract & Agreements 17
 6. Assessor: Abatements 18
 7. Land Use: Parks & Rec - Resolution 07-26-1D - MN DNR Joint Powers Agreement - Public Access Maintenance 25
 8. Land Use: Parks & Rec - Resolution 07-26-1C - Essentia Health Grant Acceptance 29
 9. Sheriff: WE Fest Contract 30
 10. Sheriff: Resolution 07-26-1E - Federal Boat & Water Grant Acceptance 32
 11. Sheriff: Purchase Request - Ballistic Vest Replacements 71
- 8:30 Becker County Treatment Courts: presented by Judge Gretchen Thilmony and Kristal Kadrie
1. Becker County Treatment Courts 75
- 8:45 Commissioners
1. Open Forum
 2. Reports and Correspondence
 3. Appointments
- 9:00 Public Hearing: EDA - Business Subsidy Policy Amendments and Revisions
1. Resolution 07-26-1G - Business Subsidy Policy 86
- 9:25 County Administrator
1. Report
 2. Resolution 07-26-1F - Special Appropriation General Obligation Bond Grant 88
- 9:45 Probation: Presented by Brian Rubenstein

1. F5 Year-End Data Report 97

10:05 Human Resources

1. Job Description Approval: Transit Coordinator 118

10:10 Land Use- Environmental Services

1. Resolution 06-26-1D - Clarification of Intent 121

2. Capital Purchase Request - Lift 123

3. FY27 ICWC Contract 127

Adjourn

BOARD MEETING AS POSTED

BECKER COUNTY BOARD OF COMMISSIONERS

DATE: TUESDAY, June 16, 2026 at 8:15 am

LOCATION: Board Room, Courthouse

1. Meeting was brought to order by Chair Jepson. Commissioners in attendance: Jepson, Hansen, Meyer, Vareberg and Nelson, County Administrator Carrie Smith and minute taker Peggy Martin.
2. Pledge of Allegiance.

Agenda/Minutes:

1. Agenda – Motion and second to approve the agenda with the following update: Add for Highway - Resolution 06-26-2D – Request for Speed Study on CSAH 4 (Meyer, Hansen) carried.
2. Minutes – Motion and second to approve minutes of June 2, 2026 with the requested changes (Meyer, Hansen) carried.

Consent Agenda

1. Motion and second to approve and accept the following Consent Agenda Items:
Auditor-Treasurer: Regular Claims, Auditor Warrants and Claims over 90 Days, Resolution 06-26-2C – Annual Designation of an Identified Official with Authority (IOWA), Human Services: Regular Claims, Public Health, & Transit, Attorney: Amendment to Minn. Stat. 241.021 – Prescriptions at the Jail, Human Resources: Resolution 06-26-2A – Approval to Meet Eligibility Criteria to Qualify for FLSA Section 7(b)(2) Exemption (Nelson, Meyer) carried.

Commissioners:

1. Open Forum:
 - None.
2. Reports and Correspondence: Reports were provided on the following meetings:
 - Commissioner Nelson – Lake Ida Lake Assn., Benefits, Courthouse, NRM, Sunnyside.
 - Commissioner Meyer – Historical Society, AMC District 4.
 - Commissioner Vareberg – NRM, Human Services, Safety.
 - Commissioner Hansen – Detroit Lakes City Council, AMC District 4, RAC.
 - Commissioner Jepson – Benefits, Human Services.

3. Appointments.

- Motion and second to appoint Steve Hanson to the Cormorant Lakes Watershed District to fulfill the remaining term ending on December 31, 2026 (Nelson, Hansen) carried.

County Administrator: presented by Carrie Smith.

1. Report.

- Fencing at the landfill slated to start.
- Will look into future grant opportunities for court screening.
- Employee training tracking will be discussed at the department head meeting.
- Work Session – July 14.

2. Emmaus Crossroads: presented by Trevor Janich.

- Serving local students in 9-12 grades and young adults.
- Promotes healthy connection, energy, and fun in a safe environment.
- Relying on volunteers and financial support from the community for funding.

3. Highway: presented by Jim Olson

- Motion and second to approve Resolution 06-26-2D – Request for a Speed Study on CSAH 4 (Hansen, Nelson) carried.

4. Motion and second to Set a Public Hearing for Business Subsidy Policy on July 7, 2026 at 9:00 am (Nelson, Meyer) carried.

Human Services: presented by Denise Warren.

1. Motion and second to approve the NCT Addendum to Caseworks Software Licensing Agreement for Case Status Tracker Pilot (Hansen, Meyer) carried.
2. Motion and second to approve the Opioid Settlement Fund RFP #3 Recommendations in the amount of \$228,000 (Hansen, Nelson) carried.
3. Motion and second to approve the United Behavioral Health Contract (Meyer, Vareberg) carried.

Maintenance: presented by Brent Bristlin.

1. Motion and second to approve Resolution 06-26-2B – Personnel Request: Combine 2 Part-Time Custodian I positions to 1 Full-Time position (Nelson, Meyer) carried.

Sheriff: presented by Todd Glander.

1. Motion and second to approve for the Jail – UPS Battery replacement in the amount of \$9,914.53 (Hansen, Meyer) carried.

Information Technology: presented by Judy Dodd.

1. Microsoft Server Licenses – No action.
2. Motion and second to replace 41 Camera Servers at the cost of \$49,000 with any cost over budget to come from the reserve fund (Hansen, Nelson) carried.

Being no further business, Board Chair Jepson adjourned the meeting at 10:29 am.

<u>/s/</u>	Carrie Smith	<u>/s/</u>	Erica Jepson
	Carrie Smith		Erica Jepson
	County Administrator		Board Chair

BECKER COUNTY BOARD OF APPEALS & EQUALIZATION
JUNE 15, 2026 6:00 P.M.
BECKER COUNTY COURTHOUSE

Present Commissioners: David Meyer, Phil Hansen; Erica Jepson; Barry Nelson; Richard Vareberg; Mary Hendrickson, Auditor-Treasurer, Lee Brekke, County Assessor and Carrie Smith, County Administrator

The meeting was called to order by Chair Jepson at 6:00 P.M.

The Pledge of Allegiance was recited.

The Oath of Office was administered by Auditor-Treasurer Mary Hendrickson.

County Assessor Lee Brekke did a presentation on changes to the board for the 2026 assessment, for taxes payable in 2027, there were no State mandated changes from Department of Revenue.

- | | |
|--|-------------|
| 1. Recommend reduction for corrections | \$ 224,300 |
| 2. Local board & open book reductions | \$ 980,900 |
| 3. County Board reductions | \$ 399,600 |
| Total amount of value reductions | \$1,604,800 |

Motion by Jepson, second by Hendrickson to approve the assessor 2026 value corrections.

The following parcels were reviewed:

1. 06.0033.001 Agricultural classification One parcel
Mr. & Mrs. Johnson have had a bee farm for 40 years. County Assessor removed the agricultural classification in error, request to reinstate the agricultural class. Motion by Nelson, second by Meyer, motion carried.
2. 10.0300.004 Homestead classification One parcel
Mr. Tyge went to local board and wanted his son's trailer moved, appears on GIS map to be on his property. Assessor recommends no change, Motion Nelson, second by Meyer to concur no change, motion carried.
3. 18.0216.000 Agricultural with Green Acres credit One parcel
Mr. Lindstrom is requesting his Green Acres credit be restored for 2 years, due to clerical errors. Motion Nelson, second by Meyer to reinstate his Green Acres credit, motion carried.
4. 10.0084.004 Residential Homestead Classification One parcel
Jennifer Kanzler stated the value increase was too high. County Assessor recommends lowering the building's value by \$125,900 to \$722,700. Motion by Hansen, second by Nelson, motion carried.
5. 50.0190.000 Residential Homestead One parcel
Mr. Flemmer stated his value was too high. Letter from Frazee City was reviewed, the local assessor reviewed and advised reduction of \$110,500 to 300,000. Motion by Nelson, second by Meyer, motion carried.
6. 27.0197.511 Seasonal Recreational Residential One parcel
Mr. Gill stated his value is too high due to a 2025 adjustment not carried forward. Assessor recommends reducing it by 163,200 for a new value of 872,400. Motion by Hendrickson, second by Nelson, motion carried.

Assessor and board members will review properties. and board will reconvene June 23, 2026 at 9:00 am.
Meeting recessed at 9:00 pm.

Mary Hendrickson
Auditor-Treasurer

BECKER COUNTY BOARD OF APPEALS & EQUALIZATION
JUNE 23, 2026 9:00 A.M.
BECKER COUNTY COURTHOUSE

Present Commissioners: David Meyer, Phil Hansen; Barry Nelson; Mary Hendrickson, Auditor-Treasurer, Lee Brekke, County Assessor and Carrie Smith, County Administrator.

The County Board of Equalization meeting was called to order by Vice Chair Hansen at 9:00 a.m.

1. 03.0089.000 Homestead Mr. Kujawa feels value is too high. Local Assessor recommends reduction on structures of 28,600, reviewed by Brekke & Hansen. Motion by Hansen, Second by Nelson to reduce value to 520,700 for 2027 taxes, motion carried.

2. 06.0970.547 Seasonal Mr. Holland feels value is too high. Brekke and Nelson reviewed and reduced the grade to be comparable with the rest of the development. Motion by Nelson, second by Meyer to reduce value by 64,700 for a taxable value of 684,200 in 2027, motion carried.

3.10.0433.000 Homestead Ms. Taylor feels value is too high. Brekke & Hansen reviewed and concur with assessor to reduce buildings by 60,600. Motion by Hansen, second by Meyer for a value of 347,200 in 2027, motion carried.

4.16.0208.003 Homestead Mr. Lahlum says his value is too high. Brekke & Hansen reviewed and are recommending no change. Motion by Hansen, second by Meyer to leave the 2027 value at 606,400, motion carried.

5. 17.0877.000 Mr. Mathson feels value is too high. Brekke & Nelson reviewed and recommend 11,900 value reduction due to lot depth adjustment. Motion by Nelson, second by Meyer for a 2027 value of 480,800, motion carried.

6. 17.0878.000 Mr. Mathison feels value too high. Brekke & Nelson reviewed and recommended a 25% reduction due to sewer system on the lot. Value reduced to 177,700 for 2027 taxes. Motion by Nelson, second by Meyer, motion carried.

7. 21.0330.001 Mr. Saarinen feels value is too high. Local assessor reviewed and reduced home value by 11,800 for a taxable value of 595,600 in 2027. Motion by Nelson, second by Meyer to concur with assessor, motion carried.

8. 49.0705.607 Mr. French feels value is too high. Brekke & Meyer reviewed and recommend lowering the finished basement by 13,100. Motion by Meyer, second by Hendrickson for a total value of 469,700 for 2027 taxes, motion carried.

Meeting adjourned at 9:40 a.m.

Mary Hendrickson
Auditor-Treasurer



BECKER COUNTY BOARD OF COMMISSIONERS

Finance Committee Meeting

Date: Monday, July 6, 2026 at 8:30 AM

Location: 1st Floor – Board Meeting Room - Courthouse
915 Lake Avenue, Detroit Lakes, MN

County Administrator

1. Report

Auditor-Treasurer

1. Regular Claims, Auditor Warrants, & Over 90 Days
2. May 2026 Cash Comparisons, Sales Tax, and Investments
3. Human Services: Regular Claims, Public Health, & Transit

Transit

1. Resolution 07-26-1A - Transit Vehicle Purchase
2. Resolution 07-26-1B - 2027 Transit Operating Grant Application Contract & Agreements

Assessor

1. Abatements

Land Use

1. Parks & Rec
 - a) Resolution 07-26-1D - MN DNR Joint Powers Agreement - Public Access Maintenance
 - b) Resolution 07-26-1C - Essentia Health Grant Acceptance
2. Environmental Services
 - a) Capital Purchase Request - Lift
 - b) FY27 ICWC Contract

Sheriff

1. WE Fest Contract
2. Resolution 07-26-1E - Federal Boat & Water Grant Acceptance
3. Purchase Request: Ballistic Vest Replacements

Adjourn

BECKER COUNTY CASH COMPARISON

FUND	May 2025	May 2026	% Change	April 2026
REVENUE FUND				
REVENUE FUND	\$ 17,466,515.85	\$ 19,381,269.34	10.96%	\$ 16,728,288.57
DESIGNATED				
LAW LIBRARY	31,026.19	48,872.82	57.52%	48,775.22
ATTORNEY'S FORFEITURES	85,281.42	60,424.67	-29.15%	64,734.67
RECORDERS EQUIPMENT	(9,611.55)	38,676.27	-502.39%	32,496.27
RECORDERS ENHANCEMENT	73,861.79	41,437.79	-43.90%	34,639.79
TRANSIT	74,022.99	85,016.58	14.85%	127,851.67
TRANSIT LOCAL RESERVE	37,279.73	37,279.73	0.00%	37,279.73
2023 PUBLIC SAFETY AID	210,456.13	-	-100.00%	-
TOTAL REVENUE FUND	\$ 17,968,832.55	\$ 19,692,977.20	9.60%	\$ 17,074,065.92
SPECIAL REVENUE FUNDS				
PUBLIC SAFETY	\$ 4,089,669.26	\$ 3,241,669.07	-20.74%	\$ (2,192,509.02)
E-911	365,442.40	423,522.39	15.89%	440,186.58
ROAD AND BRIDGE	4,089,277.35	3,667,688.31	-10.31%	1,011,260.29
HUMAN SERVICES	12,181,751.87	11,726,156.50	-3.74%	8,205,514.32
RECREATION	186,213.13	302,095.56	62.23%	219,325.96
RESOURCE DEVELOPMENT	1,010,386.70	944,014.97	-6.57%	951,797.78
ENVIRONMENTAL AFFAIRS	3,168,696.55	3,724,121.27	17.53%	2,894,720.96
DEBT FUNDS	1,467,910.69	1,460,155.44	-0.53%	625,430.26
DITCH FUND	215.64	215.64	0.00%	215.64
SUNNYSIDE CARE CENTER	2,764,384.51	2,415,184.76	-12.63%	2,470,793.54
NATURAL RESOURCE MGT	272,399.67	332,416.51	22.03%	302,295.77
GRAVEL RESERVE	603,235.46	255,143.89	-57.70%	255,142.64
OPIOID SETTLEMENT FUND	504,071.25	428,199.22	-15.05%	451,723.34
LOCAL ASSISTANCE & TRIBAL CONSISTENCY FUND	54,286.23	-	-100.00%	-
STATE AID AFFORDABLE HOUSING	-	204,681.39	100.00%	-
GENERAL - SPECIAL	1,597,072.21	1,419,923.92	-11.09%	1,409,485.92
TOTAL SPECIAL REVENUE FUNDS	\$ 32,355,012.92	\$ 30,545,188.84	-5.59%	\$ 17,045,383.98
AGENCY FUNDS				
BCCI	\$ 135,144.71	\$ 218,887.37	61.97%	\$ 218,887.37
TAXES AND PENALTIES	14,705,717.37	15,353,663.98	4.41%	11,099,691.05
CLEARING FUNDS	570,970.41	658,615.58	15.35%	672,933.31
TOTAL AGENCY PASS THRU FUNDS	\$ 15,411,832.49	\$ 16,231,166.93	5.32%	\$ 11,991,511.73
TOTAL CASH & INVESTMENTS	\$ 65,735,677.96	\$ 66,469,332.97	1.12%	\$ 46,110,961.63

Becker County Sales & Use Tax

2014					
<u>Month</u>	<u>Receipt 1</u>	<u>Receipt 2</u>	<u>Total Receipts</u>	<u>Fees</u>	<u>Net Total</u>
	606,000.00	129,165.85	735,165.85	(31,350.71)	703,815.14
2015					
<u>Month</u>	<u>Receipt 1</u>	<u>Receipt 2</u>	<u>Total Receipts</u>	<u>Fees</u>	<u>Net Total</u>
	1,925,000.00	199,199.05	2,124,199.05	(26,358.15)	2,097,840.90
2016					
<u>Month</u>	<u>Receipt 1</u>	<u>Receipt 2</u>	<u>Total Receipts</u>	<u>Fees</u>	<u>Net Total</u>
	1,912,893.48	209,748.19	2,122,641.67	(27,908.63)	2,094,733.04
2017					
<u>Month</u>	<u>Receipt 1</u>	<u>Receipt 2</u>	<u>Total Receipts</u>	<u>Fees</u>	<u>Net Total</u>
	2,172,000.00	233,642.63	2,405,642.63	(29,318.97)	2,376,323.66
2018					
<u>Month</u>	<u>Receipt 1</u>	<u>Receipt 2</u>	<u>Total Receipts</u>	<u>Fees</u>	<u>Net Total</u>
	2,281,000.00	365,457.85	2,646,457.85	(33,661.93)	2,612,795.92
2019					
<u>Month</u>	<u>Receipt 1</u>	<u>Receipt 2</u>	<u>Total Receipts</u>	<u>Fees</u>	<u>Net Total</u>
	2,452,000.00	222,944.01	2,674,944.01	(34,367.81)	2,640,576.20
2020					
<u>Month</u>	<u>Receipt 1</u>	<u>Receipt 2</u>	<u>Total Receipts</u>	<u>Fees</u>	<u>Net Total</u>
	2,563,000.00	279,602.16	2,842,602.16	(36,985.03)	2,805,617.13
2021					
<u>Month</u>	<u>Receipt 1</u>	<u>Receipt 2</u>	<u>Total Receipts</u>	<u>Fees</u>	<u>Net Total</u>
	2,957,000.00	376,489.88	3,333,489.88	(38,856.08)	3,294,633.80
2022					
<u>Month</u>	<u>Receipt 1</u>	<u>Receipt 2</u>	<u>Total Receipts</u>	<u>Fees</u>	<u>Net Total</u>
	3,230,000.00	485,045.29	3,715,045.29	(38,854.14)	3,676,191.15
2023					
<u>Month</u>	<u>Receipt 1</u>	<u>Receipt 2</u>	<u>Total Receipts</u>	<u>Fees</u>	<u>Net Total</u>
	3,471,000.00	307,883.00	3,778,883.00	(38,200.43)	3,740,682.57
2024					
<u>Month</u>	<u>Receipt 1</u>	<u>Receipt 2</u>	<u>Total Receipts</u>	<u>Fees</u>	<u>Net Total</u>
	3,464,709.18	61,883.40	3,526,592.58	(19,435.57)	3,507,157.01
2025					
<u>Month</u>	<u>Receipt</u>			<u>Fees</u>	<u>Net Total</u>
November	300,638.51		300,638.51	(2,705.75)	297,932.76
December	276,634.30		276,634.30	(2,489.71)	274,144.59
January	307,544.79		307,544.79	(2,767.90)	304,776.89
February	234,737.21		234,737.21	(2,112.63)	232,624.58
March	223,127.64		223,127.64	(2,008.15)	221,119.49
April	293,314.67		293,314.67	(2,639.83)	290,674.84
May	298,221.32		298,221.32	(2,683.99)	295,537.33
June	376,771.57		376,771.57	(3,390.94)	373,380.63
July	416,827.17		416,827.17	(3,751.44)	413,075.73
August	410,556.86		410,556.86	(3,695.01)	406,861.85
September	408,175.18		408,175.18	(3,673.58)	404,501.60
October	344,912.96		344,912.96	(3,104.22)	341,808.74
	3,891,462.18	-	3,891,462.18	(35,023.15)	3,856,439.03
2026					
<u>Month</u>	<u>Receipt</u>			<u>Fees</u>	<u>Net Total</u>
November	323,913.45		323,913.45	(2,915.22)	320,998.23
December	284,894.50		284,894.50	(2,564.05)	282,330.45
January	325,240.95		325,240.95	(2,927.17)	322,313.78
February	229,571.22		229,571.22	(2,066.14)	227,505.08
March	236,648.33		236,648.33	(2,129.83)	234,518.50
April			-		-
May			-		-
June			-		-
July			-		-
August			-		-
September			-		-
October			-		-
	1,400,268.45	-	1,400,268.45	(12,602.41)	1,387,666.04
Grand Total	32,326,333.29	2,871,061.31	35,197,394.60	(402,923.01)	34,794,471.59

Please note effective April 2024 ONE payment of GROSS REVENUE and ADMINISTRATIVE COST is received
EX--December 2023 Receipt 1 in the IFS (Bank/Cash Comp) January 2024 and Receipt 2 in the IFS (Bank/Cash Comp) February 2024
Bolded amounts corresponds to Monthly-Cash Comp

**Becker County
Investment Analysis
May 31, 2026**

Bank or Institution		Investment Number	Interest Rate	Yield Rate	Maturity Date	Book Value(Cost)	Fair Market Value
<u>American National Bank</u>							
ANB CD	American Natl	24-03	3.950%	3.950%	10/14/26	245,000.00	245,000.00
<u>Deerwood Bank</u>							
CDB CD	CDBoO	09-13	3.850%	3.850%	7/18/26	500,000.00	500,000.00
CDB CD	CDBoO	13-1	3.450%	3.450%	2/15/27	425,000.00	425,000.00
<u>Midwest bank</u>							
MW CD	Midwest	0-39	4.000%	4.000%	5/9/26	96,000.00	96,000.00
MW CD	Midwest CDARS	10-09	3.922%	3.922%	7/2/26	1,000,000.00	1,000,000.00
<u>State Bank of Lake Park</u>							
SBLP CD	State Bank of LP	01-39	4.110%	4.110%	9/30/26	165,718.52	165,718.52
<u>United Community Bank of Frazee</u>							
UCB CD	UCBoF	23-07	3.750%	3.750%	6/7/26	203,851.82	203,851.82
<u>Raymond James</u>							
MK	Florida HSG Fin Corp Rev Taxable Home Mtg Bds	26-01	3.722%	3.722%	1/1/29	255,000.00	251,827.80
MKI	Florida HSG Fin Corp Rev Taxable Home Mtg Bds	26-02	3.772%	3.722%	7/1/29	300,000.00	295,860.00
MK	FFCB	26-10	3.800%	3.800%	3/16/29	245,000.00	242,559.80
MK	FFCB	26-04	3.831%	3.831%	10/21/30	532,086.20	527,272.20
MK	FHLB	25-05	4.000%	4.000%	7/2/30	500,000.00	496,515.00
MK	FHLB	25-06	4.080%	4.080%	7/23/29	305,000.00	304,350.35
MK	CD	26-05	3.850%	3.850%	8/28/28	249,000.00	248,051.30
MK	CD	24-08	3.800%	3.800%	9/5/28	150,000.00	148,993.50
MK	CD	22-07	4.850%	4.850%	11/9/26	244,000.00	244,961.36
MK	CD	26-08	3.700%	3.700%	3/11/30	245,000.00	240,695.35
MK	CD	23-06	4.600%	4.600%	7/7/26	100,000.00	100,059.00
MK	CD	26-09	3.800%	3.800%	3/13/30	240,000.00	236,671.20
<u>Wells Fargo Advisors (Formerly Wachovia Securities)</u>							
WFA BOND	US Treasury Notes	22-03	2.750%	2.750%	4/30/27	324,972.65	326,706.60
WFA FHLMC	Federal Home Loan Mtg Corp	25-03	4.000%	4.000%	4/17/29	1,497,000.00	1,489,605.00
WFA CD	Goldman Sachs BK USA CD	21-07	1.000%	1.000%	8/8/26	215,000.00	213,593.90
WFA CD	UBS Bank USA CD	24-07	3.850%	3.850%	8/30/27	245,000.00	244,473.25
WFA CD	KS Bank Inc CD	25-08	3.550%	3.550%	10/31/30	245,000.00	238,284.55
WFA CD	Morgan Stanley PVT BK CD	26-03	3.900%	3.900%	1/28/31	245,000.00	241,560.20
WFA CD	Synchrony Bank CD	23-08	5.050%	5.050%	10/27/26	245,000.00	245,989.80
WFA CD	Sallie Mae Bank/Salt CD	24-09	4.050%	4.050%	11/22/27	245,000.00	244,997.55
WFA CD	American Expr National Bk CD	25-04	4.250%	4.250%	6/12/28	245,000.00	245,725.20
WFA CD	Morgan Stanley BK NA CD	25-09	3.850%	3.850%	12/10/30	245,000.00	241,165.75
WFA CD	State Bank of India CD	25-07	3.750%	3.750%	10/22/30	245,000.00	240,296.00
WFA CD	Bank of America NA CD	24-05	5.050%	5.050%	6/8/26	240,000.00	240,069.60
WFA CD	BMW BK N America CD	26-06	3.700%	3.700%	3/20/28	245,000.00	243,267.85
WFA CD	Bankfirst Norfolk CD	26-07	3.650%	3.650%	3/27/28	245,000.00	243,084.10

Total Pooled Investments - Securities

10,727,629.19 10,672,206.55

Summary of Investments by Type		
	Book Value	Fair Value
CD's	5,768,570.34	5,737,509.80
CDARS	1,000,000.00	1,000,000.00
Jumbo CDs		
Local Gov Issues	0.00	0.00
Govt. Securities	555,000.00	547,687.80
Treasury	324,972.65	326,706.60
FNMA	0.00	0.00
FHLBMSUCP	0.00	0.00
FHLMC	1,497,000.00	1,489,605.00
FFCB	777,086.20	769,832.00
FHLB	805,000.00	800,865.35
Totals	10,727,629.19	10,672,206.55

Investment Summary by Fund		
Revenue Fund	10,727,629.19	10,672,206.55
	10,727,629.19	10,672,206.55
Fair Market Value Adjustment		(55,422.64)

BECKER COUNTY BOARD OF COMMISSIONERS

RESOLUTION 07-26-1A

Becker County Transit Vehicle Purchase

WHEREAS, Becker County Transit desires to purchase, through the State of Minnesota Cooperative Procurement Process, a vehicle to be used in the transit system; and

WHEREAS, the vehicle cost is allocated 10% local share and 90% State/Federal share of the “contracted amount” and

NOW THEREFORE BE IT RESOLVED. That the Board of County Commissioners of Becker County, Minnesota, hereby authorizes the purchase of a one new transit bus from North Central Bus in the amount of \$170,052.00.

Duly adopted this 7th day of July 2026, at Detroit Lakes, MN.

COUNTY BOARD OF COMMISSIONERS
Becker County, Minnesota

ATTEST:

/s/ Carrie Smith

Carrie Smith
County Administrator

/s/ Erica Jepson

Erica Jepson
Board Chair

State of Minnesota)
) ss
County of Becker)

I, the undersigned being the duly appointed and qualified County Administrator for the County of Becker, State of Minnesota, do hereby certify that the foregoing is a true and correct copy of a Resolution passed, adopted, and approved by the County Board of Commissioners at a meeting held July 7th, 2026, as recorded in the record of proceedings.

Carrie Smith
County Administrator

MnDOT COOPERATIVE PROCUREMENT FOR SMALL/MID-SIZED & MEDIUM DUTY ACCESSIBLE VEHICLES

MnDOT Recipient Contract Number: 1062245 Quantity: 1
 Contract Maximum Amount per vehicle: \$ \$197,000.00 (For identical vehicle orders only)
 State Unit Number(s) completed by OTAT: B260030 UPIN Number(s): 6833/R

Recipient Use Only

Legal Name: Becker County Transit
 Address: 1771 N. Tower Rd
 City, State, Zip: Detroit Lakes, MN 56601
 Contact Name: Kevin Johnson

Phone Number: 218-847-1674
 Fax Number: _____
 Email Address: kevin.johnson@co.becker.mn.us

Vendor Name: North Central Bus & Equipment, Inc.
 Vendor Contact: Bryan Techel
 Vehicle Manufacturer: Startrans
 Model & Fuel Type: Senator II Gas
 Chassis Manufacturer: Ford
 Chassis Model: E450

Chassis Production Year: TBD
 Engine Manufacturer: Ford
 Engine Model: 7.3
 Vehicle GVRW (in pounds): 14,500
 Chassis Wheelbase Length (in inches): 176"
 Vehicle Length (in feet): 25'

Final Build 18 Passengers + 2 Wheelchairs

Vehicle Spec. # 10. 7 Per base spec, # of Passenger Seats: 12 W/C Positions: 2
 Final Build: # of Flip/Fold away Seats: 4 # of Permanent Seats: 5 W/C Positions: 2
 Lift Manufacturer & Model: Braun Century #1000 Front _____ Rear x
 Inspection Site/Location: NCBS-St. Cloud

ALL ORDERS MUST INCLUDE A FLOOR PLAN THAT MATCHES THE ORDER

BASE PRICE (includes freight - manufacturer to vendor & all rebates) \$ 149976.00
TOTAL OPTIONS (from page 2) \$ 13600.00
TOTAL OPTIONS (from page 3) \$ 6126.00
DELIVERY CHARGE (vendor to recipient - if VEHICLE is delivered in lieu of being picked up) \$ _____
LICENSE & TRANSFER FEES (estimated - actual will be shown later on vehicle invoice) \$ 350.00
QUANTITY DISCOUNT (if applicable) \$ _____
VEHICLE TOTAL \$ 170,052.00

Completed by Office of Transit & Active Transportation

Vehicle Total (Per Vehicle) \$	<u>170,052.00</u>	Federal Share Per Vehicle \$	<u>136,041.60</u>
Contract Max (Per vehicle) \$	<u>197,000.00</u>	State Share Per Vehicle \$	<u>17,005.20</u>
		Recipient Share Per Vehicle \$	<u>17,005.20</u>

To All Recipients: FTA requires you to review the Altoona vehicle test results for any vehicle being considered for purchase and this order form is also to confirm that you reviewed the test results of the vehicle you are purchasing. Before you sign, please do the following: (1) Go to <https://www.altoonabustest.psu.edu/bus-list.aspx> (or to <https://www.altoonabustest.psu.edu/> and click "Bus Database") (2) Find the report that matches the bus you are purchasing. Ask the vendor for report number and/or name if you have difficulty. (3) Review the report. ** I have reviewed the vehicle's test results from the Altoona Bus Research and Testing Center.**

Recipient Signature: Kevin Johnson
 (Only Required for Order - not for Quotes)

Date: 6/1/2026
 (Required)

Vendor Signature: Bryan Techel
 (Required)

Date: June 1, 2026
 (Required)

MnDOT APPROVAL

Procurement Coordinator Signature: _____

Date: _____

VEHICLE ORDER FORM (5307, 5310, 5311 & Tribal Transit) Options

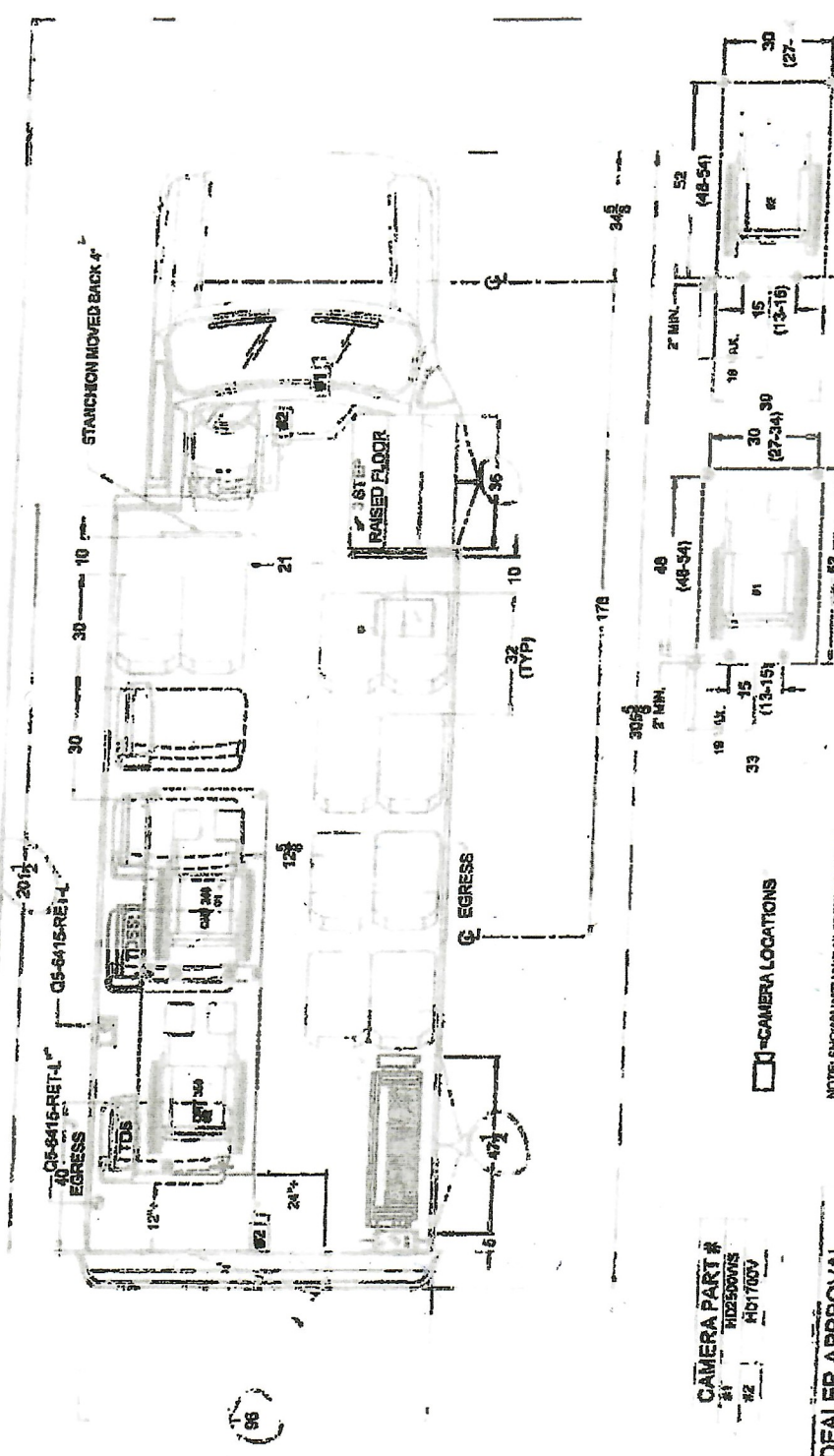
(Attach to Vehicle Order Form)

OPTIONS: Select from vehicle specifications optional equipment list.

<u>Option #</u>	<u>Description & Quantity (if applicable)</u>	
		\$
		\$
		\$
		\$
14B	Two Color Double Stripe Graphics - TO BE DONE LOCALLY	\$ 1,550.00
		\$
		\$
		\$
		\$
31	Rear Emergency Door with two Windows in Door	\$ 1,350.00
		\$
34Ba	Add Double Foldaway Seats(Qty 4 @ \$2340 each)	\$ 9,360.00
35Ba	Deduct Qty 1 STD Double Rigid Seat	\$ -1,480.00
		\$
42	Wall Mounted Storage Pouches Installed for W/C Tie Downs (Qty 2 @ \$85 each)	\$ 170.00
		\$
46B	S/S Ceiling Grab Rail ILO of Yellow	-145.00
46D	S/S Entrance Grab Rails ILO of Yellow	-190.00
46H	S/S Stanchion Behind Driver ILO of Yellow Stanchion	-250.00
		\$
47A	Delete Upperplexiglass Panel on Curbside Stanchion Assembly	\$ -145.00
48A	Upgrade to roof Mounted Condensor	\$ 1,275.00
48C	Dual Compressor 70,000 BTU A/C System	\$ 1,135.00
48E	Flush Mount Rear Evaporator	\$ 320.00
50C	Additional 70K BTU Rear Tower Heater(Qty 1 65K Heater STD)	\$ 650.00
		\$
		\$
TOTAL (Place total amount in space on vehicle order form)		13,600.00

(Attach to Vehicle Order Form)

[illegible]



CAMERA PART #
#1 HD2500WS
#2 HD1700V

DEALER APPROVAL
APPROVED

CUSTOMER SIGNATURE

NOTE: SHOWN WITH MID HI FREEDMAN SEATS
E-460 10,500 GVWR
7'4 1/2" FLOOR PLAN IS FOR ILLUSTRATION
A WEIGHT ANALYSIS HAS NOT YET BEEN
FINAL APPROVAL WITH A WEIGHT ANALYSIS
COMPLETED ORDER WITH ALL OPTIONS
OPTIONAL EQUIPMENT MAY BE SHOWN.
THE SALES ORDER MUST BE SENT WITHIN

SLIDE-N-CLICK
STRAINT QRT 360
RECEIPT OF A

**SLIDE-N-CLICK
Q'STRAIN QRT 360**

**SCALE
IN INCHES**

[illegible]

Abatements for 7-7-2026

Parcel No#	Original	Adjustment	Corrected	EMV Previous	EMV Corrected	DIFFERENCE	Reason
49.9201.000	\$ 1,342.00	\$ (1,342.00)	\$ -	\$ 55,200.00	\$ -	\$ 55,200.00	Cancelled lease
18.0216.000	\$ 2,188.00	\$ (1,338.00)	\$ 850.00	\$ 1,094,700.00	\$ 425,100.00	\$ 669,600.00	reapply Green Acres
		\$ -				\$ -	
		\$ -	\$ -		\$ -	\$ -	
			\$ -	\$ -	\$ -	\$ -	
	\$ 3,530.00	\$ (2,680.00)	\$ 850.00	\$ 1,149,900.00	\$ 425,100.00	\$ 724,800.00	
TOTALS	\$ 3,530.00	\$ (2,680.00)	\$ 850.00				
TOTAL ADDED TAX		\$0					
TOTAL REDUCED TAX		\$ (2,680.00)					



BECKER COUNTY

915 Lake Avenue • Detroit Lakes, MN 56501
218-846-7311

MEMORANDUM FOR ACTION

Date: July 7, 2026

SUBJECT: Approve 2026-2027 Joint Powers Agreement with DNR

TO: Becker County Board of Commissioners

1. Discussion: Becker County has historically assisted MNDNR with maintaining state owned public water accesses throughout Becker County. By signing this agreement Becker County will be eligible to receive up to \$21,525.00 for maintenance done on 41 additional MN DNR State Owned public water accesses though reimbursement from July 1, 2026 - June 30, 2027.
2. Funding: Recreation
3. Action request: Approve and authorize Becker County Land Commissioner to sign the joint powers agreement with MN DNR.
4. The point of contact for this memorandum is Steve Skoog/Mitch Lundeen

Distribution: Board of Commissioners, County Administrator



State of Minnesota

Joint Powers Agreement

SWIFT Contract Number: 292119

This Agreement is between the State of Minnesota, acting through its Commissioner of Natural Resources ("State") and Becker County ("Governmental Unit").

Recitals

Under Minnesota Statutes § 471.59, subd. 10, the State is empowered to engage such assistance as deemed necessary. The State is in need of mowing and maintaining of public water access sites for Area 1A Parks and Trails.

Agreement

1. Term of Agreement

- 1.1 Effective Date: July 1, 2026, or the date the State obtains all required signatures under Minn. Stat. § 16C.05, subd. 2, whichever is later.
- 1.2 Expiration Date: June 30, 2027, or until all obligations have been satisfactorily fulfilled, whichever occurs first.

2. Agreement between the Parties

Becker County Land Use Department will mow grass, pick up trash, and clear downed branches at the DNR public water access sites in Becker County to keep the sites presentable and usable for the public during snow free months.

3. Payment

The State will pay the County for performing the services listed above. There are 41 sites total at \$525.00 per site. The County will invoice the State upon completion of the services in November, and at the end of June.

The total obligation of the State under this Agreement will not exceed \$21,525.00.

4. Authorized Representatives

The State's Authorized Representative is Dave Schotzko, Area 1 Parks and Trails Supervisor, 3296 State Park Road NE, Bemidji, MN 56601, 218-308-2367, David.schotzko@state.mn.us, or his/her successor.

The Governmental Unit's Authorized Representative is the Mitch Lundeen, Becker County Land Commissioner, 1771 North Tower Road, Detroit Lakes, MN 56501, 218-847-0099, or his/her successor.

5. Assignment, Amendments, Waiver, and Contract Complete.

- 5.1 Assignment. The Governmental Unit may neither assign nor transfer any rights or obligations under this Agreement without the prior consent of the State and a fully executed assignment agreement, executed and approved by the authorized parties or their successors.

5.2 Amendments. Any amendment to this Agreement must be in writing and will not be effective until it has been executed and approved by the authorized parties or their successors.

5.3 Waiver. If the State fails to enforce any provision of this Agreement, that failure does not waive the provision or its right to enforce it.

5.4 Contract Complete. This Agreement contains all negotiations and agreements between the State and the Contractor. No other understanding regarding this Agreement, whether written or oral, may be used to bind either party.

6. Indemnification.

6.1 In the performance of this Agreement, the Indemnifying Party must indemnify, save, and hold harmless the State, its agents, and employees, from any claims or causes of action, including attorney's fees incurred by the State, to the extent caused by Indemnifying Party's:

- Intentional, willful, or negligent acts or omissions; or
- Actions that give rise to strict liability; or
- Breach of contract or warranty.

The Indemnifying Party is defined to include the Governmental Unit, the Governmental Unit's reseller, any third party that has a business relationship with the Governmental Unit, or Governmental Unit's agents or employees, and to the fullest extent permitted by law. The indemnification obligations of this section do not apply in the event the claim or cause of action is the result of the State's sole negligence. This clause will not be construed to bar any legal remedies the Indemnifying Party may have for the State's failure to fulfill its obligation under this Agreement.

6.2 Nothing within this Agreement, whether express or implied, shall be deemed to create an obligation on the part of the State to indemnify, defend, hold harmless or release the Indemnifying Party. This shall extend to all agreements related to the subject matter of this Contract, and to all terms subsequently added, without regard to order of precedence.

7. State Audits.

Under Minn. Stat. § 16C.05, subd. 5, the Governmental Unit's books, records, documents, and accounting procedures and practices relevant to this Agreement are subject to examination by the State, the State Auditor, or Legislative Auditor, as appropriate, for a minimum of six years from the expiration or termination of this Agreement.

8. Government Data Practices.

The Governmental Unit and State must comply with the Minnesota Government Data Practices Act, Minn. Stat. Ch. 13, (or, if the State contracting party is part of the Judicial Branch, with the Rules of Public Access to Records of the Judicial Branch promulgated by the Minnesota Supreme Court as the same may be amended from time to time) as it applies to all data provided by the State under this Agreement, and as it applies to all data created, collected, received, stored, used, maintained, or disseminated by the Governmental Unit under this Contract. The civil remedies of Minn. Stat. § 13.08 apply to the release of the data governed by the Minnesota Government Practices Act, Minn. Stat. Ch. 13, by either the Governmental Unit or the State.

If the Governmental Unit receives a request to release the data referred to in this clause, the Governmental Unit must immediately notify and consult with the State's Authorized Representative as to how the Governmental

Unit should respond to the request. The Governmental Unit's response to the request shall comply with applicable law.

9. Venue

Venue for all legal proceedings out of this Agreement, or its breach, must be in the appropriate state or federal court with competent jurisdiction in Ramsey County, Minnesota.

10. Termination

10.1 Termination. The State or the Governmental Unit may terminate this agreement at any time, with or without cause, upon 30 days' written notice to the other party.

10.2 Termination for Insufficient Funding. The State may immediately terminate this Agreement if it does not obtain funding from the Minnesota Legislature, or other funding source; or if funding cannot be continued at a level sufficient to allow for the payment of the services covered here. Termination must be by written or fax notice to the Governmental Unit. The State is not obligated to pay for any services that are provided after notice and effective date of termination. However, the Governmental Unit will be entitled to payment, determined on a pro rata basis, for services satisfactorily performed to the extent that funds are available. The State will not be assessed any penalty if the agreement is terminated because of the decision of the Minnesota Legislature, or other funding source, not to appropriate funds. The State must provide the Governmental Unit notice of the lack of funding within a reasonable time of the State's receiving that notice.

11. E-Verify Certification (in accordance with Minn. Stat. § 16C.075).

For services valued in excess of \$50,000, the Governmental Unit certifies that as of the date of services performed on behalf of the State, Governmental Unit and all its subcontractors will have implemented or be in the process of implementing the federal E-Verify Program for all newly hired employees in the United States who will perform work on behalf of the State. The Governmental Unit is responsible for collecting all subcontractor certifications and may do so utilizing the E-Verify Subcontractor Certification Form available at <http://www.mmd.admin.state.mn.us/doc/EveryfySubCertForm.doc>. All subcontractor certifications must be kept on file with Contractor and made available to the State upon request.

12. Pollinator Best Management Practices – If applicable

Habitat restorations and enhancements conducted on DNR lands and prairie restorations on state lands or on any lands using state funds are subject to pollinator best management practices and habitat restoration guidelines pursuant to [Minnesota Statutes, section 84.973](#). Practices and guidelines ensure an appropriate diversity of native species to provide habitat for pollinators through the growing season. Current specific practices and guidelines to be followed for contract and grant work can be found here: https://www.dnr.state.mn.us/pollinator_resources/index.html, DNR Pollinator Best Management Practices and Habitat Restoration Guidelines.

13. Force Majeure – If applicable

Neither party shall be responsible to the other or considered in default of its obligations within this Contract to the extent that performance of any such obligation is prevented or delayed by acts of God, war, riot, disruption of government, or other catastrophes beyond the reasonable control of the party unless the act or occurrence could have been reasonably foreseen and reasonable action could have been taken to prevent the delay or failure to perform. A party relying on this provision to excuse performance must provide the other party prompt written notice of the inability to perform and take all necessary steps to bring about performance as soon as practicable.

14. Accessibility – If applicable

Structural and nonstructural facilities and programs must meet all state and federal accessibility laws, regulations, and guidelines. Copies of accessibility guidelines can be downloaded off the Americans with Disabilities Act Accessibility Guidelines website at <http://www.access-board.gov>

Deliverable documents (both electronic and hardcopy) to be reimbursed under the terms of this contract shall be provided in an accessible format per Minnesota Statute 16E.03, sub. 9. State of Minnesota guidelines for creating accessible electronic documents can be found at the [website of the Office of Accessibility - Minnesota IT Services](https://mn.gov/mnit/about-mnit/accessibility) <https://mn.gov/mnit/about-mnit/accessibility>.

15. Invasive Species Prevention – If applicable

The DNR requires active steps to prevent or limit the introduction, establishment, and spread of invasive species during contracted work. The contractor shall prevent invasive species from entering into or spreading within a project site by cleaning equipment prior to arriving at the project site.

If the equipment, vehicles, gear, or clothing arrives at the project site with soil, aggregate material, mulch, vegetation (including seeds) or animals, it shall be cleaned by contractor furnished tool or equipment (brush/broom, compressed air or pressure washer) at the staging area. The contractor shall dispose of material cleaned from equipment and clothing at a location determined by the DNR Contract Administrator. If the material cannot be disposed of onsite, secure material prior to transport (sealed container, covered truck, or wrap with tarp) and legally dispose of offsite.

The contractor shall ensure that all equipment and clothing used for work in infested waters has been adequately decontaminated for invasive species (ex. zebra mussels) prior to being used in non-infested waters. All equipment and clothing including but not limited to waders, tracked vehicles, barges, boats, turbidity curtain, sheet pile, and pumps that comes in contact with any infested waters must be thoroughly decontaminated.

Initial
JJA

1. State Encumbrance Verification

Individual certifies that funds have been encumbered as required by Minn. Stat. §§ 16A.15 and 16C.05

Print Name: DocuSigned by: _____
Signature: Karen Potvin
63FBE77957A34A8...
Title: Accounting Officer Sr. Date: June 25, 2026
SWIFT Contract No. 149380/292119/PO# 3000301959

3. State Agency

With delegated authority

Print Name: _____
Signature: _____
Title: _____ Date: _____

2. Contractor

The Contractor certifies that the appropriate person has executed the Contract on behalf of the Contractor as required by applicable articles, bylaws, resolutions, or ordinances.

Print Name: _____
Signature: _____
Title: BC Land Commissioner Date: _____

4. Commissioner of Administration

As delegated to The Office of State Procurement

Print Name: _____
Signature: _____
Title: _____ Date: _____
Admin ID: _____

Funds are available, but the FY27 budgets have not been loaded.
Per the Admin Policy 21-01 exception, funds will be encumbered
as soon as possible, but no later than 7/31/2026.

BECKER COUNTY BOARD OF COMMISSIONERS

RESOLUTION 07-26-1D

2026-2027 JPA-MNDNR Public Water Access Maintenance Contract

WHEREAS, Becker County has agreed to maintain 41 state owned public water accesses in Becker County from July 1, 2026 – June 30, 2027.

WHEREAS, Becker County will be compensated \$21,525.00 from MNDNR for grounds maintenance services provided under this contract during the snow free months.

NOW THEREFORE BE IT RESOLVED. That the Board of County Commissioners of Becker County, Minnesota, approve the State of Minnesota Joint Powers Board Contract #292119 for the period of July 1, 2026, to June 30, 2027.

Duly adopted this 7th day of July 2026, at Detroit Lakes, MN.

COUNTY BOARD OF COMMISSIONERS
Becker County, Minnesota

ATTEST:

/s/ Carrie Smith
Carrie Smith
County Administrator

/s/ Erica Jepson
Erica Jepson
Board Chair

State of Minnesota)
) ss
County of Becker)

I, the undersigned being the duly appointed and qualified County Administrator for the County of Becker, State of Minnesota, do hereby certify that the foregoing is a true and correct copy of a Resolution passed, adopted, and approved by the County Board of Commissioners at a meeting held July 7th, 2026, as recorded in the record of proceedings.

Carrie Smith
County Administrator

COMMUNITY HEALTH IMPROVEMENT PARTNERSHIP PROGRAM PROJECT OUTLINE

This attachment outlines the information Essentia Health's Community Health Department collects up-front from organizations participating in the CHIP Program.

Contact Information

Organization Name: Becker County Environmental Services

Organization Mailing Address: 912 Lake Ave, Detroit Lakes, MN 56501

W-9: Upload the organization's most recent W-9.

Employer Identification Number/EIN: 41-6005754

Contact Person: Steve Skoog

Contact Person Pronouns: He/him

Contact Person Email: steve.skoog@co.becker.mn.us

Contact Person Phone: (218) 846-7310

Project Information

Project Name: **Becker County Bike Partnership**

Term: In which fiscal year will this project be completed?

☐ **FY 2027**

Hospital Service Area Addressed: In which hospital service area will this project respond to local CHNA priorities? (Select all that apply.)

☐ **Detroit Lakes**

Community Health Need Addressed: To which CHNA Priority Area is this project primarily responding? (Select the option that most closely aligns.)

☐ **Physical Activity**

Priority Area Result Addressed: To which CHNA Priority Area Result is this project responding? (Copy and paste the full Priority Area Result statement from the relevant CHNA document.)

All people residing in Becker County enjoy a nutritious diet and an active lifestyle.

Duties: What activities will be completed to respond to the desired CHNA Priority Area Result? (List deliverable actions and completion dates, as relevant.)

- **Install updated signage for all Becker County parks and trail systems**
- **Install trail counters at designated high-traffic biking trail locations**
- **Expand the Heartland Trail in Becker County**
- **Distribute educational materials promoting bike safety and proper bike rack usage**
- **Develop and distribute press releases and social media content to promote the installation of bike racks**

Performance Measures: What performance measures will be tracked and reported back to measure project success? (For guidance with identifying performance measures, consult the "Identifying Performance Measures Worksheet". If any performance measure uses a secondary data source, please note that source.)

- # of "sign-ins" at Becker County park and trail locations
- # of individuals using local bike trails
- % of cities in Becker County that are sent information about the Heartland Trail and local biking and trail resources

Award Amount:

- \$4,000.00 for updated signage for all county parks and trails, including installation
- \$1,000.00 for five (5) trail counters and installation

Total awarded: \$5,000.00

Supporting Documents: Upload any supporting documents for the project here.

Award Logistics

Payment: The Grantee will be paid a lump sum payment within 60 days of signing the Grant Agreement.

Reporting: The Grantee will submit a mid-term progress report (due December 15) and end-of-term final report (due June 15).

RESOLUTION 07-26-1C

AGREEMENT for WE Fest 2026 August 5th –August 9th, 2026

AGREEMENT made by and between the County of Becker, hereinafter referred to as "County," and WE Fest Holdings, LLC, hereinafter referred to as "Promoter." In consideration of the mutual covenants contained in this agreement, County and Promoter agree as follows:

SECTION 1 WORK TO BE DONE

County shall provide personnel for law enforcement response from August 5th through August 9th, 2026, and traffic control from August 5th through August 9th, 2026, in connection with the "WE Fest 2026" event to be held at the Soo Pass Ranch in Lake View Township in Becker County, Minnesota on August 6 through August 8, 2026, with early camping beginning August 4th. County shall provide law enforcement response and traffic control on Becker County Highway #22 and Becker County 130th Street and 260th Avenue. In addition, County shall provide personnel for law enforcement response and roving patrols through campgrounds at the Soo Pass site.

It is understood between the parties that County will not be providing any extra resources under this agreement related to "early camping" that begins on August 4th.

SECTION 2 EQUIPMENT AND MATERIALS

County will furnish all equipment and materials necessary for the performance of its duties under and pursuant to this Agreement.

SECTION 3 STAFFING

The personnel and necessities provided by County shall be in the sole discretion of the County to be able to fulfill the rights, duties, and obligations under this contract to provide public safety.

SECTION 4 PAYMENT

In consideration for the services to be performed under this Agreement and subject to adjustment pursuant to Section 5 below, Promoter agrees to pay to County the sum of **\$110,237.56** for law enforcement and traffic control. **\$55,118.78** shall be paid to County on or before August 14th, 2026. The remaining balance shall be paid on or before November 1, 2026. Interest shall accrue on the unpaid balance from August 14, 2026, at the rate of 8% per annum. Payments shall be applied first to interest and then in reduction of principal. If Promoter makes all payments when due, as provided in this Agreement, interest charges from August 14, 2026, to November 1, 2026, will be forgiven. If Promoter fails to make any payment when due, the entire unpaid balance, together with accrued interest shall be due immediately.

SECTION 5
ADJUSTMENTS TO CONTRACT PRICE

The total dollar amount due and payable under this Agreement will be adjusted either up or down to reflect any additions or subtractions to personnel and/or a major incident that results in significant higher cost as provided in Section 3 of this Agreement. Additions to contract price shall be calculated at the hourly rate that the County is required to pay the affected employee times the number of hours. Subtractions from contract price shall be calculated at the hourly rate that County would have been required to pay the affected employee but for the reduction in hours, times the number of hours reduced. This amount shall be paid in full no later than December 15, 2026.

SECTION 6
APPLICABLE LAW & VENUE

It is agreed that this Agreement shall be governed by and construed and enforced in accordance with the laws of the State of Minnesota.

It is agreed that venue for any legal proceedings as a result of this Agreement will be in Becker County, Minnesota.

SECTION 7
ENTIRE AGREEMENT

This Agreement shall constitute the entire agreement between the parties, and any prior understanding or representation of any kind preceding the date of this Agreement shall not be binding upon either party except to the extent incorporated in this Agreement.

SECTION 8
MODIFICATION

Any modification of this Agreement or additional obligation assumed by either party in connection with this Agreement shall be binding only if placed in writing and signed by each party or an authorized representative of each party.

BECKER COUNTY:

Erica Jepson, Chairperson (Date)
Becker County Board Commissioner

Carrie Smith (Date)
Becker County Administrator

Approved as to form and execution:

 6-29-26

Brian McDonald (Date)
Becker County Attorney

 6/26/26

WE Fest Holdings, LLC (Date)

BECKER COUNTY BOARD OF COMMISSIONERS

RESOLUTION # 07-26-1E

A RESOLUTION ACCEPTING THE 2026 FEDERAL BOATING SAFETY SUPPLEMENTAL EQUIPMENT GRANT, AUTHORIZING THE PURCHASE OF A NEW LUND 1775 ADVENTURE BOAT PACKAGE, AND DECLARING THE EXISTING BOAT, MOTOR, AND TRAILER AS SURPLUS

WHEREAS, the Minnesota Department of Natural Resources, Enforcement Division, has awarded Becker County a 2026 Federal Boating Safety Supplemental Equipment Grant in the amount of Twenty Thousand Dollars (\$20,000.00) for the purpose of supporting Boat and Water Safety operations; and

WHEREAS, the Becker County Sheriff's Office has identified the Lund 1775 Adventure boat package, including the boat, a 115 HP Mercury motor, and a ShoreLand'r Bunk B22L trailer, as the necessary replacement equipment to support marine safety, rescue, and enforcement duties; and

WHEREAS, the total cost of the complete boat package is Thirty-Six Thousand Two Hundred Dollars (\$36,200.00); and

WHEREAS, the current County boat, motor, and trailer have reached the end of their service life and require replacement; and

WHEREAS, proceeds from the sale of the existing boat, motor, and trailer will be applied to offset the cost of the new boat package.

NOW, THEREFORE, BE IT RESOLVED that the Becker County Board of Commissioners hereby accepts the 2026 Federal Boating Safety Supplemental Equipment Grant in the amount of \$20,000.00.

BE IT FURTHER RESOLVED that the Becker County Board of Commissioners hereby authorizes the purchase of the Lund 1775 Adventure boat package, including the 115 HP Mercury motor and ShoreLand'r Bunk B22L trailer, for \$36,200.00, in accordance with applicable county purchasing requirements.

BE IT FURTHER RESOLVED that the existing County 2015 Alumacraft boat hull #ACBV0796D515, 2007 75 HP Yamaha motor Engine # 62PL-1010776, and 2008 Karavan roller trailer Serial # 5KTBS201XBF193607 are hereby declared surplus property, authorized to be sold at public auction, and that all proceeds from the sale shall be applied to offset the cost of the new boat package

Duly adopted this 7th day of July, 2026, by the Becker County Board of Commissioners at Detroit Lakes, Minnesota.

2026 FEDERAL EQUIPMENT GRANT



Becker County Sheriff's Office

REASON'S THE COUNTY NEEDS BOATS

- 1) The County currently has and needs to maintain a minimum 4 standard patrol boats for the over 400 Lakes in Becker County.
- 2) Search and Rescue operations require at a bare minimum of 4 boats (2 to 3 boats for perimeter of the area, 1 to 2 boats for searching and scanning the lake for the victims, 1 to 2 boats for dive teams and other rescue and EMS staff).
- 3) Boats are frequently down for maintenance and repairs limiting are ability to respond to emergency, as well as patrolling and keeping the residence and visitors to Becker County Safe. Most of this spring and summer the county has had at least 1 boat down for repairs at a time. Limiting are boats to 3 patrol boats.
- 4) Most weekends the county has between 1 and 3 boats on the lakes in Becker County often spread out across the County. There needs to be a boat available for the road deputies to grab in the event of an emergency. This often leads to a shortage of boats or delayed response times. There has been approximately 5 times this year where every boat had either been in for repairs or in use at the same time this year.
- 5) The County currently has three boats that are not standard patrol boats. One is an air boat. This boat is not designed for open water or rough conditions per the manufacture. This boat is designed for shallow calm water such as swamps, rivers, and Ice rescues. (Polk County sank there's in open water on lakes similar to those in Becker County). One is a Rubber inflatable raft that can hold up to 2 people, does not have a motor and is used for situations in the rivers. One is a 12ft Jon boat with no motor also, for a situation in the river. These 3 boats are not safe or effective in any way for open water rescue or patrol on most of the Lakes in Becker County.

COST AND FUNDING FOR THE NEW BOAT

- The Cost of the 2026 Lund Adventure sport is \$36,200
- Sale of current boat is valued \$12,000 (Federal Equipment Grant Funding)(low end blue book value)
- Federal Equipment Grant awarded amount is \$20,000
- State grant \$10,346 *increase* this year: 2025 - \$29,903 to 2026 - \$40,249
- Non-Becker County funding for the boat is \$42,346

COST OF MAINTAINING OUR AGING BOAT.

- The boat is a 2015 Aluma craft Classic 165 CS with a 2007 Yamaha 75HP outboard.
- This year between electrical issues with the boat and motor repairs/ maintenance the cost to keep it operational is **\$1253.48.**
- This is money that could have been saved with replacing the boats in a timely manner.
- This boats maintenance cost are going to continue to increase in the coming years due to its age and high hours on the motor. The motor has had a noticeable reduction in power due to its general wear from high use. The cost to replace this motor would be **\$9,835.** This is a cost that will be happening soon if the boat is not replaced.
- The boat will also need trailer tires before the end of the year.
- The boat and other recreational equipment should be on a 7-to-10-year replacement cycle to reduce maintenance cost and increase reliability.



941 Market Street
Perham, MN 56573
Phone: 218-346-3333
Fax: 218-346-3300

PURCHASE ORDER

DATE	LAST NAME	FIRST NAME	MIDDLE NAME
SECOND PART: LAST NAME		Becker County	FIRST NAME
HOME PHONE		WORK PHONE	CELL PHONE
HOME ADDRESS		LOCAL ADDRESS	
SALESPERSON	DELIVERY DATE	DELIVERY INSTRUCTIONS	

Rob

BOAT: ☒ New ☐ Used Year 2026 Make Lund Model 1775 Adventure Spt
Color All Black Serial Number LBBLM253L526

MOTOR: ☒ New ☐ Used Year 2026 HP 115 Make Mercury Model 115elpt pro xs
Serial Number 3B736269

MOTOR: ☐ New ☐ Used Year HP Make Model
Serial Number

TRAILER: ☒ New ☐ Used Year 2026 Make Shorelandr Model Bunk B22L
Color Lundguard Black Serial Number 1MDAHAR18TA803378

ATV/UTV/SLED ☐ New ☐ Used Year Make Model
Color Serial Number

ACCESSORIES:

TOTAL UNIT PRICE	\$ 36,200
TRADE ALLOWANCE	(\$)
SUBTOTAL	\$
Boat & Motor Sales Tax	\$ Exempt
Trailer Sales Tax	\$ Exempt
exempt License	\$
UCC Fee	\$
Warranty Upgrade	\$
Trailer License	\$ exempt
Doc. Fee	\$
GAP	\$
TOTAL DUE	\$ 36,200
DOWN PAYMENT	\$
BALANCE DUE	\$

Trade Information

Year	Make	Model	Serial Number
------	------	-------	---------------

The parties to this agreement are aware that the trade-in allowance or the purchase price shown above may require adjustments pursuant to the provisions of paragraphs 5, 6, 7 and 11 of the terms and conditions on the reverse side of this document.

Buyer certifies that: he or she has read the Terms and Conditions on the back of this document and agrees that they shall be incorporated as part of this agreement. Buyer certifies the following: 1) he or she is of legal age to enter this agreement; 2) the above described equipment and insurance (if applicable) have been purchased voluntarily; 3) the trade-in is free from all liens and encumbrances other than those listed herein. Buyer agrees that all provisions to this agreement are severable. If any provision is held to be invalid, it shall not affect the other provisions, which shall be given full force and effect.

The undersigned agrees to having received a copy of this order and that we have read the back of this agreement. I or we also agree that the balance (if applicable) will be paid by cash, check or by the execution of a retail agreement and financing agency.

BUYER'S SIGNATURES



CURRENT SALE PRICE FOR THE SAME BOAT AS THE QUOTE:

**2026 LUND 1775 ADVENTURE
SPORT**

Ray's Marine Retail Price:

\$42,795



CONCLUSION

- In conclusion we ask the County Commissioners to move forward with accepting the Federal Boat and water equipment grant.
- This is the best option for the county for both logistical and financial reasons.
- To sum up the logistical reasoning is this boat is new and much more reliable and not going to leave deputy's stranded on the water and leaving the citizens of Becker county in need of help. The boat will be available and reliable when needed. The county has and will continue to have a demonstratable need for at lease 4 standard patrol boats. In the next few weeks around the 4th of July, we will have a boat on a Lift a J and K Marina ready to go. This will leave three boats for the rest of that over 400 lakes in the county. If one or two of them goes down for maintenance, we will be very short on boats and not be able to perform our job. **WE DO NOT HAVE A SPARE BOAT DURING THESE WEEKS.**
- To sum up the Financial reasoning this boat will only save the taxpayers of Becker County Money. The boat is being sold to us at approximately \$6000 less the retail sale price. The new boat will be under warranty, and the cost of the purchase will be covered by the sale of the old boat and the grant funding. This will save the county money now because the boat is covered and we will not need to continue to repair the existing boat. This will save the county money in the future because we will not need to continue to maintain and replace the boat motor as well as other things on the boat.



2026 STATE OF MINNESOTA
FEDERAL BOATING SAFETY SUPPLEMENTAL EQUIPMENT
GRANT CONTRACT AGREEMENT
ENCUMBRANCE WORKSHEET

Contract #: 286994

PO #: 3000296489

State Accounting Information

Dept. ID R29	PC Bus. Unit R2901	Fiscal Year 2026	Source Type REIMB	Vendor Number 0000197276-001
Total Amount \$20,000.00	Project ID R29G70CGBLA25	Billing Location R297000221	UEI U5B8JWSKDB5	

Accounting Distribution

Fund 3000	Fin. Dept. ID R2937715	Approp. ID R297227	Category 84101501	Account 441302	Amount \$20,000.00	Activity A7CG002
Fund 3000	Fin. Dept. ID R2937715	Approp. ID R297227	Category 84101501	Account 441302	Amount \$0.00	Activity A7CG004

Grant Begin Date March 3, 2026	Grant End Date September 1, 2026
-----------------------------------	-------------------------------------

Grantee Name and Address:

Becker County Sheriff's Office
925 Lake Avenue
Detroit Lakes, MN 56501

Payment Address:
(where DNR sends the check)

Becker Co. Treasurer
915 Lake Ave.
Detroit Lakes, MN 56501



STATE OF MINNESOTA

**GRANT CONTRACT AGREEMENT
FEDERAL SUB-AWARD AGREEMENT**

Swift Contract Number: 286994

This Grant Contract Agreement is between the State of Minnesota, acting through its Department of Natural Resources, Enforcement Division ("State") and Becker County Sheriff's Office, 925 Lake Avenue, Detroit Lakes, MN 56501(U5B8JWHSKDB5) ("Grantee"). The payment address for this grant agreement is Becker Co. Treasurer915 Lake Ave., Detroit Lakes, MN 56501.

Recitals

1. Under Department of Homeland Security – through the Recreational Boating Safety Financial Assistance program to states, commonwealth and territories (FAIN 70Z02326MO0006968), (CFDA number 97.012) in U.S.C. 13101-13110 the State received a federal award of \$20,000.00 on March 3, 2026 for the Federal Boating Safety Supplemental Equipment Grant. This project is not a research and development award.
2. Under Federal Boating Safety Supplemental Equipment Grant and Minnesota Statute § 84.026 the State subawards \$20,000.00to the Grantee UEI for the purpose of conducting the program entitled Federal Equipment Grant ("Project") for the purpose of Boat and Water Safety.
3. The Grantee represents that it is duly qualified and agrees to perform all services described in this Grant Contract Agreement to the satisfaction of the State.

Grant Contract Agreement

1. Term of Grant Contract Agreement

- 1.1. Effective Date.** March 3, 2026, or the date the State obtains all required signatures, whichever is later. This is the Performance and Budget Period start date.

Per Minnesota Statutes § 16B.98, Subd. 5, the Grantee must not begin work until this Grant Contract Agreement is fully executed and the State's Authorized Representative has notified the Grantee that work may commence.

Per Minnesota Statutes § 16B.98 Subd. 7, no payments will be made to the Grantee until this Grant Contract Agreement is fully executed.

- 1.2. Expiration Date.**

- 1.3.** September 1, 2026, or, in the event this Grant Contract Agreement is continued by way of amendment or new agreement, the date the amendment or new agreement is fully executed, whichever is later. In the event an amendment or new agreement is not fully executed within 60 calendar days of the stated

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expiration date, this grant agreement will expire on September 1, 2026.

1.4. Survival of Terms. The following clauses survive the expiration or cancellation of this Grant Contract Agreement: Liability; State Audits; Government Data Practices and Intellectual Property; Publicity and Endorsement; Governing Law, Jurisdiction, and Venue; Data Disclosure; and Monitoring.

2. Specifications, Duties, and Scope of Work

- 2.1.** The Grantee shall be responsible for the administration, supervision, management, record keeping, and program oversight required for the work performed under this agreement.
- 2.2.** The Grantee will comply with the required grants management policies and procedures set forth through Minn. Stat. §16B.97, subd 4 (a)(1).
- 2.3.** The Grantee agrees to complete the program in accordance with the approved budget to the extent practicable and within the program period specified in the grant contract agreement. Any material change in the grant contract agreement shall require an amendment by the State (see Section 9.2).
- 2.4.** The Grantee agrees to meet all grant program requirements, as described in the Exhibit A, Specifications, Duties, and Scope of Work.
- 2.5.** The Grantee is responsible for maintaining an adequate conflict of interest policy throughout the term of this agreement. The Grantee shall monitor and report any actual, potential or perceived conflicts of interest to the State's Authorized Representative. The Grantee must sign and return Exhibit C, Conflict of Interest Disclosure, when countersigning this Agreement.
- 2.6.** The Grantee will comply with Exhibit D, Requirements for DNR Grantees.
- 2.7.** The Grantee will comply with 2 CFR Part 200 Uniform Administrative Requirements, as applicable.

3. Time

The Grantee must comply with all the time requirements described in this Grant Contract Agreement. In the performance of this Grant Contract Agreement, time is of the essence and failure to meet a deadline date may be a basis for a determination by the State's Authorized Representative that the Grantee has not complied with the terms of the Grant Contract Agreement. The Grantee is required to perform all the duties cited within clause two "Specifications, Duties, and Scope of Work" within the grant period. The State is not obligated to extend the grant period.

4. Consideration and Terms of Payment

The consideration for all services performed by the Grantee pursuant to this Grant Contract Agreement shall be paid by the State as follows:

- 4.1. Compensation.** The total obligation of the State under this Grant Contract Agreement, including all compensation and reimbursements, is not to exceed Twenty thousand, which shall be paid in accordance with the terms outlined in Exhibit B: Non- Construction Programs.
- 4.2. Total Federal Funds.** The total amount of federal funds obligated to the Grantee by the State is Twenty thousand including the current financial obligation.

4.3. Matching Requirements. Not applicable.

4.4 Indirect Cost Rate. The Grantee does not have a federally negotiated indirect cost rate and has chosen not to use the de minimis rate. No indirect costs will be paid.

4.5 Administrative Costs. Not applicable.

4.6 Travel Expenses. Not applicable.

4.7 Invoices. Payments shall be made by the State after the Grantee's presentation of invoices for services satisfactorily performed, and which the Grantee has paid, and the written acceptance of such services by the State's Authorized Representative. Invoices shall be submitted timely, with additional details as requested by the State within the dates previously noted in "Term of Grant Contract Agreement" in this grant contract agreement. Invoice procedures are specified in Exhibit A which is attached and incorporated into this grant contract agreement.

A. In accordance with Minnesota Management and Budget Statewide Operating Policy 0801-01, payment shall be made within 30 days following the State's Authorized Representative approval of an invoice. Payments will not be made if reports or other deliverables are outstanding

4.8 Federal Funds.

A. Payments will be subawarded to the Grantee from US Coast Guard, Department of Homeland Security through the Recreational Boating Safety Financial Assistance, Assistance Listing Number 97.012 and Federal Award Identification Number 70Z02326MO0006968.

B. If applicable, the prime award is attached to this Grant Contract Agreement as Exhibit C: Other Provisions. The Grantee is responsible for its compliance with all applicable federal requirements detailed within Exhibit C: Other Provisions. The Grantee accepts full financial responsibility for any reimbursement imposed by the Grantee's noncompliance.

4.9 Unexpended Funds. The Grantee must promptly return to the State any unexpended funds that have not been accounted for in a financial report to the State.

5 Conditions of Payment

All services provided by the Grantee under this Grant Contract Agreement must be performed to the State's satisfaction, as determined at the sole discretion of the State's Authorized Representative and in accordance with all applicable federal, state, and local laws, ordinances, rules, and regulations. The Grantee will not receive payment for work found by the State to be unsatisfactory or performed in violation of federal, state, or local law.

5.4 The Grantee and any subrecipients must not contract with vendors who are suspended or debarred by the State of Minnesota or the federal government: Suspended and Debarred Vendors, Minnesota Office of State Procurement.

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6 Authorized Representatives

- 6.4 The State's Authorized Representative is Adam Block, Boating Law Administrator, Enforcement Division, Minnesota Department of Natural Resources (DNR), 500 Lafayette Road, St. Paul, MN 55155-4047, adam.block@state.mn.us, or their successor, and has the responsibility to monitor the Grantee's performance and the authority to accept the services provided under this Grant Contract Agreement. If the services are satisfactory, the State's Authorized Representative will certify acceptance on each invoice submitted for payment.
- 6.5 The Grantee's Authorized Representative is Sheriff Todd Glander, Becker County Sheriff's Office, 925 Lake Avenue, Detroit Lakes, MN 56501, or their successor. If the Grantee's Authorized Representative changes at any time during this Grant Contract Agreement, the Grantee must immediately notify the state.
- 6.6 The Grantee must clearly post on the Grantee's website the names of, and contact information for, the Grantee's leadership and the employee or other person who directly manages and oversees this Grant Contract Agreement on behalf of the Grantee.

7 Contracting and Bidding Requirements

- 7.4 The Grantee is required to comply with Minnesota Statutes § 471.345, Uniform Municipal Contracting Law.
- 7.5 The Grantee and any subrecipients must comply with prevailing wage rules per Minnesota Statutes §§ 177.41 through 177.50, as applicable.
- 7.6 The Grantee and any subrecipients must not contract with vendors who are suspended or debarred by the State of Minnesota or the federal government: Suspended and Debarred Vendors, Minnesota Office of State Procurement.
- 7.7 The Grantee must maintain written standards of conduct covering conflicts of interest and governing the actions of its employees engaged in the selection, award and administration of contracts.

8 Assignment, Amendments, Waiver, and Contract Complete

- 8.4 **Assignment.** The Grantee may neither assign nor transfer any rights or obligations under this Grant Contract Agreement without the prior consent of the State and a fully executed agreement, executed and approved by the authorized parties or their successors.
- 8.5 **Amendments.** Any amendment to this Grant Contract Agreement must be in writing and will not be effective until it has been executed and approved by the same parties who executed and approved the original Grant Contract Agreement or their successors.
- 8.6 **Waiver.** If the State fails to enforce any provision of this Grant Contract Agreement, that failure does not waive the provision or its right to enforce it.
- 8.7 **Contract Complete.** This Grant Contract Agreement contains all negotiations and agreements between the State and the Grantee. No other understanding regarding this Grant Contract Agreement, whether written or oral, may be used to bind either party.

9 Subcontracting and Subcontract Payment

- 9.4 A subrecipient is a person or entity that has been awarded a portion of the work authorized by this Grant Contract Agreement by Grantee. The Grantee must document any subaward through a formal legal agreement. The Grantee must provide timely notice to the State of any subrecipient(s) prior to the subrecipient(s) performing work under this Grant Contract Agreement.
- 9.5 The Grantee must monitor the activities of the subrecipient(s) to ensure the subaward is used for authorized purposes; is in compliance with the terms and conditions of the subaward, Minnesota Statutes § 16B.97, Subd.4 9.5.1 (1) and other relevant statutes and regulations; and that subaward performance goals are achieved.
- 9.6 During this Grant Contract Agreement, if a subrecipient is determined to be performing unsatisfactorily by the State's Authorized Representative, the Grantee will receive written notification that the subrecipient can no longer be used for this Grant Contract Agreement.
- 9.7 No subagreement shall serve to terminate or in any way affect the primary legal responsibility of the Grantee for timely and satisfactory performances of the obligations contemplated by the Grant Contract Agreement.
- 9.8 The Grantee must pay any subrecipient in accordance with Minnesota Statutes § 16A.1245.
- 9.9 The Grantee and any subrecipients must not contract with vendors who are suspended or debarred by the State of Minnesota or the federal government.

10 Liability

The Grantee must indemnify, save, and hold the State, its agents, and employees harmless from any claims or causes of action, including attorney's fees incurred by the State, arising from performance of this Grant Contract Agreement by the Grantee or the Grantee's agents or employees. This clause will not be construed to bar any legal remedies the Grantee may have for the State's failure to fulfill its obligations under this Grant Contract Agreement.

11 State Audits and Single Audits

- 11.4 Under Minnesota Statutes § 16B.98, Subd. 8, the Grantee's books, records, documents, and accounting procedures and practices relevant to this Grant Contract Agreement are subject to examination by the Commissioner of Administration, the State granting agency, the State Auditor, the Attorney General, and the Legislative Auditor, as appropriate, for a minimum of six years from the expiration or termination of this Grant Contract Agreement, receipt and approval of all final reports, or the required period of time to satisfy all State and program retention requirements, whichever is later.
- 11.5 All state and local governments, colleges and universities, and non-profit organizations that expend \$1,000,000 or more of federal awards in a fiscal year must have a single audit according to the OMB Uniform Guidance: Cost Principles, Audit, and Administrative Awards Requirements for Federal Awards. This is \$1,000,000 total federal awards received from all sources. If an audit is completed, forward a copy of the report to both the State's Authorized Representative and the State Auditor.

12 Government Data Practices and Intellectual Property Rights

12.4 Government Data Practices. The Grantee and State must comply with the Minnesota Government Data Practices Act, Minnesota Statutes Chapter 13, as it applies to all data provided by the State under this grant contract, and as it applies to all data created, collected, received, stored, used, maintained, or disseminated by the Grantee under this grant contract. The civil remedies of Minnesota Statutes § 13.08 apply to the release of the data referred to in this clause by either the Grantee or the State.

If the Grantee receives a request to release the data referred to in this Clause, the Grantee must immediately notify the State. The State will give the Grantee instructions concerning the release of the data to the requesting party before the data is released. The Grantee's response to the request shall comply with applicable law.

12.5 Intellectual Property Rights. No intellectual property will be created under this grant award. If the Grantee or the State determines the services the Grantee is performing under the grant award have intellectual property implications, the parties will amend this section.

13 Workers Compensation

The Grantee certifies that it is in compliance with Minnesota Statutes § 176.181, Subd. 2, pertaining to workers' compensation insurance coverage. The Grantee's employees and agents will not be considered State employees. Any claims that may arise under the Minnesota Workers' Compensation Act on behalf of these employees and any claims made by any third party as a consequence of any act or omission on the part of these employees are in no way the State's obligation or responsibility.

14 Governing Law, Jurisdiction, Venue

Venue for all legal proceedings out of this Grant Contract Agreement, or its breach, must be in the appropriate state or federal court with competent jurisdiction in Ramsey County, Minnesota.

15 Termination

15.4 Termination by the State.

A. Without Cause.

The State may terminate this Grant Contract Agreement without cause, upon 30 days' written notice to the Grantee. Upon termination, the Grantee will be entitled to payment, determined on a pro rata basis, for services satisfactorily performed.

B. With Cause.

The State may immediately terminate this Grant Contract Agreement if the State finds that there has been a failure to comply with the provisions of this grant contract, that reasonable progress has not been made, or that the purposes for which the funds were granted have not been or will not be fulfilled. The State may take action to protect the interests of the State of Minnesota, including the refusal to disburse additional funds and requiring the return of all or part of the funds already disbursed.

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15.5 Termination by the Commissioner of Administration.

The Commissioner of Administration may immediately and unilaterally terminate this Grant Contract Agreement if further performance under the agreement would not serve agency purposes or performance under the Grant Contract Agreement is not in the best interest of the State.

15.6 Termination for Insufficient Funding. The State may immediately terminate this Grant Contract Agreement if it does not obtain funding from the Minnesota Legislature, U.S. Coast Guard, Department of Homeland Security – through the Recreational Boating Safety Financial Assistance program to states, commonwealth and territories (FAIN 3319FAS190127), (CFDA number 97.012) in U.S.C. 13101-13110; or if funding cannot be continued at a level sufficient to allow for the payment of the services addressed within this Grant Contract Agreement. Termination must be by written notice to the Grantee. The State is not obligated to pay for any services that are provided after notice and effective date of termination. However, the Grantee will be entitled to payment, determined on a pro rata basis, for services satisfactorily performed to the extent that dedicated funds are available.

In the event of temporary lack of funding or appropriation, the State may pause its obligations under this Grant Contract Agreement without terminating it. This pause will be for the duration of the lack of funding or appropriation and shall not be considered a termination of the Grant Contract Agreement. The Grantee will be notified in writing of the temporary pause, and the Grantee's ability to provide services may be temporarily suspended during this period. The State will provide reasonable notice to the Grantee of the lack of funding or appropriation and shall notify the Grantee once funding is restored or appropriated, at which point the provision of services under the Grant Contract Agreement may resume.

The State will not be assessed any penalty if the Grant Contract Agreement is terminated due to insufficient funding. The State must provide the Grantee notice of the lack of funding within a reasonable time of the State's receiving notice.

16 Publicity and Endorsement

16.4 Publicity. Any publicity pertaining to the services resulting from this Grant Contract Agreement shall identify the State as the sponsoring agency. Publicity includes, but is not limited to: websites, social media platforms, notices, informational pamphlets, press releases, research, reports, signs, and similar public notices prepared by or for the Grantee or its employees individually or jointly with others or any subcontractors. All projects primarily funded by state grant appropriations must publicly credit the State, including on the grantee's website, when practicable.

16.5 Endorsement. The Grantee must not claim that the State endorses its products or services.

17 Data Disclosure

Under Minnesota Statutes § 270C.65, Subd. 3, and other applicable law, the Grantee consents to disclosure of its social security number, federal employer tax identification number, and/or Minnesota tax identification number, already provided to the State, to federal and state tax agencies and state personnel involved in the payment of state obligations. These identification numbers may be used in the enforcement of federal and state tax laws which could result in action requiring the Grantee to file state tax returns and pay delinquent state tax liabilities, if any.

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18 American With Disabilities Act

Grantee must comply with the 2010 American Disabilities Act Standards for Accessible Design, or any updated version of these requirements in effect at the time of this grant, and all applicable regulations and guidelines.

19 Non-Discrimination Requirements

- 19.4** No person in the United States must, on the ground of race, color, national origin, handicap, age, religion, or sex, be excluded from participation in, be denied the benefits of, or be subject to discrimination under, any program or activity receiving Federal financial assistance. Including but not limited to:
- 19.5** Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d et seq.) and DOC implementing regulations published at 15 C.F.R. Part 8 prohibiting discrimination on the grounds of race, color, or national origin under programs or activities receiving Federal financial assistance; Title IX of the Education Amendments of 1972 (20 U.S.C. § 1681 et seq.) prohibiting discrimination on the basis of sex under Federally assisted education programs or activities;
- 19.6** Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. § 794), and DOC implementing regulations published at 15 C.F.R. Part 8b prohibiting discrimination on the basis of handicap under any program or activity receiving or benefiting from Federal assistance.
- 19.7** The Age Discrimination Act of 1975, as amended (42 U.S.C. § 6101 et seq.), and DOC implementing regulations published at 15 C.F.R. Part 20 prohibiting discrimination on the basis of age in programs or activities receiving Federal financial assistance;
- 19.8** Title II of the Americans with Disabilities Act (ADA) of 1990 which prohibits discrimination against qualified individuals with disabilities in services, programs, and activities of public entities.
- 19.9** Any other applicable non-discrimination law(s).

20 Reporting requirements

The Grantee must submit a progress report to the State's Authorized Representative in a form and manner prescribed by the State. For this grant, the invoice and required documentation will serve as the progress report to document the purchase of the equipment described in Exhibit A.

21 Monitoring

- 21.4** The State shall be allowed at any time to conduct periodic site visits and inspections to ensure work progress in accordance with this grant agreement, including a final inspection upon program completion. At least one monitoring visit per grant period on all state grants of over \$50,000 will be conducted and at least annual monitoring visits on grants of over \$250,000.

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21.5 Following closure of the program, the State's authorized representatives shall be allowed to conduct post-completion inspections of the site to ensure that the site is being properly operated and maintained and that no conversion of use has occurred. Equipment with a value of \$5,000 or more at time of purchase requires site monitoring every other year for the life of the equipment. State approval is needed prior to selling or removing this equipment from service.

22 Invasive Species Prevention

22.4 The DNR requires active steps to prevent or limit the introduction, establishment, and spread of invasive species during contracted work. The contractor shall prevent invasive species from entering into or spreading within a project site by cleaning equipment prior to arriving at the project site.

22.5 If the equipment, vehicles, gear, or clothing arrives at the project site with soil, aggregate material, mulch, vegetation (including seeds) or animals, it shall be cleaned by contractor furnished tool or equipment (brush/broom, compressed air or pressure washer) at the staging area. The contractor shall dispose of material cleaned from equipment and clothing at a location determined by the DNR Contract Administrator. If the material cannot be disposed of onsite, secure material prior to transport (sealed container, covered truck, or wrap with tarp) and legally dispose of offsite.

22.6 The contractor shall ensure that all equipment and clothing used for work in infested waters has been adequately decontaminated for invasive species (ex. zebra mussels) prior to being used in non-infested waters. All equipment and clothing including but not limited to waders, tracked vehicles, barges, boats, turbidity curtain, sheet pile, and pumps that comes in contact with any infested waters must be thoroughly decontaminated.

23 Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion – Lower Tier Covered Transactions

23.4 The prospective lower tier participant certifies, by submission of this agreement, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency

23.5 Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this agreement.

24 Use of Funds as Match to Other Grants or Programs

24.4 State funds cannot be used by the Grantee as match or for reimbursement for any other grant or program without prior written authorization from the State's Authorized Representative.

24.5 Written request. The Grantee must submit a written request for authorization no less than 10 business days prior to applying for the new funds or program to the State's Authorized Representative. This request must include the following information: this project name, this contract number, the amount of these funds to be used, location where these funds were or will be used, activity funded, and current landowner (if applicable).

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The project name, location where the new funds will be used, activity to be funded, funding source of the new grant or program, and a brief description of the grant or program being applied for must also be included.

24.6 Land Encumbrances. If the new grant or program will add any encumbrances to the land where these funds were or will be spent, these encumbrances must be approved in writing by the State's Authorized Representative and the current landowner.

25 Debarment and Suspension

Under Executive Orders 12549 and 12689, a contract award (see 2 CFR 180.220) must not be made to parties listed on the governmentwide exclusions in the System for Award Management (SAM), in accordance with the OMB guidelines at 2 CFR 180 that implement Executive Orders 12549 (3 CFR part 1986 Comp., p. 189) and 12689 (3 CFR part 1989 Comp., p. 235), "Debarment and Suspension." SAM Exclusions contains the names of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than Executive Order 12549.

26 Procurement of Recovered Materials

A non-Federal entity that is a state agency or agency of a political subdivision of a state and its contractors must comply with section 6002 of the Solid Waste Disposal Act, as amended by the Resource Conservation and Recovery Act. The requirements of Section 6002 include procuring only items designated in guidelines of the Environmental Protection Agency (EPA) at 40 CFR part 247 that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition, where the purchase price of the item exceeds \$10,000 or the value of the quantity acquired during the preceding fiscal year exceeded \$10,000; procuring solid waste management services in a manner that maximizes energy and resource recovery; and establishing an affirmative procurement program for procurement of recovered materials identified in the EPA guidelines. [78 FR 78608, Dec. 26, 2013, as amended at 79 FR 75885, Dec. 19, 2014].

27 Prohibition on Certain Telecommunications and Video Surveillance Services or Equipment

27.4 Under 2 CFR 200.216: Recipients and subrecipients are prohibited from obligating or expending loan or grant funds to:

- A. Procure or obtain covered telecommunications equipment or services;
- B. Extend or renew a contract to procure or obtain covered telecommunications equipment or services; or
- C. Enter into a contract (or extend or renew a contract) to procure or obtain covered telecommunications equipment or services.
- D. As described in section 889 of Public Law 115-232, "covered telecommunications equipment or services" means any of the following:

27.5 Telecommunications equipment produced by Huawei Technologies Company or ZTE Corporation (or any subsidiary or affiliate of such entities);

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V 1 – FEDERAL GRANT CONTRACT AGREEMENT TEMPLATE FOR COMPETITIVE GRANTS TO NONGOVERNMENTAL ORGANIZATIONS – OGM V2

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- A. For the purpose of public safety, security of government facilities, physical security surveillance of critical infrastructure, and other national security purposes, video surveillance and telecommunications equipment produced by Hytera Communications Corporation, Hangzhou Hikvision Digital Technology Company, or Dahua Technology Company (or any subsidiary or affiliate of such entities);
- B. Telecommunications or video surveillance services provided by such entities or using such equipment;
- C. Telecommunications or video surveillance equipment or services produced or provided by an entity that the Secretary of Defense, in consultation with the Director of the National Intelligence or the Director of the Federal Bureau of Investigation, reasonably believes to be an entity owned or controlled by, or otherwise connected to, the government of a covered foreign country;

27.6 For the purposes of this section, “covered telecommunications equipment or services” also include systems that use covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology as part of any system.

27.7 In implementing the prohibition under section 889 of Public Law 115-232, heads of executive agencies administering loan, grant, or subsidy programs must prioritize available funding and technical support to assist affected businesses, institutions, and organizations as is reasonably necessary for those affected entities to transition from covered telecommunications equipment or services, to procure replacement equipment or services, and to ensure that communications service to users and customers is sustained.

27.8 When the recipient or subrecipient accepts a loan or grant, it is certifying that it will comply with the prohibition on covered telecommunications equipment and services in this section. The recipient or subrecipient is not required to certify that funds will not be expended on covered telecommunications equipment or services beyond the certification provided upon accepting the loan or grant and those provided upon submitting payment requests and financial reports.

27.9 For additional information, see section 889 of Public Law 115-232 and § 200.471.

28 Domestic Preference for Procurements

As appropriate and to the extent consistent with law, the non-Federal entity should, to the greatest extent practicable under a federal award, provide a preference for the purchase, acquisition, or use of goods, products, or materials produced in the United States (including but not limited to iron, aluminum, steel, cement, and other manufactured products). The requirements of this section must be included in all subawards including all contracts and purchase orders for work or products under this award.

29 Reporting Subawards and Executive Compensation

29.4 As required under Title 2 of the Code of Federal Regulations, Subtitle A, Chapter 1, Part 170, the State must report on each subaward that is \$30,000 or more to the Federal Funding Accountability and Transparency Act Subaward Reporting System (FSRS) at <https://sam.gov/fsrs>.

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29.5 In order for the State to fulfill this requirement, the Grantee shall provide the following data to the State for themselves within 21 dates of the execution of this agreement, and for any subcontractors within 21 days of execution of a subcontract:

- A.** UEI Number;
- B.** Relevant executive compensation data if applicable under Title 2 of the Code of Federal Regulations, Subtitle A, Chapter 1, Part 170, Appendix A.
 - i. The Grantee and contractor in the preceding fiscal year received 80 percent or more of its annual gross revenue in: Federal awards, \$25,000,000 or more in annual gross revenues from Federal awards; and the public does not have access to this information about the compensation of senior executives of the entity through periodic reports filed under section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. 78m(a), 78o(d)) or section 6104 of the Internal Revenue Code of 1986.
 - ii. The public does not have access to information about the compensation of senior executives of the entity through periodic reports filed under section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. 78m(a), 78o(d)) or section 6104 of the Internal Revenue Code of 1986.

30 Whistleblower Protections

This award is subject to whistleblower protections, including the protections established at 41 U.S.C. 4712 providing that an employee of the recipient or a subrecipient may not be discharged, demoted, or otherwise discriminated against as a reprisal for disclosing to a covered person or body information that the employee reasonably believes is evidence of gross mismanagement of a Federal grant or subaward, a gross waste of Federal funds, an abuse of authority relating to a Federal grant or subaward, a substantial and specific danger to public health or safety, or a violation of law, rule, or regulation related to a Federal grant or subaward. These covered persons or bodies include:

- A. A member of Congress or representative of a committee of Congress.
- B. An Inspector General.
- C. The Government Accountability Office.
- D. A Federal employee responsible for contract or grant oversight or management at the relevant agency.
- E. An authorized official of the Department of Justice or other law enforcement agency.
- F. A court of grand jury.
- G. A management official or other employee of the contractor, subcontractor, or grantee who has the responsibility to investigate, discover, or address misconduct.

Consistent with 41 U.S.C. 4712(d), the recipient and subrecipients shall inform their employees in writing, in the predominant language of the workforce or organization, of employee whistleblower rights and protections under 41 U.S.C. 4712.

Exhibits

The following Exhibits are attached and incorporated into this Grant Contract Agreement.

Exhibit A: Specifications, Duties, and Scope of Work

Exhibit B: Federal Assurances: Non-Construction programs

Exhibit C: Conflict of Interest Disclosure

Exhibit D: Requirements for DNR Grantees

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V 1 – FEDERAL GRANT CONTRACT AGREEMENT TEMPLATE FOR COMPETITIVE GRANTS TO NONGOVERNMENTAL ORGANIZATIONS – OGM V2

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Grant Contract Agreement Signature Page

State Encumbrance Verification

Individual certifies that funds have been encumbered as required by Minnesota Statutes §§ 16A.15

Print Name: SUSAN J LARSON

Signature: Susan J. Larson Digitally signed by Susan J. Larson
Date: 2026.04.07 08:02:16 -05'00'

Title: ACCT TECH Date: 4/07/2026

SWIFT Contract No. 286994 PO#3-296489

State Agency

With delegated authority

Print Name: _____

Signature: _____

Title: _____ Date: _____

Grantee

With delegated authority

Print Name: _____

Signature: _____

Title: _____

DNR

V 1 – FEDERAL GRANT CONTRACT AGREEMENT TEMPLATE FOR COMPETITIVE GRANTS TO NONGOVERNMENTAL ORGANIZATIONS – OGM V2

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**2026 STATE OF MINNESOTA FEDERAL BOATING SAFETY
SUPPLEMENTAL EQUIPMENT GRANT CONTRACT AGREEMENT
(CFDA #97.012)**

1. The purpose of this grant is to provide supplementary funding to the Grantee, not exceeding the amount specified in Clause 4 of the grant contract agreement, to purchase the following specific equipment or other items that will be used for recreational boating safety activities:

+ Lund 1775 Adventure Sport, 115HP motor, trailer *

* means trade-in or cost share by county

** means 25% county dive equipment cost share requirement

2. The program shall begin on March 3, 2026 or date grant contract agreement is fully executed and the State's Authorized Representative has notified the Grantee that work may commence. The purchase, delivery and payment of approved items must be completed by September 1, 2026. An extension beyond that date for purchase, delivery and payment may be granted, if requested by the Grantee in writing to the State's representative. If approved by the State's representative, an amendment form is created which requires signatures by Grantee and State's representative. Requests submitted after September 1, 2026, that have not been granted an extension from the State, are not eligible for reimbursement and will become the Grantee's sole responsibility. The Grantee shall submit a final billing invoice within 30 days of the expiration of the grant.
3. The Grantee must first purchase the item as specified in this grant, follow any specific county purchasing procedures and pay for it from the Grantee's funds. The Grantee must then submit the following for reimbursement by the deadline noted in #2 above:
- a. An invoice from the Grantee, dated no earlier than March 3, 2026 or date grant is fully executed and not later than September 1, 2026, with a description of all the item(s) being requested for reimbursement. The purchase/invoice deadline may be modified if an extension, as noted in clause #2 above, is granted and approved by the State's representative.
 - b. A copy of the invoice(s) from the vendor(s) showing the amount the Grantee actually paid, including shipping, sales tax and any setup costs.
 - c. If the item is valued over \$5,000, the Grantee's asset number(s) & equipment serial number(s) must also be included on the invoice.
 - d. All reimbursement requests must be sent to: adam.block@state.mn.us
4. County life jacket wear policy required for personnel working in boat and water. Policy must be submitted to State before DNR grant contract agreement approval.
5. Aids to navigation purchased through this grant must comply with the requirements in Minnesota Rule 6110.1500. Watercraft purchased through this grant must be registered with the State and display registration numbers and validation decals as noted in Minnesota Rule 6110.0100 - .0900.
6. The Grantee agrees that, when requested by the State, they will promptly complete an inventory on items purchased at a cost of more than \$5,000 and forward it to the State's representative.
7. The State will supply a special label that will need to be applied to each item of equipment that exceeds \$5,000. This label indicates that federal boating safety funds were used for all or a portion of the purchase.
8. Items purchased under this grant may not be sold, traded or disposed of without prior written permission and instructions from the State as to the disposition of the item(s), and any funds derived from their sale or

trade. The Grantee must promptly notify the State's representative if any item over \$5,000 purchased through this grant is lost or stolen.

9. By accepting this grant, the Grantee agrees, when requested, to accurately & promptly complete and return to the state any reports required by the State or the cognizant federal agency regarding activities, expenditures or accomplishments for the recreational boating safety program.
10. In any reference to this grant, it should be referred to as: "A federal boating safety sub grant through the Minnesota Department of Natural Resources."

2026 FEDERAL ASSURANCES NON-CONSTRUCTION PROGRAMS

NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the awarding agency. Further, certain Federal awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project cost) to ensure proper planning, management and completion of the project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
4. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
5. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards for merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
6. Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§ 1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. § 794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.
7. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation purchases.

8. Will comply, as applicable, with provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
9. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333), regarding labor standards for federally-assisted construction sub-agreements.
10. Will comply, if applicable, with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
11. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§ 1451 et. seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§ 7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
12. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§ 1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
13. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1et seq.).
14. Will comply with P.L. 93-248 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.
15. Will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. §§2131 et seq.) pertaining to the care, handling, and treatment of warm blooded animals held for research, teaching, or other activities supported by this award of assistance.
16. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
17. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments and Non-Profit Organizations." *(see below).
18. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.

**If the COUNTY (as defined on page 1 of this grant) expends more than \$500,000 in federal assistance per year, it agrees to have a program-specific or single audit made in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133 – "Audits of States, Local Governments and Non-Profit Organizations." Copies of the audit report are required to be sent to the following: 1) Office of the State Auditor – Single Audit Division, Suite 500, 525 Park Street, St. Paul, MN 55103, 2) Minnesota Department of Natural Resources, Internal Audit Section – Office of Management & Budget Services 500 Lafayette Road, St. Paul, MN 55155 and 3) The Federal Single Audit Clearinghouse located at: Bureau of the Census, Data Preparation Division, 1201 East 10th Street, Jeffersonville, IN 47132.*



Conflict of Interest Disclosure Form for Grantees

Conflict of Interest

A conflict of interest occurs when a person has actual or apparent duty or loyalty to more than one organization and the competing duties or loyalties may result in actions which are adverse to one or both parties. A conflict of interest exists even if no unethical, improper or illegal act results from it. There are several types of conflicts of interest.

Actual Conflict of Interest

An actual conflict of interest occurs when a person's decision or action would compromise a duty to a party without taking immediate appropriate action to eliminate the conflict.

Potential Conflict of Interest

A potential conflict of interest may exist if a person has a relationship, affiliation, or other interest that could create an inappropriate influence if the person is called on to make a decision or recommendation that would affect one or more of those relationships, affiliations, or interests.

Individual Conflict of Interest

A conflict of interest that may benefit an individual employee *or a grant reviewer* is any situation in which *their* judgment, actions or non-action could be interpreted to be influenced by something that would benefit them directly or through indirect gain to *an immediate family member*, business, or organization with which they are involved.

Organizational Conflict of Interest

A conflict of interest can also occur with an organization that is a grant applicant in a competitive grant process or grantee of a state agency.

Organizational conflicts of interest occur when:

- A grantee's objectivity in carrying out the grant is impaired or compromised due to competing duties or loyalties
- A grantee, potential grantee or grant applicant has an unfair competitive advantage through being furnished unauthorized proprietary information or source selection information that is not available to all competitors.

This section to be completed by Grantee's Authorized Representative

I certify that we will maintain an adequate Conflict of Interest Policy, and throughout the term of our agreement will report any actual or potential conflicts of interests by individual employees or our organization as a whole to the State's Authorized Representative.

Organization Name:

Project Name: 2026 MN DNR FEDERAL BOATING SAFETY SUPPLEMENTAL EQUIPMENT GRANT

Legal Citation: Under Minnesota Statute §84.026, §86B.101 and Department of Homeland Security – through the Recreational Boating Safety Financial Assistance program to states, commonwealth and territories (FAIN 3319FAS190127), (CFDA number 97.012) in U.S.C. 13101-13110 the State is empowered to enter into this grant contract agreement.

Authorized Representative Printed Name:

Authorized Representative Signature/Date:

Requirements for DNR Grantees (RDG)

Effective Date: January 31, 2026.

The following policies apply to all DNR grants, except where specifically noted. These requirements are in addition to requirements in program-specific manuals. In case of any conflicts with an existing grant program manual, the stricter document will control.

Questions about these requirements should be directed to the grant specialist for your grant program. Questions may also be directed to GrantsTeam.DNR@state.mn.us. When sending an email to this address, please include information on your grant funding source, program, and question.

Admin's Office of Grants Management (OGM) Policies

Under [Minn. Statutes, section 16b.97 subd. 2](#), the Minnesota Department of Administration (Admin) is required to create general grants management policies and procedures applicable to all state agencies. Admin's OGM implemented grant policies for the State of Minnesota. Please review [OGM grant policies](#) (select the Current Policies tab). Information especially relevant to grantees is summarized below. Unless otherwise noted, these policies do not apply to bonding grants and grants under [Minn. Statutes section 16A.86](#) or [section 16A.642](#).

Grants Conflict of Interest (OGM Policy 08-01)

All grantees must sign a conflict-of-interest disclosure form or certify they will disclose conflicts of interest when signing their grant agreements/GANs. Grantees must also maintain a written standard of conduct covering conflicts of interest and governing the actions of its employees or board members engaged in the selection, award, and administration of contracts. State staff may request this written standard when conducting grant monitoring activities or if otherwise relevant. These requirements apply to all grants, including bonding grants and grants under Minn. Statutes section 16A.86 and section 16A.642.

OGM Policy 08-01 states that a conflict of interest occurs "when a person has actual or apparent duty or loyalty to more than one organization and the competing duties or loyalties may result in actions which are adverse to one or both parties. A conflict of interest exists even if no unethical, improper, or illegal act results from it." Per the OGM policy, there are several types of conflicts of interest:

Actual Conflict of Interest

An actual conflict of interest occurs when a person's decision or action would compromise a duty to a party without taking immediate appropriate action to eliminate the conflict.

Potential Conflict of Interest

A potential conflict of interest may exist if a person has a relationship, affiliation, or other interest that could create an inappropriate influence if the person is called on to make a decision or recommendation that would affect one or more of those relationships, affiliations, or interest.

Individual Conflict of Interest

A conflict of interest that may benefit an individual employee or a grant reviewer is any situation in which their judgement, actions, or non-action could be interpreted to be influenced by something that would benefit them directly or through indirect gain to an immediate family member, business, or organization with which they are involved.

Organizational Conflict of Interest

A conflict of interest can also occur with an organization that is a grant applicant in a competitive grant process or grantee of a state agency. Organizational conflicts of interest occur when:

- A grantee's objectivity in carrying out the grant is impaired or compromised due to competing duties or loyalties
- A grantee, potential grantee, or grant applicant has an unfair competitive advantage through being furnished unauthorized proprietary information or source selection information that is not available to all competitors.

Use of Grant Contract Agreements and Grant Award Notifications (GAN) (OGM Policy 08-04)

All grants need a written grant contract agreement or Grant Award Notification (GAN). State agencies cannot award a grant to a grantee that is on either the suspension or debarment lists for the state of Minnesota or the federal government. If a grantee becomes suspended or debarred, that may be cause for the State to cancel their grant.

Grant agreements/GANs must contain a provision for the grantee to clearly post on the grantee's website the names and contact information for the grantee organization's leadership and the person(s) who directly manages and oversees the grant.

A fully executed copy of the grant agreement or GAN and all relevant records must be kept on file for a minimum of six years from the end date, receipt, and approval of all final reports, OR the period of time required to satisfy all state and program retention requirements, whichever is later.

Grantees must complete work in accordance with the terms and conditions of their grant agreement/GAN. Work not covered under the grant agreement/GAN will not be reimbursed without a prior amendment request.

Public Questions and Comments Concerning Fraud and Waste in State Grants (OGM Policy 08-05)

OGM will serve as the central point of contact for questions and comments about fraud and waste in state grants and about the violation of statewide grants policies. OGM will also respond to other public questions and concerns about state grants.

Grant Payments (OGM Policy 08-08)

State agencies may not issue grant payments until the funds are encumbered, and the grant agreement is fully executed, or the GAN is completed.

Reimbursement is the State's preferred method for making grant payments. DNR grants operate on a reimbursement basis, unless the grant agreement/GAN contains explicit language specifying otherwise.

Grantee reimbursement requests must correspond to the line items in the approved grant budget. Grant managers must review each reimbursement request against the approved grant budget, grant expenditures to date, and the latest grant progress report before approving payment. If grant managers see a discrepancy or have any questions about reimbursement requests and/or related documentation, they will follow up with the grantee.

Any deviation from this policy must be approved by the Agency Wide Grants Manager prior to signing a grant agreement/GAN and must be in accordance with state laws and OGM policies.

Grants in which the payment terms are defined in statute are not covered by this policy.

DNR Reimbursement Procedures

- Grantees must pay for project expenses before seeking reimbursement from the grant and should only request reimbursement for paid expenses. Expenses are reviewed and those deemed eligible are then reimbursed under the terms of the agreement/GAN with the State of Minnesota.
- Grantees are not allowed to request reimbursement for invoices from a vendor that have not yet been paid by the grantee. Please also see the Proof of Payment section below.
- Grantees can expect to be reimbursed within 30 days of the DNR receiving a complete and accurate reimbursement request. If documentation to process the request is missing, or the request has discrepancies or incorrect information, the 30-day clock does not start until all necessary information has been submitted to the DNR and the request has been deemed complete and whole.
- The DNR will pay final reimbursement when the state determines that the grantee has satisfactorily fulfilled all the terms of their grant agreement/GAN, unless a grant term is altered or excluded by the DNR in writing.

Grantees should keep the following documentation on file for monitoring and audit purposes:

- Proof of payment of grant expenses (e.g. copies of cancelled checks, electronic bank statements, etc.)
- Contracting/purchasing bidding documentation
- Organization's conflict of interest policy

- Prevailing wage documentation (if applicable): project assessment form, certified payroll reports, etc.

Grant Progress Reports (OGM Policy 08-09)

Grantees are required to submit written progress reports at least annually until all grant funds have been expended and all the terms in the grant agreement/GAN have been met. Information requested in a grant progress report may include (but is not limited to): goals and objectives, activities, outcomes, challenges, lessons learned, and financial information. State agencies cannot make grant payments on grants with past due progress reports (unless the agency has given the grantee a written extension).

Grant Monitoring (OGM Policy 08-10)

All state grants over \$50,000 are required to have at least one monitoring visit before final payment is made. All state grants over \$250,000 are required to have annual monitoring visits. In-person visits are preferred where possible, but telephone or virtual visits are also used where reasonable.

The purpose of a monitoring visit is to review and ensure progress towards the grant's goals, address any problems or issues before the end of the grant period, and build a relationship between the agency and grantee.

For state grants over \$50,000, state agencies must conduct a financial reconciliation of grantees' expenditures at least once before final payment is made. A financial reconciliation involves reconciling a grantee's request for payment for a given period with supporting documentation (e.g. purchase orders, receipts, payroll records, etc.) for that request.

If previously reimbursed costs are found to be ineligible upon further review during monitoring (or at any other point during the grant period), repayment of those costs or other corrective action may be required.

Proof of Payment

The State requires proof of payment documentation to ensure that funds are being provided on a reimbursement basis. The grantee must maintain proof of payment documentation and make it available when requested by the State. Proof of payment documentation may include:

- A copy of a bank statement with photocopies of cleared checks
- An electronic bank statement
- A copy of cancelled checks or other certified financial records
- Employee original time records and payroll documentation

Cost Share/Required Match

For grants which require cost share or match, the requirements for documenting work completed or expenses incurred as match are the same as for expenses for which grantees are requesting reimbursement. The State may disallow otherwise-eligible costs for reimbursement if the grantee cannot provide proof of the expenses being used as match.

For grants with in-kind match (i.e. non-cash donations of a good or service), grantees should provide documentation similar to a payment request.

If the in-kind match is volunteer time, grantees will need volunteer logs and to show the calculation used to convert volunteer hours to time. If the in-kind match is something other than volunteer time (e.g. use of equipment, or donated materials), grantees must perform due diligence to determine how much the in-kind match would cost. For example, if the in-kind match is a land donation, the documentation should include an appraisal. If the in-kind match is use of equipment, the documentation should demonstrate a realistic cost for the type of equipment and amount of time.

Legislatively Mandated Grants (OGM Policy 08-11)

State agencies must manage legislatively mandated grants with the same level of oversight (including monitoring) applied to other state grants, while respecting and maintaining the legislative intent.

Grantees for legislatively mandated grants must submit a work plan and budget. The grant agreement/GAN must be based on the legislation, the grantee's work plan and budget, and negotiations between the state agency and the grantee.

Grant Amendments (OGM Policy 08-12)

During the grant period, it may be necessary to make changes to the grant contract agreement/GAN. Generally, these modifications could include changes to the grant timeframe, to the scope of work, or to the budget categories.

A formal grant contract amendment is required for any changes. Should a situation arise that requires any changes to the project, it is the grantee's responsibility to communicate immediately with the DNR grants specialist.

The purpose of grant amendments must be similar to the original purpose of the grant and the grantee duties should be within the scope of the original RFP/notice of grant opportunity/application.

If an amendment is allowed, it must be fully executed before additional costs can be incurred.

Contracting and Bidding

Competitive bidding needs to follow a fair and transparent public process.

Grantees must not contract with vendors or subcontractors who are on the suspension or debarment lists for either the State of Minnesota or the federal government.

Grantees must take all necessary affirmative steps to assure that targeted vendors from businesses with active certifications through the entities below are used when possible:

- Minnesota Department of Administration's Certified Target Group, Economically Disadvantaged, and Veteran-Owned Vendor List

- Metropolitan Council's Targeted Vendor list: [Minnesota Unified Certification Program](#)
- Small Business Certification Program through Hennepin County, Ramsey County, and the City of St. Paul: [Central Certification Program](#)

Grantees must maintain support documentation of the purchasing and/or bidding process utilized to contract services in their financial records, including support documentation justifying a single/sole source bid, if applicable. Grantees must retain the following documentation in the project file:

- Copies of executed subcontract agreements
- A copy of the RFP/RFQ, all submitted bids, and the bid tabulation (if applicable)
- Written documentation that describes the rationale for selection of each subcontractor
- Documentation of the contract/bid approval, if required by grantee internal controls (such as meeting minutes)

This documentation may be reviewed during monitoring visits or when requested by the state.

Contracting and Bidding for Political Subdivisions of the State

In addition to the general contracting and bidding requirements above, municipalities (defined in Minn. Statutes, chapter 471.345 subd. 1 as a county, town, city, school district, or other municipal corporation or political subdivision of the state authorized by law to enter into contracts) must also follow the [Uniform Municipal Contracting Law](#).

Contracting and Bidding for Non-Governmental Organizations

In addition to the general contracting and bidding requirements at the beginning of this section, non-government organizations must follow the contracting policies/procedures below.

Contracting and Bidding for Tribal Governments

Tribal governments are subject to neither the Uniform Municipal Contracting Law nor the DNR contracting policies/procedures below. Tribal governments are subject to the contracting and bidding procedures of their own governance.

Contracting and Bidding Thresholds and Process

- Services and/or materials that are expected to cost between \$10,000 and \$24,999 must be competitively awarded, based on a minimum of two verbal quotes or bids or awarded to a targeted vendor.
- Services and/or materials that are expected to cost between \$25,000 and \$99,999 must be competitively awarded based on a minimum of three verbal quotes or bids.
- Any services or materials that are expected to cost \$100,000 or more must undergo a formal notice and bidding process.
- Grantees must use an RFP/Request for Quote (RFQ) process to competitively select professional and technical services.

- The advertisement for bid processes must allow for fair competition among potential qualified bidders.

Prevailing Wage

Prevailing wage ([Minn. Statutes, sections 177.41-177.45](#)) is the minimum hourly wage employers must pay certain workers who work on construction and public works projects funded by state dollars. Prevailing wage includes the employer's cost of benefits. Other prevailing wage information can be found at the [Minnesota Department of Labor and Industry \(DLI\)](#). Prevailing wage rules apply to any grant award of \$25,000 or more that qualifies as a "project" per the following definition:

Project: demolition, erection, construction, alteration, improvement, restoration, remodeling, or repairing of a public building, structure, facility, land, or other public work, which includes any work suitable for and intended for use by the public, or for the public benefit, financed in whole or part by state funds. "Project" also includes demolition, erection, construction, alteration, improvement, restoration, remodeling, or repairing of a building, structure, facility, land, or public work when the acquisition of property, predesign, design, or demolition is financed in whole or part by state funds (Minn. Statutes, section 177.42).

If the award is \$25,000 or more and contains activities in the work/accomplishment plan that qualify as a "project" per the definition above, prevailing wage rules in Minn. Statutes, sections 177.41-177.44 apply. If you are unsure if a project is subject to prevailing wage, ask the grant specialist for a copy of DLI's Project Assessment Form. Grantees must complete the form and return it to the grant specialist. Once ready, the DNR grant specialist will submit it to DLI and copy the grantee on the e-mail.

When prevailing wage applies, all bid requests and RFPs must state that the project is subject to prevailing wage to ensure that incoming bids have factored prevailing wage rates into their submittal. A prevailing wage form should accompany these bid submittals.

Grantees must retain documentation in the project file either the prevailing wage forms, or a notice from DLI that the project is not subject to prevailing wage.

Fraud Reporting

In addition to OGM policy, various state statutes govern reporting of suspected fraud or misuse of state dollars.

State workers with information indicating that public resources (including public money) may have been used for an unlawful purpose must report that information. Any other person with such information is strongly urged to report that information. The DNR takes a "no wrong door" approach for reporting suspected fraud; essentially, the DNR encourages its workforce to report suspected fraud to any DNR supervisor or member of agency leadership, who will connect the person reporting to the correct contact or procedure, as needed.

All state agencies are required to report suspected fraud cases to the [Department of Revenue](#) for tax fraud investigation, in addition to referring all allegations of suspected fraud to the [Office of the Legislative Auditor](#) and the Minnesota Bureau of Criminal Apprehension's [Financial Crimes and Fraud section](#)

(Mnfraud.bureau@state.mn.us or 651-739-3750). Grantees may report suspected fraud directly to these agencies, as well, or to their DNR grant manager or any DNR employee.

Requirements for Working on State Land

When working on state land, grantees must follow all applicable policies and requirements of that land. Grantees should work with the appropriate management staff for the state land to determine these requirements. Insurance is required to do work on state land, following the [requirements of Admin.](#)

Audits

Under [Minn. Statutes, chapter 16B.98 subd. 8](#), the state (the grantmaking agency, state auditor, attorney general, legislative auditor, Admin, etc.) has the right to perform programmatic or financial audits of the grantee. The grantee's books, records, documents, and accounting procedures and practices relevant to the grant are subject to state examination for a minimum of six years from the expiration or termination of the grant agreement/GAN, receipt and approval of all final reports, or the required period of time to satisfy state and program retention requirements, whichever is later. This provision is also included in grant agreements/GANs.

Records Retention

Grantees must maintain a file for each project with all project agreements, correspondence, and the records pertaining to project expenses requested for reimbursement. Project records are required for monitoring/audit purposes and must be readily available for review. As with all provisions of the grant agreement/GAN, if the state finds a failure to comply, the State may take action, including immediate termination of the grant agreement/GAN with cause, refusal to disburse additional funds, and/or requiring the return of all or part of the funds already disbursed.

All records related to the project must be retained for a minimum of six years from the grant agreement/GAN end date, or the receipt and approval of all final reports, whichever is later. Some grant funds require permanent retention of the grant records, and in those cases, that requirement supersedes the six-year standard.

Data Practices

- Grantees must comply with the [Minnesota Government Data Practices Act \(MGDPA\)](#) as it applies to all data created, collected, received, stored, used, maintained, or disseminated by the grantee under their grant agreement/GAN. If a grantee receives a request to release this data, the grantee must immediately notify the State. Following this notification, the State will provide instructions to the grantee concerning the release of data.
- Grantees should instruct and train their staff regarding the governing privacy and data practices provisions; maintaining data in a secure manner; and limiting access to work duties and assignments.

- Grantees must mitigate risks associated with the unauthorized access or data breach and report to the DNR any real or perceived security or privacy incident regarding any private data in accordance with MGDPA.
- Grantees are not permitted to use private data with artificial intelligence (AI) services unless it is approved through the DNR/Minnesota IT (MNIT) vendor security risk and compliance process. AI services are reviewed and verified through a process that includes understanding the AI's training, ownership of data and level of security.



BECKER COUNTY SHERIFF'S OFFICE

Todd Glander • Sheriff

OFFICE: 925 Lake Avenue
Detroit Lakes, MN 56501
Phone 218-847-2661 • Fax 218-847-1604

JAIL: 1428 Stony Road
Detroit Lakes, MN 56501
Phone 218-847-2939 • Fax 218-846-2580

MEMORANDUM

To: Becker County Board of Commissioners

From: Becker County Sheriff's Office

Date: July 1, 2026

Subject: Purchase of Ballistic Vests – FY2026 Replacement Cycle

Purpose

This memorandum requests approval for the purchase of two ballistic-vest systems as part of the Sheriff's Office's required protective-equipment replacement schedule. These two vests represent the first portion of six total units that must be replaced during the 2026 calendar year.

Background

Ballistic vests have a certified service life of five years. After this period, federal safety standards require replacement due to natural material degradation. Staying within this replacement cycle ensures deputy safety and maintains compliance with both state and federal requirements.

Quote Summary

A sales quote from Streicher's (Quote Q372305, dated June 17, 2026) provides pricing for two full ballistic-vest systems. Each system includes:

- Level IIIA ballistic panel set
- Covert carrier
- Tactical assault carrier
- Trauma plate
- Identification patches and name tags

Total Cost for Two Vest Systems: 4,137.94

(Price taken directly from vendor quote)

Funding

Federal and state grant programs—primarily the Bulletproof Vest Partnership (BVP) Program and Minnesota equipment-safety grants—cover the majority of ballistic-vest expenditures. The Sheriff's Office will submit for reimbursement immediately following purchase to minimize county cost.



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Ongoing Replacement Requirement

The department follows a structured rotation to ensure all issued vests remain within their five-year lifespan. Six total vests are due for replacement in 2026; these two units are the first in that cycle.

Action Requested

Approval from the County Board to purchase the two ballistic-vest systems outlined in the attached Streicher's quote as part of the 2026 safety-equipment replacement plan.

Streichers - Minneapolis
10911 W Hwy 55
Minneapolis, MN 55441
Phone: 763-546-1155
Fax: 763-546-6776



SALES QUOTE

Federal ID # 41-1458127

Sales Quote Number: Q372305
Sales Quote Date: 06/17/26
Page: 1

Sell 32
To: Becker Co. Sher. Dept.
925 Lake Ave
Detroit Lakes, MN 56501

Ship
To: Becker Co. Sher. Dept.
925 Lake Ave
Detroit Lakes, MN 56501

Phone: (218) 847-2662
Fax: (218) 847-1604

Ship Via
Terms Net 15

Person Ordering: Shane Richard
SalesPerson: Brant Minsaas
Phone: 612-961-7048
E-mail: brantm@streichers.com

Item No.	Description	Unit	Quantity	Unit Price	Total Price
SBA-WHW68M3A.Z	Ball.Panel Set: NASPO, Hardwire 68, Male, Lvl 3A AHO 2413/2215	EA	1	1,449.00	1,449.00
SBA-WOS.M2X.Z	Carrier: NASPO, Covert M Series, (spec sz color) AHO 2413/2215 TAN	EA	1	129.00	129.00
SBA-WORC6566R.Z	Tactical Assault Carrier:NASPO,Oregon City 6566, 500D Brown AHO 2413/2215 500D BROWN	EA	1	324.00	324.00
PRT-WTP.IMPACHT58	Trauma Plate: NASPO, IMPAC HT, Handgun Threats, 5x8 AHO	EA	1	121.00	121.00
SBA-WHW68M3A.Z	Ball.Panel Set: NASPO, Hardwire 68, Male, Lvl 3A DANIEL 2815/2816	EA	1	1,449.00	1,449.00
SBA-WOS.M2X.Z	Carrier: NASPO, Covert M Series, (spec sz color) DANIEL 2815/2816 TAN	EA	1	129.00	129.00
SBA-WORC6566R.Z	Tactical Assault Carrier:NASPO,Oregon City 6566, 500D Brown DANIEL 2815/2816 500D BROWN	EA	1	324.00	324.00

Streicher's - Minneapolis
10911 W Hwy 55
Minneapolis, MN 55441
Phone: 763-546-1155
Fax: 763-546-6776



SALES QUOTE

Federal ID # 41-1458127

Sales Quote Number: Q372305
Sales Quote Date: 06/17/26
Page: 2

Sell 32
To: Becker Co. Sher. Dept.
925 Lake Ave
Detroit Lakes, MN 56501

Ship
To: Becker Co. Sher. Dept.
925 Lake Ave
Detroit Lakes, MN 56501

Phone: (218) 847-2662
Fax: (218) 847-1604

Ship Via
Terms Net 15

Person Ordering: Shane Richard
SalesPerson: Brant Minsaas
Phone: 612-961-7048
E-mail: brantm@streichers.com

Item No.	Description	Unit	Quantity	Unit Price	Total Price
PRT-WTP.IMPACHT58	Trauma Plate: NASPO, IMPAC HT, Handgun Threats, 5x8 DANIEL	EA	1	121.00	121.00
PRT-IDB5Z.BR	ID PATCH: BLANK, BROWN, 8X4, w/Velcro (Price incl lettering) SHERIFF IN GOLD / ON 500D BROWN	EA	2	21.99	43.98
NTC-30R.GV	Name tag cloth: Brown with .30 (8mm) Gold Letters, velcro SHERIFF / SHIP	EA	2	11.99	23.98
NTC-30R.GV	Name tag cloth: Brown with .30 (8mm) Gold Letters, velcro R. AHO / SHIP	EA	1	11.99	11.99
NTC-30R.GV	Name tag cloth: Brown with .30 (8mm) Gold Letters, velcro N. DANIEL / SHIP	EA	1	11.99	11.99

Quoted prices do not include Sales Tax. All quoted prices are valid for 60 days from the date of the quote.

Total: 4,137.94

Treatment Courts in Becker County

Snapshot Numbers for all programs and Becker

Participants Served in 2025

- **Becker County (2025):**
 - **Drug Court:** 5
 - **Veterans Court:** 1
 - **Total Becker Participants (2025):** 6
- **Current participants = 4 in Drug and 1 in Veterans Court**
 - **We like to see that number increase between 8-10 participants**

Graduations (2025)

- **Becker County (2025)**
 - **Drug Court:** 5 graduates
 - **Veterans Court:** 1 graduate
 - **In 2026 – we have had 2 graduations (2 in Becker)**

HIGHLIGHTS

Becker County Drug Court

- Clay/Becker Drug Court has 142 graduates.
- The program continues to grow and remains strong.
- Recent program updates include:
 - Phase bracelets as participants advance
 - Motivational quotes and small milestone rewards for:
 - Maintaining sobriety
 - Attending appointments
 - Volunteering
 - Reaching goals such as employment, GED completion, treatment graduation, or getting a driver's license
- Currently working to launch a mobile app to improve communication with participants called the Reconnect App

Becker County Veterans Court

- Since 2014, the program has had 10 graduates in total (5 in Becker County).
- Becker County had 2 recent graduates:
 - 1 in 2024
 - 1 in 2025
- Positive results include:
 - Employment
 - Rebuilding support systems
 - Regaining driver's licenses
 - Maintaining sobriety
- No recidivism to date in the Veterans Court program.

Current Goals

- Secure a defense attorney for the program.
- Increase community outreach and education.
- Update the handbook and program manual to reflect best practices.
- Add additional items noted in the Best Practices

- Some updates to provide next year –
 - Better evaluation of our performance measures – looking at graduation rates, retention rates, sobriety within the program and recidivism rates after graduation
 - Currently recidivism analysis puts non-graduates (those terminated from the program) with graduates, so the numbers aren't actively reflected
 - Evaluation of programs and the strength as both a cost savings and level of recidivism to be updated – (last evaluation of programs was in 2014)

Becker County DWI Court

- Funded through a DPS federal grant that is applied for every year
- Beginning October 1, 2026, the program will launch SBIRT screening for first-time DWI offenders.
- Goal of SBIRT:
 - Identify treatment needs early
 - Reduce repeat DWI offenses
- Study done in St. Louis County supports a cost savings analysis by reducing repeat DWI offenses to communities and the **average criminal just cost per person for SBIRT participants was \$3,143 less than non-SBIRT sample**
- If you would like – I can come back and discuss this program at greater length with our DWI Court Coordinator once it is implemented or closer to that date to explain the process

Current operations:

- Secured a **defense attorney for Mahnomen County** and continue working to secure one for **Becker County** through state grant funding.
- Increased engagement with the **White Earth Police Department** and **Becker County Sheriff's Office**.
- Added a **cultural component to graduation ceremonies** and plan to expand cultural training and incorporation into the program.
- Continuing education and implementation of the **new treatment court standards**.
- Updating **policy manuals and handbooks** to align with **Federal Best Practice Standards**.

Treatment Courts in a Nutshell

Treatment courts improve public safety, strengthen communities, and help participants build better lives.

They are the gold standard for working with people who repeatedly enter the justice system due to substance use and mental health challenges. By addressing these root causes, treatment courts reduce reoffending and support long-term recovery.

These programs combine accountability with treatment and support, using a team approach that includes the court, treatment providers, probation, prosecution, defense, and law enforcement.

In Minnesota:

- Treatment courts serve high-risk, high-need individuals
- About 2,500 people participate each year
- Around 500 people graduate annually, with numbers increasing
- 72 courts serve 68 of 87 counties

Proven Results

- Recidivism is reduced by nearly one-third (28% vs. 41%)
- Participants spend an average of 74 fewer days incarcerated
- Programs save about \$4,288 per participant

Improved Outcomes

- About 75% of participants improve their sobriety
- Employment increases from 32% at entry to 56% at exit
- Housing stability improves, with about two-thirds leaving with stable housing

Treatment courts are a strong investment. Research shows they save money and create lasting benefits for individuals and communities.

Treatment courts are worth the investment.

Research consistently finds that treatment courts are cost effective, both financially and in terms of producing societal benefit. A large National Institute of Justice study found that drug courts produced a benefit of about \$6,000 per participant due to lower police, court, and corrections costs.

When victimization costs were included in the analysis, another study found that drug court resulted in \$12,000 in public savings.

FUNDING

- We ask for that continued support at the same amount to be utilized in Becker County to support our Surveillance Officer and additional training for next year.

July 1, 2026 – we received \$143,000 for the Clay/Becker Drug/Veterans Program from the State through normal appropriations

- This fund does not sustain the programs funding of coordinators, probation agents, drug testing, training, and surveillance officers
 - The funding formula is outdated, and we hope for a new formula that can best support increased costs for programming to come next year from the legislature
- We are adding in an app that would be easily accessible with teams and participants.
- We continue to partner with F5 program who helps as a peer support and may in the future help us to work on WHY someone uses Recovery Assessments to help determine people's needs to maintain their sobriety and get back on their feet
- We have two team members attending National training in Nashville to help incorporate better practices for our Veterans
 - I used some of your funds from last year to attend training courses to help support more roles as a Coordinator and to implement some best practices to best serve our communities

Thank you for your continued support of the Becker County treatment court programs and for helping make our communities safer.

Becker County

Economic Development Authority



MEMORANDUM

TO: BECKER COUNTY BOARD OF COMMISSIONERS
FROM: CODY PIPER, ECONOMIC DEVELOPMENT AUTHORITY
DATE: 07/07/26
RE: BUSINESS SUBSIDY POLICY UPDATES

Purpose

To update current policy, establish a clear and compliant policy outlining subsidies, abatements, and the criteria.

Why Update

- Updated statutory compliance
- JOBZ program expired; references are legally obsolete
- State auditors require review of subsidy policies
- Current policy lacks clear enforcement language

Major Changes

- Aligns policy with M.S. 116J.993–116J.995
- Updates living wage definition to current labor standards
- Re-establishes purpose and objectives
- Addition of evaluation and requirements criteria
- Improves transparency and public hearing clarity
- Additional policy for tax abatement, which is not governed by business subsidy statute

Recommendation

Approve the updated Business Subsidy Policy and authorize EDA staff to implement standardized policy and reporting procedures.

Approved by the Becker County EDA Board on 06/18/26.

BUSINESS SUBSIDY POLICY AND TAX ABATEMENT POLICY FOR BECKER COUNTY

(Supersedes all prior Business Subsidy and Tax Abatement Policies)

I. INTRODUCTION:

Whenever Becker County (the “County”) invests public funds or agrees to voluntarily forfeit tax or other revenue that benefit private development projects, it is the goals of the County that those projects should create the greatest number of Full Time Equivalent (“FTE”) jobs that pay a living wage possible for the residents of the County and surrounding region. County policy makers and economic development agents shall keep the critical need for living wage FTE jobs the priority whenever public dollars are invested in a private business or development project.

Business Subsidy Public Purpose. The public purposes of this policy shall include, but are not limited to accomplishing the following on behalf of the County:

1. Create or Preserve the Tax Base;
2. Enhance Economic Diversity of the County;
3. Retain and Create Additional Job Opportunity;
4. Stabilize the Community; and
5. Redevelop Blighted or Under-Utilized Areas;

This policy is adopted for the purposes of the business subsidies act (the “Act”) under Minnesota Statutes, Sections 116J.993 through 116J.995, as amended. A copy of the policy shall be submitted to the Department of Employment and Economic Development (“DEED”) and comply with applicable reporting requirements.

Principles of Business Subsidy Implementation. The County shall target its business subsidy assistance to businesses that demonstrate a clear and ongoing commitment to the community by providing living wage jobs to their employees, preferably FTE Living Wage Jobs where applicable, by giving priority to those businesses over other businesses that have not traditionally paid living wages.

The County shall focus its business subsidy assistance only to businesses which agree to comply with annual business subsidy reporting requirements as required by the Business Subsidy statute Minnesota Statutes §116J.993 through 116J.995.

II. DEFINITIONS:

“Authorized Business Subsidy Signatory” means the Chairperson of the Becker County Board of Commissioners, who is authorized by this Policy to execute business subsidy agreements on behalf of Becker County, Minnesota.

” Benefit Date” - means the date that the recipient receives the business subsidy. If the business subsidy involves purchase, lease, or donation of physical equipment, then the benefit date begins when the recipient puts the equipment into service. If the business subsidy is for improvements to property, then the benefit date refers to the earliest date of either:

- (1) when the improvements are finished for the entire project; or
- (2) when a business occupies the property. If a business occupies the property and the subsidy grantor expects that other businesses will also occupy the same property, the grantor may assign a separate benefit date for each business when it first occupies the property.

“Business Subsidy” means a state or local government agency grant, contribution of personal property, real property, infrastructure, the principal amount of a loan at rates below those commercially available to the recipient, any reduction or deferral of any tax or any fee, any guarantee of any payment under any loan, lease, or other obligation, or any preferential use of government facilities given to a business having a value in excess of \$150,000, and as defined by Minnesota Statutes §116J.993 through 116J.995.

Business subsidies shall include, but not be limited to:

1. Loan
2. Grant
3. Tax abatement
4. TIF or other tax reduction or deferral
5. Guarantee of payment
6. Contribution of property or infrastructure
7. Preferential use of governmental facilities
8. Land contribution
9. Other specified subsidies.

Business subsidies do not include the following:

1. Assistance of less than \$150,000;
2. Assistance that is generally available to all businesses or to a general class of similar businesses, such as a line of businesses, size, location or similar general criteria;
3. Public improvements to buildings or land owned by the County that serve a public purpose and do not principally benefit a single business or defined group of businesses at the time the improvements are made;
4. Property polluted by contaminants being redeveloped as defined in M.S. §116J.552, subd. 3;
5. Assistance provided for the sole purpose of renovating old or decaying building stock or bringing it up to code and assistance to designated historic preservation sites or districts, provided that the assistance is equal to or less than 50% of the total cost of the development;
6. Assistance to provide job readiness and training services;
7. Assistance for housing;
8. Assistance for pollution control or abatement, including assistance from a TIF hazardous substances subdistrict;
9. Assistance for energy conservation;
10. Tax reductions resulting from conformity with federal tax law;
11. Workers’ compensation and unemployment compensation;
12. Benefits derived from regulation;
13. Indirect benefits derived from assistance to educational institutions;
14. Funds from bonds allocated under chapter 474A, bonds issued to refund outstanding bonds, and bonds issued for the benefit of an organization described in section 501(c)(3) of the Internal Revenue Code of 1986, as amended through December 31, 1999;
15. Assistance for collaboration between a Minnesota higher education institution and a business;
16. Assistance for a tax increment financing soils condition district as defined under M.S.469.174 subd.19;
17. Redevelopment when the recipients or qualified businesses invest in the purchase of the site

and in-site preparation is 70 percent or more of the assessor's current years estimated market value;

18. General changes in tax increment financing law and other general tax law changes of a principally technical nature;
19. Federal assistance until the assistance has been repaid to and reinvested by the local governmental unit;
20. Funds from dock or wharf bonds issued by a seaway port authority;
21. Federal loan funds provided through the U.S. Economic Development Administration;
22. Business loans or loan guarantees of \$150,000 or less; and
23. property tax abatements granted under M.S. §469.1813 to property that is subject to valuation under Minnesota Rules, chapter 8100.

"Business Subsidy Report" means the annual reports submitted each year for each business receiving a business subsidy in the community. The report is submitted by the LGU in order to comply with M.S. § 116J.994 Subdivisions 7. (b).

"Criteria" means the equitably applied, uniform standards by which the Economic Development Agency and/or the County bases its decision to award any business subsidy to a private business or development project establishing a business and creating jobs in the County.

"DEED" means Minnesota Department of Employment and Economic Development.

"Economic Development Agent" means the County department, local or regional economic development agency or other authorized entity that is empowered to solicit, negotiate and form business subsidy agreements on behalf of the County. The Economic Development Agent for the County shall be the Becker County Economic Development Agency (EDA) and/or its designee, hereinafter "Agent".

"Financial Assistance" – means a business subsidy of \$25,000 or more and business loans or guarantees of \$75,000 or more. Financial Assistance is subject to the requirements of M.S. § 116J.994.

"Living Wage Job" Living Wage means the minimum wage level established by the County pursuant to Minnesota Statutes §116J.994.

"Local Governmental Unit" (LGU), means the County.

"Operation Start Date" shall mean the date by which the business begins its operations in the zone as evidenced by constructing a facility or relocating to an existing building in a facility and beginning revenue generating operations and/or hiring employees.

"Recipient" means any business entity that receives a business subsidy as defined by M.S. § 116J.993 and that has signed a Business Subsidy Agreement with a County.

III. BUSINESS SUBSIDY POLICY AND REQUIREMENTS:

Becker County hereby adopts the following:

1. Any time Becker County provides a business subsidy to a Qualified Business or Recipient, that business is subject to the wage levels, job creation and other criteria set forth in this policy and specified in the Business Subsidy Agreement made with the County. All business subsidies awarded by Becker County shall comply with Minnesota Statutes §116J.993 through 116J.995, as amended.

2. The Becker County Economic Development Authority shall administer this policy, review applications, negotiate proposed Business Subsidy Agreements, and make recommendations to the Becker County Board of Commissioners. Final approval of all Business Subsidies and Property Tax Abatements remains with the Becker County Board of Commissioners unless otherwise authorized by law.
3. Within two years of the Benefit Date the Recipient shall create and retain at least one FTE Living Wage Job. The County may deviate from this wage and job criteria by documenting the reason in writing for the deviation and attaching a copy of this reason to the next annual Business Subsidy Report submitted to DEED.
4. The recipient or qualified business shall provide wages equal to not less than the minimum wage level established by the County pursuant to Minnesota Statutes §116J.994. Required job creation goals and timelines shall be created not later than a specific date identified in a Business Subsidy Agreement.
5. The County and the EDA may amend, waive, or deviate from specific criteria within this policy when determined necessary to achieve a public purpose and when permitted under Minnesota Statute. Any deviation shall be documented and reported as required to applicable law.
6. It is the intent of the County and the EDA to provide a minimum subsidy necessary, as well as other incentives that they may deem appropriate, at the shortest term required for the project to proceed while maximizing public benefit. The County reserves the right to approve or reject projects on a case-by-case basis.

Meeting policy guidelines or other criteria does not guarantee the award of business subsidies or obligate the County to approve a business subsidy. The County, at its full discretion, may approve or deny any request based upon the overall public benefit, financial risks, community impact, and consistency with the County's economic development goals. Furthermore, the approval or denial of one project is not intended to set precedent for approval or denial of another project.

7. Whenever possible, it is the County and EDA's intent to coordinate the use of business subsidies with other applicable taxing jurisdictions. Business subsidies are intended to supplement, and not replace, private financing whenever feasible.
8. A public hearing shall be held by the County as provided by Minnesota Statute §116J.994, when the value of the subsidy exceeds or is expected to exceed \$150,000. The purpose of the hearing is to identify and define the criteria that the recipient shall meet in order to be eligible to receive a business subsidy. The public hearing shall satisfy all notice and hearing requirements contained in Minnesota Statutes §116J.994.
9. As provided by Minnesota Statute §116J.994, Subd. 5., a public notice shall be published in print and if possible, on the internet, at least 10 days prior to the hearing identifying the location, date, and time of the hearing and providing information about the business subsidy proposed, including a summary of the terms of the subsidy.

Requirements of Businesses: The County shall require all businesses receiving a business subsidy to comply with the requirements set forth herein and to enter into a Business Subsidy Agreement that complies with the Business Subsidy Act, including:

- a) A description of the subsidy, including the amount and type of subsidy, and the anticipated public benefit of the project;
- b) Financial information reasonably necessary for the County to evaluate the request;

- c) Evidence of financing or commitments, if applicable, from the lender;
- d) List of other development projects and subsidies the applicant has completed;
- e) Measurable, specific and tangible goals for the subsidy;
- f) A description of the financial obligation of the recipient if the goals are not met;
- g) A commitment to continue operations in the jurisdiction where the subsidy is granted for a specified number of years after the benefit date;
- h) A list of all financial assistance by all grantors for the project; and
- i) Agree to comply with the annual reporting as required by the Business Subsidy Act.

Upon approval the applicant may be required to complete the following:

- j) Loan Agreement and Promissory Note;
- k) Collateral and security agreements deemed adequate;
- l) Personal guarantees of the applicant, if required, by applicants' principals;
- m) Certificate of insurance coverage listing the county as loss payee;
- n) A commitment to continue operations in the jurisdiction where the subsidy is used for a specified number of years after the benefit date.
- o) Any other agreement or supplemental documentation reasonably requested by the County.

Businesses failing to meet the goals agreed to in the Business Subsidy Agreement must repay the assistance provided with interest, which is set at no less than the implicit price deflator as defined in the Business Subsidy Statute, Minnesota Statutes §116J.993 through 116J.995. The County reserves the right to request full or partial repayment depending upon the degree to which performance goals were achieved, unless otherwise provided in the Business Subsidy Agreement.

(Additions to set basis for criteria and evaluation below.)

IV. EVALUATION OF BUSINESS SUBSIDY

The County will evaluate each request for a Business Subsidy based upon the overall public benefit of the proposal. In order to do so, businesses shall complete a Business Subsidy Application and supply all additional information requested by the County. Meeting all or a majority of the criteria does not mean a Business Subsidy will be awarded or denied. A decision to approve or reject a request for a Business Subsidy will be based on the merits of the project and the overall benefit to Becker County.

Becker County EDA shall review all applications for Business Subsidies. The EDA shall provide the Becker County Board of Commissioners with an advisory opinion regarding each application. The Becker County Board of Commissioners will make a final decision as to the administration, approval and issuance of any Business Subsidy.

Criteria: Business subsidies shall be considered for those applicants that meet one more of the below listed criteria.

- a) But-for Test. There is a substantial likelihood that the project would not go forward without the Business Subsidy requested. These criteria must be supported by documentation sufficient to demonstrate the need for assistance.
- b) Redevelopment. The project will remove, prevent or reduce blight or other adverse conditions of the property, thereby protecting the County's property values and the general public health, safety, and welfare.
- c) Attraction of New Business. The project will attract or retain competitive and financially

strong commercial and industrial companies, which offer the potential for significant growth in employment and tax base

- d) Highest and Best Land Use. The use of the Business Subsidy will encourage quality construction and promote the highest and best use of land, consistent with the County's Comprehensive Plan.
- e) Needed Services. The project will provide a needed service within the County.
- f) Economic Feasibility. The recipient can demonstrate that it has experience and adequate financing for the project, and that the project can be completed in a timely manner.
- g) Impact on County Services and Infrastructure. The project will not significantly and adversely increase the demand for service needs in the County.
- h) Job Creation. The project will create or retain jobs as outlined in this policy. After a public hearing, if the creation or retention of jobs is determined not to be a goal, the wage and job goals may be set at zero.
- i) Tax Base. The project will increase the County's tax base and generate new property tax revenue.
- j) Other Factors. The County may consider any other factors it determines are relevant to protecting the public interest and achieving the purposes of this Policy.

(Tax Abatement Section added below)

V. TAX ABATEMENT

Tax abatements are discretionary incentives. Approval of one project shall not establish precedents for approval of any future project.

1. The County recognizes that property tax abatements authorized by Minnesota Statutes §469.1813 may serve as an effective economic development and housing development tool. Tax abatements may be used to encourage private investment, increase the tax base, create and retain employment opportunities, support housing development, redevelop underutilized property, and advance other public purposes authorized by law.
2. Property tax abatements shall be administered in accordance with Minnesota Statutes §469.1813. The County recognizes that certain tax abatements may not constitute business subsidies under Minnesota Statutes §§116J.993-116J.995 and may therefore be subject to different statutory requirements.
3. The duration and amount of any tax abatement shall be determined by the County Board based on the specific circumstances of the project, the public benefits to be achieved, financial need, and the limitations established by Minnesota Statutes §469.1813 and related laws. No tax abatement shall exceed the maximum term permitted by law, which is up to fifteen (15) years.
4. Eligible projects may include, but are not limited to:
 - a) New housing construction, including workforce, affordable, and market-rate housing;
 - b) Housing rehabilitation, preservation, or redevelopment projects;
 - c) Commercial, industrial, manufacturing, agricultural, and value-added agricultural development;
 - d) Business expansion or relocation projects;
 - e) Redevelopment of vacant, blighted, obsolete, or underutilized properties;

- f) Public infrastructure improvements supporting private development;
 - g) Projects that increase taxable market value or preserve existing employment opportunities; and
 - h) Other projects as determined by the Becker County Board of Commissioners to provide a substantial public benefit as permitted under Minnesota law.
5. Applicants requesting tax abatement may be required to provide additional information, including but not limited to project documents, sources of funds, budgets, job creation, and other evidence demonstrating assistance for public benefit:
6. Tax abatement requests shall be reviewed by the EDA and forwarded to the Becker County Board of Commissioners with a recommendation prior to final County Board consideration.

Applicants may be required to reimburse the County for legal fees, consultant fees, publication costs, and other direct expenses associated with evaluating and administering a tax abatement request or business subsidy application. The Applicant shall obtain and pay for all permits and fees normally required as part of the approval process, unless otherwise waived by the County.

This policy may be amended by resolution of the County Board from time to time as deemed necessary.

Adopted by the Becker County Board of Commissioners, Becker County, Minnesota, and effective immediately upon the adopted date.

Carrie Smith
County Administrator

Erica Jepson
County Board Chair

Adopted by Resolution of the County Board of Commissioners on: July 10th, 2007

Modified by Resolution of EDA Board of Directors: June 18th, 2026

Adopted by Resolution of County Board of Commissioners: July 7th, 2026

BECKER COUNTY BOARD OF COMMISSIONERS

RESOLUTION 07-26-1G

RESOLUTION ADOPTING THE BECKER COUNTY BUSINESS SUBSIDY AND TAX ABATEMENT
POLICY, REPEALING ALL PRIOR BUSINESS SUBSIDY AND TAX ABATEMENT POLICIES

WHEREAS, Becker County is authorized under Minnesota Statutes §116J.993 through 116J.995 to provide Business Subsidies and under Minnesota Statutes §469.1813 to grant Property Tax Abatements for benefiting public purposes; and

WHEREAS, the Becker County Board of Commissioners recognizes that public financial assistance should be provided only when it serves and promotes a public purpose such as economic development, job creation, tax base growth, housing development, redevelopment, and other community benefits authorized by Minnesota law; and

WHEREAS, the Becker County Board desires to establish a clear, consistent, and legally compliant policy governing the review, evaluation, approval, administration, and reporting of Business Subsidies and Property Tax Abatements; and

WHEREAS, the Becker County Economic Development Authority (EDA) has reviewed and recommended adoption of the attached Business Subsidy and Property Tax Abatement Policy; and

WHEREAS, notice of the required public hearing was properly published in accordance with Minnesota Statutes §116J.994, and a public hearing was conducted on July 7, 2026, allowing opportunity for public comment on the proposed policy.

NOW, THEREFORE, BE IT RESOLVED by the Becker County Board of Commissioners as follows:

1. Policy Adoption: The Becker County Business Subsidy and Property Tax Abatement Policy is hereby adopted.
2. Repeal of Prior Policies: All previous Becker County Business Subsidy Policies, Tax Abatement Policies, and any inconsistent provisions of prior resolutions relating to Business Subsidies or Property Tax Abatements are hereby repealed and superseded upon the effective date of this Resolution.
3. Administration: The Becker County Economic Development Authority is authorized to administer this Policy, receive and review applications, proposed agreements, conduct project evaluation, and make recommendations to the Becker County Board of Commissioners.

Final approval of all Business Subsidies and Property Tax Abatements shall remain with the Becker County Board of Commissioners unless otherwise authorized by Minnesota law.

4. Compliance: All Business Subsidies approved by Becker County shall comply with Minnesota Statutes §116J.993 through 116J.995, as amended, including all public hearing, agreements, reporting, and performance requirements.

Property Tax Abatements shall be administered in accordance with Minnesota Statutes §469.1813 and all other applicable state laws.

5. Authority to Execute Agreements: The County Board Chair and County Administrator are authorized to execute Business Subsidy Agreements, Property Tax Abatement Agreements, and related documents approved by the Becker County Board, following review by the County Attorney as applicable.

6. DEED Reporting: County staff are directed to submit the adopted Policy to the Minnesota Department of Employment and Economic Development (DEED), when required, and to complete all annual reporting required by Minnesota Statutes.

Duly adopted this 7th day of July, 2026, at Detroit Lakes, MN.

COUNTY BOARD OF COMMISSIONERS
Becker County, Minnesota

ATTEST:

/s/ Carrie Smith
Carrie Smith
County Administrator

/s/ Erica Jepson
Erica Jepson
Board Chair

State of Minnesota)
) ss
County of Becker)

I, the undersigned being the duly appointed and qualified County Administrator for the County of Becker, State of Minnesota, do hereby certify that the foregoing is a true and correct copy of a Resolution passed, adopted, and approved by the County Board of Commissioners at a meeting held July 7, 2026, as recorded in the record of proceedings.

Carrie Smith
County Administrator

BECKER COUNTY BOARD OF COMMISSIONERS

RESOLUTION 07-26-1F

Special Appropriation General Obligation Bond Grant

WHEREAS, that Becker County acts as the legal sponsor for project(s) contained in this Application to be submitted on behalf of the Becker County Historical Museum and that the Becker County Board of Commissioners were hereby authorized to apply to Development and Economic Development Funding on Behalf of the Becker County Historical Society; and

WHEREAS, Becker County has the legal authority to apply for financial assistance, and the institutional, managerial, and financial capability to ensure adequate construction, operation, maintenance and replacement of the proposed project for its design life; and

WHEREAS, Becker County has not violated any Federal, State, or local laws pertaining to fraud, bribery, kickbacks, collusion, conflict of interest or other unlawful or corrupt practice; and

WHEREAS, that upon approval of its application by the state, Becker County has entered into an agreement with the State of Minnesota for the above-referenced project(s), and that has complied with all applicable laws and regulations as stated in all contracts; and

NOW THEREFORE BE IT RESOLVED. That the Board of County Commissioners of Becker County, Minnesota, was authorized to execute such agreements, and amendments thereto, as were necessary to implement and complete the project(s) on behalf of the applicant.

Duly adopted this 7th day of July, 2026, at Detroit Lakes, MN.

COUNTY BOARD OF COMMISSIONERS
Becker County, Minnesota

ATTEST:

/s/	Carrie Smith	/s/	Erica Jepson
	Carrie Smith		Erica Jepson
	County Administrator		Board Chair

State of Minnesota)
) ss
County of Becker)

I, the undersigned being the duly appointed and qualified County Administrator for the County of Becker, State of Minnesota, do hereby certify that the foregoing is a true and correct copy of a Resolution passed, adopted, and approved by the County Board of Commissioners at a meeting held July 7, 2026, as recorded in the record of proceedings.

Carrie Smith
County Administrator

REGULAR MEETING AS POSTED
BECKER COUNTY BOARD OF COMMISSIONERS
DATE: TUESDAY, January 22, 2019 at 8:15 a.m.
LOCATION: Board Room, Courthouse

Excerpt of Approved Minutes: Regarding the Becker County Historical Society & Museum's 150th Anniversary Celebration (Logo):

Becker County Historical Society and Museum: Becky Mitchell, Executive Director, presented:

1. Ms. Mitchell provided an outline on needs and a timeline identified by the 150th Anniversary Celebration Committee for the upcoming 150th year-long celebration of the County. She requested support from the County in an amount up to \$750.00 for logo development in 2019, along with funding to be used towards marketing in 2020-2021, and a request for in-kind support of the Ice Palace in 2021. Discussion followed with the consensus of the Board to proceed with the creation of the logo. It was also recommended that a committee be formed to work on planning for advertising in 2020.

/s/ Nancy Grabanski
Nancy Grabanski
Interim County Administrator

/s/ John Okeson
John Okeson
Board Chair

150th Anniversary Consideration for Support

*Ad Packet -
1-22-2019*

On November 2, representatives from Ottertail County presented the results of the 150th year-long celebration of the county. Ottertail County provided a logo for entities to utilize in marketing, provided overall event marketing, and funding options for smaller groups with new ideas.

The following needs have been identified by the 150th committee, Chair Skarie ask that I present to the commissioners for consideration.

Year
Funds
Needed

2019 Logo Development

\$750

logo will be made available to all organizations to be utilized for a unified look in marketing.

2020-

2021 Marketing

Marketing budgets vary greatly, and marketing is expensive . Other activities such as Polar Fest, 2018 Ice Palace, etc budget \$6-\$12k for events that have a relatively short time span as opposed to a year.

I recommend the county do two pushes in marketing. One that would cover Jan-June events and the other July-Dec. Those would include:

*Visitor Guide and then a larger State Publication about \$3000 each)	\$6,000
*Newspaper-Digital Online & Print	\$1,000
*Radio	\$1,000
*Posters	\$500
*Billboard	\$1,400
*No Fee or In Kind	

Page on Website? Could be existing county or museum sites
Social Media

2021 Ice Palace

The 2018 Ice Harvest/Palace truly took a village to build something "By the Community, For the Community"

The request from the county for 2021 will be for in-kind support such as:

- *extra sheriff patrol for security during build through demolition
- *sheriff deputy presence during evening/high traffic times
- *dedicated labor from STS
- *county staff/equipment assistance as defined
- *a county staffed day/evening of "Royal Guards"

\$10,650

- 1858- Minnesota Statehood, May 11, 1858
- Becker County lines created, March 18, 1858
- 1871- Becker County Organized, March 1, 1871
- Detroit Township formed, July 5, 1871
- Detroit Town Board Formed, Aug 19, 1871
- 1881- Detroit Village formed, March 3, 1881
- 1902- Detroit Township and Village Separation, Feb 15, 1902
- 1903- New city charter adopted, Feb 23, 1903
- 1903- Village became a city, March 31, 1903
- 1926- Election held to change name of city from Detroit to Detroit Lakes, Sept 7, 1926
- 1926- Name officially changed from Detroit to Detroit Lakes, Oct 7, 1926

Townships-

- Audubon (originally Windom): August 5, 1871
- Burlington: August 9, 1871
- Detroit: July 5, 1871
- Hamden (originally Belmont): September 2, 1871
- Lake Eunice: September 2, 1871
- Lake Park (originally Liberty): September 2, 1871
- Richwood: September 2, 1871

REGULAR MEETING AS POSTED
BECKER COUNTY BOARD OF COMMISSIONERS
DATE: TUESDAY, October 16, 2018 at 8:15 a.m.
LOCATION: Board Room, Courthouse

Excerpt of Approved Minutes: Regarding the Becker County Historical Society & Museum's upcoming 150th Anniversary Celebration and Oral Histories Gathering/County History Book:

Becker County Historical Society & Museum: Becky Mitchell, Executive Director, presented:

1. Ms. Mitchell presented an update on the proposed 150th Anniversary Celebration and an overview of the Becker County Historical Society & Museum's request for funding to create and publish an Oral Histories Gathering/County History Book. The museum is proposing 15 hours per week of dedicated time towards the project, with the museum being responsible financially for 5 of those hours under the current team structure, and with the additional 10 hours to be funded by the County for research, oral history interviews, editing, and transcription.

Discussion followed with overall consensus by the Board to support contracting with the museum to provide staff time towards the book project; to provide additional funding at 10 hours per week for a 3-1/2 year commitment, beginning November 2018 through 2021, for a total amount of \$24,900.00.

/s/ Jack Ingstad
Jack Ingstad
County Administrator

/s/ Don Skarie
Don Skarie
Board Chair

*Board Packet
10-16-2018*

Oral Histories Gathering/County History Book

Part 1

The museum intends to work with area churches across the county to identify those that have been key to the development of our county or stand out to fill the gap of documented history to the best of our abilities.

Why Churches? Up until the late 1990's/early 2000's, almost everyone belonged to a church, even if they were not very active. We will gather oral histories starting in November of 2018 and continue through 2021 in celebration of 150 years as an organized community. We have found with other book projects that often once the book project is complete, the public tends to want to share even more as they see the end result. These oral recordings will begin to form an audio library for the future museum. In a new space, individuals will be able to pull audio interviews for listening and research.

Highlights from these interviews will be featured in a publication on the History of Becker County. The book will cover a timeframe as far back as possible (likely 1930's) to present day. The book will feature:

- *agriculture
- *everyday life
- *industry/business
- *environment
- *recreation/tourism
- *education

This type of book will require extensive research hours.

The Becker County Historical Society and Museum is proposing 15 hours of dedicated time with the museum being responsible financially for 5 of those hours under the current team structure. We have staff hours within our current research team structure that can be dedicated to this project. Those same staff are part-time employees and would like more hours at the museum. Additional support for 10 hours of staffing time from the county would be dedicated to research, oral history interviews, editing, and transcription. We have individuals on staff that are excellent authors and currently do contract work for online blogs, books, and publications.

Additional County Support for Proposed Project

Contracted Time:				5hrs/week	10hrs/week	15hrs/week	
2018	10 weeks		\$15/hr	\$750	\$1,500	\$2,250	
2019	52 weeks		\$15/hr	\$3,900	\$7,800	\$11,700	
2020	52 weeks		\$15/hr	\$3,900	\$7,800	\$11,700	
2021	52 weeks		\$15/hr	\$3,900	\$7,800	\$11,700	
			Total	\$12,450	\$24,900	\$37,350	

*Begin Nov. 15
65 around
three carry
over 2021*

Part 2- Just an update

In 2008, the board of directors at the Becker County Historical Society paid to republish the Alvin H Wilcox book. The book was a scanned version of the original book and is about 750 pages with handwritten edits.

The publishing company used is no longer in existence, eliminating a possibility of printing another run. **The museum currently has about 65 copies of the book.** We sell on average 2-4 books monthly.

We are currently utilizing volunteers at our front desk to re-type "A Pioneer History of Becker County" so when the need arises, we can go to print with a version that includes corrections and additional pictures. Based on previous sales, this will happen sometime in 2020. The new release will likely be 8x11 in size (for cost savings) and have an updated cover so the original history and the updated history will have a cohesive look.

*(65
copies
left)
estimated
size of book
of series
Book
cover
2008*

*re-updated
version of the
Book*

REGULAR MEETING AS POSTED
BECKER COUNTY BOARD OF COMMISSIONERS
DATE: TUESDAY, March 6, 2018 at 8:15 a.m.
LOCATION: Board Room, Courthouse

Excerpt of Approved Minutes – Regarding the Becker County Historical Society & Museum Capital Campaign:

Becker County Historical Society & Museum: Executive Director, Becky Mitchell presented:

1. Ms. Mitchell presented an update on the status of the building project for a new facility for the museum. She then provided information in reference to a proposed bonding bill by Senator Kent Eken, to appropriate up to \$3,000,000 for a capital investment; for the construction of an addition and renovation to the Historical Holmes Theatre in Detroit Lakes to house the museum. She reported that the estimated total cost for the project is currently at \$6 million, and reiterated Becker County's commitment to provide \$1 million in funding toward the project.

It was moved and seconded to authorize the Becker County Board Chair to sign a resolution (Resolution 03-18-1A), that the Becker County Board of Commissioner's hereby approve and support any proposed MN State Legislation during the current 2018 bonding cycle for any bond funding for the Becker County Historical Society & Museum's building project, and for Becker County to act as the fiscal agent. (Nelson, Grimsley), carried.

The board also agreed to provide a letter of support, on behalf of the museum, for the proposed bonding bill and noted that if the bill does not pass during this current bonding session, to address again during the next bonding session.

2. Ms. Mitchell also provided an update and information on the "Living History" proposal. Following discussion, the board offered their support and requested that Ms. Mitchell continue to work with the Historical Society & Museum committee and then return to the board with the proposal for further consideration and approval.
3. Ms. Mitchell presented a recap of the Ice Palace on Big Detroit during the Polar Fest and reported on the success of the project, noting the positive economic impact it had for Detroit Lakes and the surrounding area. She suggested that there are plans to continue doing this event in approximately another 3-4 years, during the museum's 150th Anniversary celebration.

/s/ Jack Ingstad
Jack Ingstad
County Administrator

/s/ Don Skarie
Don Skarie
Board Chair

RESOLUTION 03-18-1A

Page 95 of 131

REGULAR MEETING AS POSTED
BECKER COUNTY BOARD OF COMMISSIONERS
DATE: TUESDAY, April 21, 2015 at 8:15 a.m.
LOCATION: Board Room, Courthouse

Excerpt of Approved Minutes: Regarding the Becker County Historical Society & Museum Capital Campaign:

Becker County Historical Society & Museum: Follow-up on Capital Campaign Request: Executive Director, Amy Degerstrom, and Consultant, Hal Johnson, presented:

1. It was moved and seconded to authorize Becker County to commit up to a 1.1 million contribution to support the capital campaign for the building of a new Historical Society Museum for Becker County, contingent upon securing pledges for the remaining balance of \$2.1 million prior to beginning the project. (Nelson, Skarie), carried.

Jack Ingstad
Jack Ingstad
County Administrator

Ben Grimsley
Ben Grimsley
Board Chair

Becker County Reentry Program

A recovery-focused supervision partnership between Becker County Probation & Parole and the F5 Project, supporting justice-involved individuals through opioid and substance use recovery.



Grant Period: May 1, 2025 – April 30, 2026



Recovery-focused support for justice-involved individuals

Established through a partnership between Becker County Probation & Parole and the F5 Project, the program integrates Peer Support Services into supervision to help participants with opioid use disorder, co-occurring conditions, and other barriers reintegrate successfully. Direct services began in September 2025.



84

Referrals received during the service period



~70

Participants served across Becker County



8

Months of direct participant services



4

Primary outcome areas tracked monthly

Individualized, wrap-around services



A voluntary, participant-centered program. Each person receives services tailored to their needs and goals, removing barriers to recovery and self-sufficiency.

 Housing Navigation & stabilization	 Transportation Assistance & coordination	 Employment Job readiness & placement	 Education Support & referrals	 Recovery Treatment referrals & support
 Mental Health Referrals & ongoing support	 Identification Documents & records help	 Family Reunification support	 Goal Planning Accountability & follow-through	 Peer Support Mentorship from lived experience

Recovery-focused supervision through Peer Support



Peer Support is an evidence-based practice that uses people with lived experience in recovery and the justice system to provide mentorship, encouragement, advocacy, and accountability.

It was built on a simple recognition: many people facing opioid use disorder need comprehensive, ongoing support that goes well beyond traditional supervision.



Peers help participants with

- Treatment engagement & recovery planning
- Housing, employment & transportation
- Family reunification
- Community integration

From the problem to the strategy



STEP 1

Issue Identified

People with opioid use disorder face housing instability, unemployment, transportation gaps, and limited access to services.



STEP 2

Intervening Variables

These barriers block treatment engagement — raising the risk of relapse, overdose, and continued justice involvement.



STEP 3

Strategy

Integrate Peer Support Services into probation and parole supervision for individualized, recovery-focused support.

What success looks like — now and over time



Short-Term Goals

- Increased engagement in recovery services
- Increased treatment participation
- Individualized support based on need
- Better access to housing, jobs & transportation
- Stronger connection to recovery communities



Long-Term Goals

- Reduced overdose risk
- Increased housing stability
- Increased employment & self-sufficiency
- Reduced criminal recidivism
- Improved long-term recovery outcomes
- Greater recovery capital & support networks

PARTICIPANT OUTCOMES

Measuring What Matters

Outcomes are recorded monthly whenever staff have meaningful contact with a participant, across four areas.



Four outcome areas, tracked every month



Housing Stability

Housing meets basic needs and is safe and supportive of recovery — family, supportive friends, treatment, halfway houses, or independent housing.



Employment & Education

Employed or actively working toward employment, education, or economic stability — job searching, training, or enrollment.



Recovery & Wellness

Reporting sobriety or actively reducing substance use — treatment participation, recovery engagement, and honesty with providers.

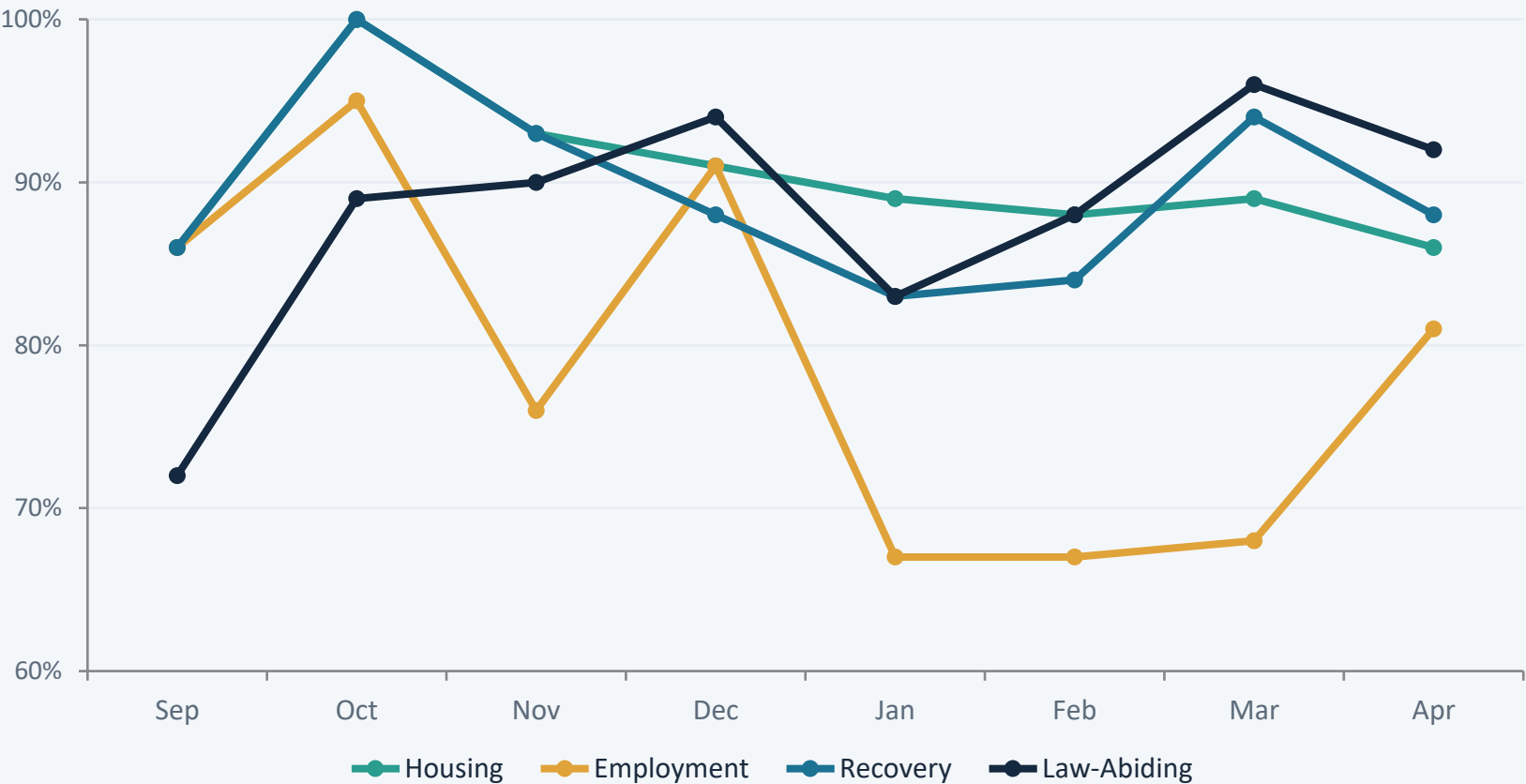


Law-Abiding Behavior

Avoiding criminal behavior and meeting supervision requirements — no new charges, no violations, and reporting as required.

RESULTS

Outcome rates stayed strong as the caseload grew



83–96%

law-abiding behavior across every month of the program

Suggesting reduced justice-system involvement and greater stability among engaged participants.

Monthly outcomes detail

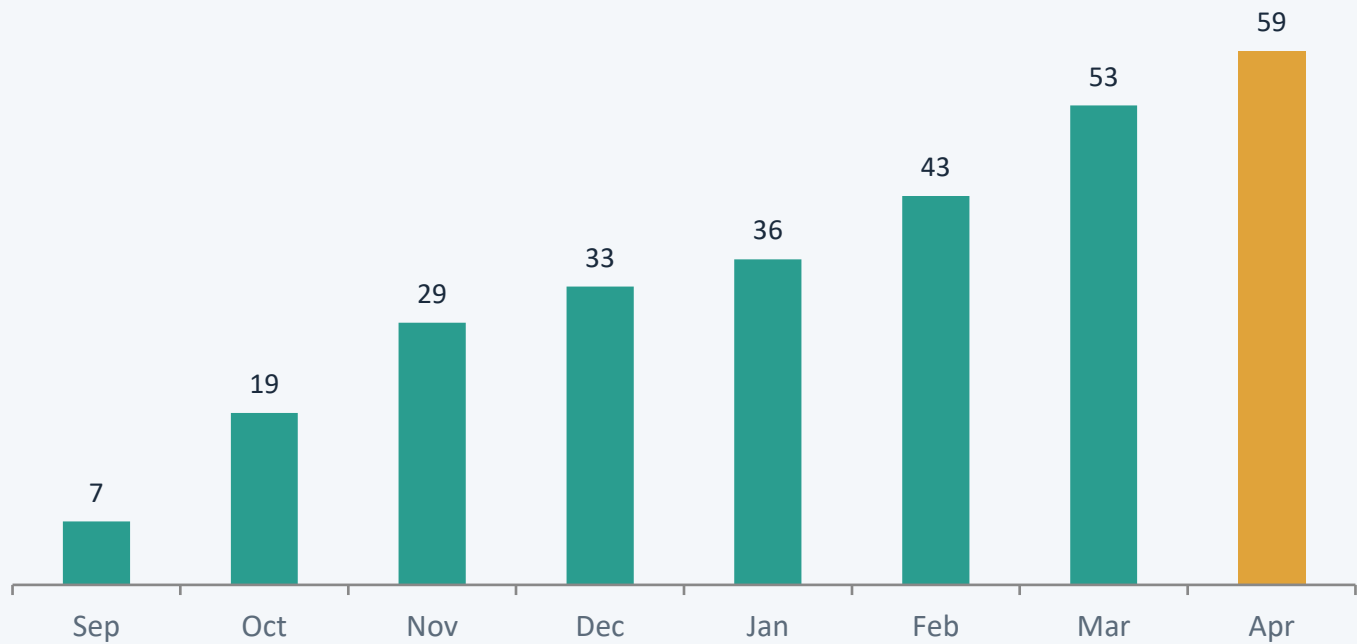


Month	Housing	Employment	Recovery	Law-Abiding
April 2026	51 / 59 (86%)	48 / 59 (81%)	52 / 59 (88%)	54 / 59 (92%)
March 2026	47 / 53 (89%)	36 / 53 (68%)	50 / 53 (94%)	51 / 53 (96%)
Feb 2026	38 / 43 (88%)	29 / 43 (67%)	36 / 43 (84%)	38 / 43 (88%)
Jan 2026	32 / 36 (89%)	24 / 36 (67%)	30 / 36 (83%)	30 / 36 (83%)
Dec 2025	30 / 33 (91%)	30 / 33 (91%)	29 / 33 (88%)	31 / 33 (94%)
Nov 2025	27 / 29 (93%)	22 / 29 (76%)	27 / 29 (93%)	26 / 29 (90%)
Oct 2025	19 / 19 (100%)	18 / 19 (95%)	19 / 19 (100%)	17 / 19 (89%)
Sep 2025	6 / 7 (86%)	6 / 7 (86%)	6 / 7 (86%)	5 / 7 (72%)

Outcomes recorded when staff had meaningful contact with the participant that month.

A growing caseload — and a strong finish

Participants with meaningful monthly contact grew from 7 in September to 59 in April, even as outcome rates held strong.



Participants with monthly contact, Sep 2025 – Apr 2026

APRIL 2026 SNAPSHOT

86% Housing

81% Employment

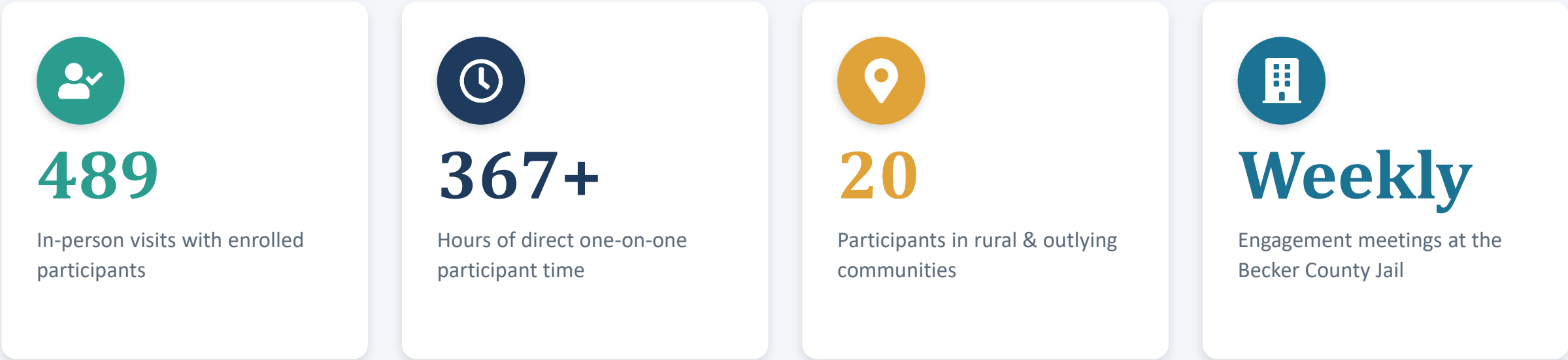
88% Recovery

92% Law-Abiding



Deep, sustained contact with participants

Engagement happened in the office, in the community, and at participants’ residences — not counting the countless phone calls, texts, and travel time in between.



Reentry begins before release



Weekly meetings inside the jail

- Introduce F5 Project services
- Build relationships before release
- Support reentry planning
- Discuss recovery & life challenges
- Identify barriers to success
- Connect to resources inside & outside the county



Rooted in Respect

Healthy Relationships Curriculum

Communication

Trust

Boundaries

Emotional regulation

Conflict resolution

Goal setting

Accountability

Relationship resilience

Skills that strengthen relationships and support long-term recovery.

Diversion, deflection & court support

The program connects participants to community-based treatment and recovery services across diversion, deflection, pre-trial, treatment court, and recovery court initiatives — reaching people before barriers escalate into further justice involvement.



Treatment & recovery

Referrals plus ongoing recovery support and planning.



Practical stability

Transportation, housing, and employment assistance.



MOUD connections

Links to Medication for Opioid Use Disorder providers when appropriate.

A community-wide partnership



Wrap-around support is only possible through a broad network. F5 Project coordinates across these partners to connect participants with housing, employment, treatment, transportation, and family support.



Probation & Parole



Treatment Providers



Recovery Organizations



Nonprofits



Faith Communities



Employers



Landlords



Social Services

Gap funding for immediate needs

Gap funding provides short-term assistance to clear the immediate obstacles that stall progress — while participants work toward long-term self-sufficiency.



Cell phones & minutes



**Work attire &
uniforms**



**Transportation
assistance**



**ID & documentation
fees**



Basic needs items

PARTICIPANT SUCCESS STORY

From the jail to reunification

In January 2026, F5 Project met a woman in the Becker County Jail facing addiction, mental health challenges, and an active child protection case. After release, she engaged in services, completed a 30-day program, and transitioned into longer-term treatment — and remains sober today.



Entered & sustained treatment



Completed parenting & anger management



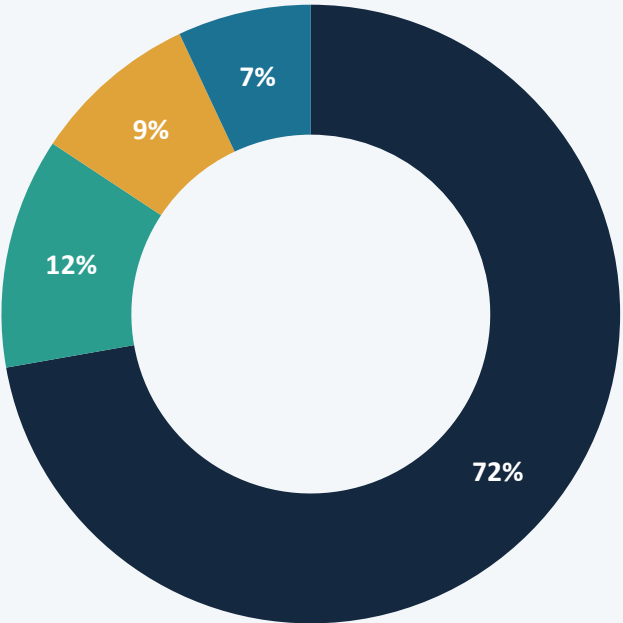
Active in the recovery community



Progressed to in-person visits with her child

The court recognized her progress and granted more time for reunification. F5 Project is now helping her secure housing — the final step before reunifying with her child.

Responsible stewardship of settlement dollars



Salaries & Benefits Travel Operating Supplies Other



96.6%

of awarded funds expended



\$7,349.83

unexpended balance

Awarded \$216,500 · Expended \$209,150.17

Salaries & Benefits	\$151,067.25
Travel	\$25,223.67
Operating Supplies	\$18,273.08
Other	\$14,586.17

Successes & accomplishments



Served ~70 participants from 84 referrals, including 20 in rural communities.



489 participant visits — over 367 hours of direct one-on-one support.



Built a recovery-focused supervision partnership with Probation & Parole.



Sustained weekly jail meetings and pre-release planning.



Implemented the Rooted in Respect healthy relationships curriculum.



Strengthened ties with nonprofits, treatment providers & coalitions.

Challenges, lessons & future goals



Ongoing challenges

- Housing shortages
- Transportation barriers
- Access to treatment services
- Financial instability in early recovery

These reinforce the value of early intervention, community partnerships, and individualized peer support.



Future goals

- Expand housing opportunities
- Strengthen employer partnerships
- Increase recovery & mental health resources
- Continue weekly jail engagement
- Expand educational & curriculum offerings
- Reduce overdose risk & recidivism

CONCLUSION

Accountability and recovery, together

Through peer support, community partnerships, treatment engagement, and individualized services, participants gain the tools to build healthier lives, strengthen family relationships, reduce justice involvement, and become active members of the recovery community.



F5 Project

Jenna Mueller — Chief Operations Officer
jenna@f5project.org · 701.997.3705

PO Box 509, Fargo, ND 58107
Adam Martin — CEO & Founder



Classification: Transit Coordinator, Grade 10

Department: Transit

Reports to: County Administrator

FLSA Classification: Non-Exempt

Union Status: Non-Union

Board Approved:

Position Summary

Responsible for direction and management of Transit department activities, supervising employees, and administrative work including coordinating and monitoring the operation of the transportation service activities.

Essential Duties and Responsibilities

Personnel Management

- Develop and submit staffing proposal for approval. Interview, hire and train new employees.
- Schedule work hours, assign vehicles, verify payroll, schedule trainings, audit trip sheets, monitor individual driver fare collections and conduct audits.
- Manage employee performance through evaluations, coaching and disciplinary measures. Investigate and resolve complaints both internal and external.
- Track commercial driver's license, yearly license and background checks. Perform the duties of a DER/DAPM in the management of the drug and alcohol testing program.
- Provide training on transit equipment to include safety and customer service.

Administrative and Service

- Develop and maintain Becker County transit department policies and procedures.
- Coordinate and perform the test-driving of transit vehicles to evaluate mechanical problems and subsequent repairs. Perform safety inspections. Perform minor mechanical/maintenance tasks on vehicles. Coordinate the maintenance and repair of fleet vehicles.
- Coordinate and ensure that all Becker County Transit vehicles are properly licensed and have necessary inspections completed.
- Perform dispatch functions relating to the daily operations of the transit service. Serve as a dispatcher/driver during peak service periods
- Review dispatch procedures to insure efficient use of transit resources.
- Review transit routes to ensure that excellent customer service is provided at all times and respond to all customer concerns or complaints. Track and analyze ridership trends in order to develop routes and schedules.
- Prepare drafts and enhance public relations materials. Manage and develop marketing materials. Evaluate and expand local promotions to maintain and increase transit ridership. Prepare and distribute publicity and information to the news media, employees, and general public. Attend local and regional meetings to promote Becker County Transit. Meet with individuals in the community to establish a network of transit resources.
- Coordinate and manage the Minnesota Department of Transportation grant applications.
- Negotiate contracts with funding sources for Federal, State, County, and City funds. Negotiate contracts for local revenues and expenses with vendors.
- Manage operations budget and make recommendation to the County Administrator on areas of concerns. Process all payment vouchers, invoices and review all accounting entries.
- Maintain proper records for budgeting, statistical computation, audits, and reports. Develop and submit operating and capital budget to the County Administrator.

- Develop and maintain systems to collect and process fares. Audit fare boxes. Monitor fare recovery rate and make recommendations for fare increases or decreases to the County Administrator.
 - Coordinate the Purchase of new and replacement vehicles and equipment. Ensure purchases are in compliance with all regulatory guidelines as to pricing, bidding, options, and warranty items.
 - Facilitate Transit Advisory Committee: Inform committee regarding ongoing transit statistics, problems, trends, budgets, funding, and community transit issues. Schedule meetings, prepare agendas, and reports.
 - Serve as a resource/support manager to assist transit managers within the partnership.
 - Protect the confidentiality of information according to the Minnesota Data Practices Act and agency policies and procedures.
 - Assertively manage group and interpersonal conflict situations to the point of resolution.
 - Promote the county's mission, values, and goals. Manage all aspect of the position in accordance with the County Code of Ethics and professional ethics.
 - Promote positive employee relations and a team environment by facilitating an atmosphere of open communication, problem solving, and creating a shared awareness of County goals, objectives, and current events.
 - Adhere to the County's safety programs to minimize the risk of employee accidents and injuries.
- Attend conferences, trainings and meetings.
 - Perform other duties as assigned or apparent.

Qualifications

Education and Experience: High School diploma or equivalent and two years supervisory experience and one year transportation experience or equivalent education/training/experience.

Requirements:

- Must possess a Commercial Driver's License (Class B) with a passenger endorsement or be able to obtain 45 days after hire.
- Maintain a DOT physical.
- Evidence of a safe driving record must be made available on an annual basis.
- Must successfully pass background check.
- Subject to pre-employment and random drug testing.
- The ability to communicate effectively, orally and in writing, and have positive public relations skills.
- The ability to develop and implement goals and objectives; plan, coordinate, direct and evaluate the work of others; develop and implement policies and procedures; and to supervise personnel in a manner conducive to efficient performance and high morale.

Physical Demands and Working Conditions

- Work is performed in an office and transit vehicles.
- Normal hearing and correctable vision required.
- Ability to lift, carry or push up to 25 pounds.
- While performing the duties of this job the employee is exposed to fumes or airborne particles and outside weather conditions.

Equipment Utilized

- Office equipment, radio, passenger vehicles and their equipment.

Competencies Common to all County Positions

- Develop, maintain a thorough working knowledge of, and comply with all departmental and applicable County policies and procedures.

- Demonstration by personal example the spirit of service, excellence, and integrity expected from all staff.
- Develop respectful and cooperative working relationships with co-workers, including willing assistance to newer staff so job responsibilities can be performed with confidence as quickly as possible.
- Confer regularly with and keep immediate supervisor informed of all important matters which pertain to the applicable job functions and responsibilities.
- Represent Becker County in a professional manner to the public, outside contacts and constituencies.



BECKER COUNTY

Land Use Department

915 Lake Avenue • Detroit Lakes, MN 56501
218-846-7201

MEMORANDUM FOR ACTION

Date: June 30, 2026

SUBJECT: Resolution 06-26-1D Amendment of the County Solid Waste Tip Fee Schedule

THROUGH: Environmental Services Committee

TO: Becker County Commission

1. **Reference:** Clarification of the County Board June 2nd meeting notes
2. **Discussion:** Resolution 06-26-1D states that the Board “hereby approve changing the annual Becker County Solid Waste Fee Schedule for solid waste brought into Becker County for disposal to double the current In-County Solid Waste Tip Fee rates for demolition and mixed municipal solid waste.” The approved meeting minutes reflect amending tip fees for out of county demo waste and does not include mixed municipal solid waste.
3. **Funding:** NA
4. **Requested Action:** Board motion clarifying the intent of the Board motion to double the Out of County Tip Fee for demo waste **or** for demo waste and mixed municipal solid waste (trash) per Resolution 06-26-1D.
5. The point of contact for this memorandum is Steve.Skoog@co.becker.mn.us or by phone at 846-7310.

Distribution: County Commissioners
County Administrator

BECKER COUNTY BOARD OF COMMISSIONERS

RESOLUTION 06-26-1D

AMENDMENT OF THE COUNTY SOLID WASTE TIP FEE SCHEDULE

WHEREAS, the Becker County Board of Commissioners is mandated by the State of Minnesota to manage solid waste generated by its citizens in environmentally correct and State approved processes; and

WHEREAS, the Becker County Board of Commissioners has authority to establish and modify solid waste service and tip fees and

WHEREAS, the Board of Commissioners of Becker County hereby approve changing the annual Becker County Solid Waste Fee Schedule for solid waste brought into Becker County for disposal to double the current In-County Solid Waste Tip Fee rates for demolition and mixed municipal solid waste.

NOW THEREFORE BE IT RESOLVED. That the Board of County Commissioners of Becker County, Minnesota hereby approve the out of county tip fee changes to the current and future Becker County Solid Waste Fee Schedules.

Duly adopted this 2nd day of June 2026, at Detroit Lakes, MN.

COUNTY BOARD OF COMMISSIONERS
Becker County, Minnesota

ATTEST:

/s/ Carrie Smith

Carrie Smith
County Administrator

/s/ Erica Jepson

Erica Jepson
Board Chair

State of Minnesota)
) ss
County of Becker)

I, the undersigned being the duly appointed and qualified County Administrator for the County of Becker, State of Minnesota, do hereby certify that the foregoing is a true and correct copy of a Resolution passed, adopted, and approved by the County Board of Commissioners at a meeting held June 2nd, 2026, as recorded in the record of proceedings.

Carrie Smith
County Administrator

Capital Improvement Expenditure Request Form



Date Requested: 6/30/2026

Department: Land Use/Environmental Services

Department Head: Steve Skoog

EXPLANATION OF THE REQUEST

Purpose/Need: Permission to purchase a used scissor lift. The lift will be used on the Solid Waste Campus to service equipment such as truck trailer tarps & lights and in buildings with high ceilings such as the Transfer Station and Material Recovery Facility. Additionally, this lift is rated for indoor and outdoor use can be used at other County facilities that the County owns and maintains. This request was discussed in the Environmental Services and Highway Committee meetings, and both recommend supporting the purchase of a scissor lift.

REQUEST AMOUNT: \$ 22,000

Savings Achieved (Dollar Amount/Time/ Efficiency): This purchase would eliminate the need to rent a scissor lift when servicing building components that are located in or around county owned buildings with high ceilings or on equipment such as truck trailers. Staff received pricing on other used scissor lifts and the price for this lift is comparable to other used lifts or sale.

Are There Sufficient Funds In Your Budget?

Yes ☒ No ☐

Is this included in your department's 5-Year Capital Improvement Plan?

Yes ☐ No ☒

Please explain further, if necessary: Annual inspection fees will cost \$150 - \$200.

Action Taken (If different than request): Click or tap here to enter text.

Date Request Completed: 7/7/2026

* This form must be completed and sent to the County Administrator for any request of Capital

Improvement Purchase.

Lift information

From United Rental in Fargo, ND

2018 Snorkel Model S3370RT

Kobota diesel motor

800 hours on machine

sale price \$22,000

4' Platform extension

30 day warranty

Annual inspection fee: \$150 - \$200







BECKER COUNTY

Land Use Department

915 Lake Avenue • Detroit Lakes, MN 56501
218-846-7201

MEMORANDUM FOR ACTION

Date: July 7th, 2026

SUBJECT: State of Minnesota/Department of Corrections Income Contract # 292761

THROUGH: Environmental Services Committee

TO: Becker County Board of Commissioners

1. **Reference:** Institution Community Work Crew Program (ICWC) contract for FY 2027.
2. **Discussion:** The Minnesota Department of Corrections is offering Becker County a one-year contract for the Institution Community Work Crew "ICWC" that works at the Material Recovery Facility (MRF). The Work Crew processes recyclables collected from the community and delivered to the MRF. The crew costs include up to ten (10) inmates and the Crew Leader. The contract will be from September 1, 2026, to August 31, 2027. The Crew works approximately 40 – 50 hours per week depending on the workload.
3. **Funding:** The sale of sorted recyclable materials covers the MRF operational costs. The ICWC Crew cost (Crew Leader and vehicle costs) will be \$111,240 for the contract period. Overtime will be billed at the rate of \$85/hour. Crew member reimbursement is an additional amount based on the number of hours worked.
4. **Action:** Recommend County Board Approval of State of Minnesota Income Contract Income contract #292761, Authorizing the County Administrator to sign on behalf of Becker County
5. The point of contact for this memorandum is Steve.Skoog@co.becker.mn.us or by phone at 846-7310.

Distribution: County Commissioners
County Administrator
County Sheriff



State of Minnesota

Income Contract

SWIFT Contract Number: 292761

This contract is between the State of Minnesota, acting through its Commissioner of Corrections, Institution Community Work Crew, 1450 Energy Park Drive, St. Paul, MN 55108, ("State"), and Becker County Environmental Services, 835 Lake Avenue, Detroit Lakes, MN 56501 (Purchaser"). State and Purchaser may be referred to jointly as "Parties."

Recitals

1. Under Minn. Stat. §241.278 the State is empowered to enter into income contracts.
2. Pursuant to Minn. Stat. §244.03 the State has developed a vocational and educational program with employment related goals for inmates who desire to voluntarily participate known as the Institution Community Work Crew Program ("ICWC").
3. The Purchaser is in need of an ICWC program.
4. The State represents that it is duly qualified and agrees to provide the services described in this contract.

Accordingly, the Parties agree as follows:

Contract

1. Term of Contract

1.1 **Effective date:** September 1, 2026, or the date the State obtains all required signatures under Minnesota Statutes Section 16C.05, subdivision 2, whichever is later.

1.2 **Expiration date:** August 31, 2027, or until all obligations have been satisfactorily fulfilled, whichever occurs first.

2. State's Duties

The State will:

- 2.1 Provide one crew leader who will supervise up to 10 offender crewmembers each approximately 40 hours per week, including the hour's crew leaders spend for daily preparation and communication.
- 2.2 In coordination with the Purchaser, train each work crew in safety principles and techniques set forth by the Purchaser and applicable federal, state and local agency requirements. Purchaser agrees that the State has the responsibility and authority to refuse selected projects if it considers the projects beyond the skill level of the crewmembers and/or unsafe to perform.
- 2.3 Provide required personal safety equipment, and clothing needed for specific work.
- 2.4 Screen projects to ensure that they meet ICWC guidelines.

- 2.5 Provide a vehicle, tools and equipment for use by the crew leader in performing their assigned tasks. Allow a properly trained staff person designated by the Purchaser and approved by the State, to have access to, and use of a state vehicle, tools and equipment for the purpose of providing additional on the job training and supervision of ICWC crewmembers on their scheduled days off. Additional crew days will be coordinated and scheduled with the state crew leader and the District Supervisor.

3. Purchaser's Duties

The Purchaser will

- 3.1 Obtain all necessary permits or licenses or special authority for all projects that utilize ICWC labor.
- 3.2 Assign all work and coordinate material purchases and delivery through the ICWC crew leader for projects to be performed by the State.
- 3.3 Hire and coordinate subcontractors utilized in the project.
- 3.4 Provide utilities at the work site and set up accounts for the purchase of materials and rental of specialized tools or equipment needed for the work.
- 3.6 Meet with the State as necessary to coordinate training and to provide project information needed by the State in the performance of its duties.
- 3.7 When available, provide a trained staff person to provide additional training and supervision to ICWC crewmembers on their scheduled days off. These crew days will be scheduled in coordination with the state crew leader and District Supervisor.

4. Payment

- 4.1 The Purchaser will pay the State for all services performed by the State under this contract as follows:
Payment shall be made by the Purchaser to the State in the amount of fifty-five thousand six hundred twenty dollars and 00/100 (\$55,620.00) on September 1, 2026, and fifty-five thousand six hundred twenty dollars and 00/100 (\$55,620.00) on March 1, 2027. Any overtime hours will be billed at the rate of eighty-five and 00/100 dollars (\$85.00) per hour.
- 4.2 The total obligation of the Purchaser for all compensation and reimbursements to the State under this contract is one hundred eleven thousand two hundred forty dollars and 00/100. (\$111,240.00), plus any additional overtime hours, as its share of the cost of providing a crew leader and placing the work crews into service on the ICWC Program during the term of this agreement. The Purchaser's share includes time scheduled for training, vacation, sick leave and holidays based on the terms and condition of the crew leaders AFSCME bargaining agreement.

5. Authorized Representative

The State's Authorized Representative is Terry Byrne, District Supervisor, 1450 Energy Park Drive Suite 200 St. Paul, MN 55108 or his successor.

The Purchaser's Authorized Representative is Steve Skoog, Becker County Environmental Services Director, 835 Lake Avenue, Detroit Lakes, MN 56501 or his designee/successor. If the Purchaser's Authorized Representative changes at any time during this contract, the Purchaser must notify the State.

6. Assignment, Amendments, Waiver, and Contract Complete.

- 6.1 **Assignment.** The Purchaser may neither assign nor transfer any rights or obligations under this Contract without the prior consent of the State and a fully executed assignment agreement, executed and approved by the authorized parties or their successors.
- 6.2 **Amendments.** Any amendment to this contract must be in writing and will not be effective until it has been executed and approved by the same parties who executed and approved the original contract, or their successors in office.
- 6.3 **Waiver.** If the State fails to enforce any provision of this contract, that failure does not waive the provision or its right to enforce it.
- 6.4 **Contract Complete.** This contract contains all negotiations and agreements between the State and the Purchaser. No other understanding regarding this contract, whether written or oral, may be used to bind either party.

7. Liability

Each party will be responsible for its own acts and behavior and the results thereof. In the event the Purchaser fails to obtain the proper permits, licenses, or special authority for work projects, the Purchaser agrees to indemnify and hold the State, its representatives and employees harmless from any and all claims or causes of action, including attorney fees incurred by the State arising from the performance of that work project.

8. Government Data Practices.

The Purchaser and State must comply with the Minnesota Government Data Practices Act, Minn. Stat. Ch. 1, (or, if the State contracting party is part of the Judicial Branch, with the Rules of Public Access to Records of the Judicial Branch promulgated by the Minnesota Supreme Court as the same may be amended from time to time) as it applies to all data provided by the State under this Contract, and as it applies to all data created, collected, received, stored, used, maintained, or disseminated by the Purchaser under this Contract. The civil remedies of Minn. Stat. § 13.08 apply to the release of the data governed by the Minnesota Government Practices Act, Minn. Stat. Ch. 13, by either the Purchaser or the State.

If the Purchaser receives a request to release the data referred to in this clause, the Purchaser must immediately notify and consult with the State's Authorized Representative as to how the Purchaser should respond to the request. The Purchaser's response to the request shall comply with applicable law.

9. **Publicity and Endorsement.**

9.1 Publicity. Any publicity regarding the subject matter of this Contract must identify the State as the sponsoring agency and must not be released without prior written approval from the State’s Authorized Representative. For purposes of this provision, publicity includes notices, informational pamphlets, press releases, information posted on corporate or other websites, research, reports, signs, and similar public notices prepared by or for the Purchaser individually or jointly with others, or any subcontractors, with respect to the program, publications, or services provided resulting from this Contract.

9.2 Endorsement. The Purchaser must not claim that the State endorses its products or services.

10. **State Audits.**

Under Minn. Stat. § 16C.05, subd. 5, the Purchaser’s books, records, documents, and accounting procedures and practices relevant to this Contract are subject to examination by the State, the State Auditor, or Legislative Auditor, as appropriate, for a minimum of six years from the expiration or termination of this Contract.

11. **Governing Law, Jurisdiction, and Venue.**

Minnesota law, without regard to its choice-of-law provisions, governs this Contract. Venue for all legal proceedings out of this Contract, or its breach, must be in the appropriate state or federal court with competent jurisdiction in Ramsey County, Minnesota.

12. **Termination.**

Either party may cancel this Contract at any time, with or without cause, upon 30 days’ written notice to the other party.

1. **Purchaser**

Print Name: Steve Skoog
Signature: _____
Title: Land Use Department Date: _____
SWIFT Contract No.292761 _____

2. **State Agency**

With delegated authority

Print Name: _____
Signature: _____
Title: _____ Date: _____

3. **Commissioner of Administration**

As delegated to The Office of State Procurement

Print Name: _____
Signature: _____
Title: _____ Date: _____
Admin ID: _____